

Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

1. the CoC Application,
2. the CoC Priority Listing, and
3. all the CoC's project applications that were either approved and ranked, or rejected.

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The FY 2021 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific application and program requirements.
2. The FY 2021 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

Your CoC Must Approve the Consolidated Application before You Submit It

- 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2021 CoC Program Competition on behalf of your CoC.

- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

Attachments

Questions requiring attachments to receive points state, "You Must Upload an Attachment to the 4B. Attachments Screen." Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.

- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

1A. Continuum of Care (CoC) Identification

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

1A-1. CoC Name and Number: TX-601 - Fort Worth, Arlington/Tarrant County CoC

1A-2. Collaborative Applicant Name: Tarrant County Homeless Coalition

1A-3. CoC Designation: CA

1A-4. HMIS Lead: Tarrant County Homeless Coalition

1B. Coordination and Engagement–Inclusive Structure and Participation

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

1B-1.	Inclusive Structure and Participation–Participation in Coordinated Entry.	
	NOFO Sections VII.B.1.a.(1), VII.B.1.e., VII.B.1.n., and VII.B.1.p.	

In the chart below for the period from May 1, 2020 to April 30, 2021:

1.	select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC's coordinated entry system; or
2.	select Nonexistent if the organization does not exist in your CoC's geographic area:

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing of CoC Board Members	Participated in CoC's Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	Yes	No
2.	Agencies serving survivors of human trafficking	Yes	Yes	Yes
3.	CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
4.	CoC-Funded Victim Service Providers	Yes	Yes	Yes
5.	CoC-Funded Youth Homeless Organizations	Yes	Yes	Yes
6.	Disability Advocates	Yes	Yes	Yes
7.	Disability Service Organizations	Yes	Yes	Yes
8.	Domestic Violence Advocates	Yes	Yes	Yes
9.	EMS/Crisis Response Team(s)	Yes	Yes	Yes
10.	Homeless or Formerly Homeless Persons	Yes	Yes	Yes
11.	Hospital(s)	Yes	Yes	Yes
12.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	No	No	No
13.	Law Enforcement	Yes	Yes	Yes
14.	Lesbian, Gay, Bisexual, Transgender (LGBT) Advocates	Yes	Yes	Yes
15.	LGBT Service Organizations	Yes	Yes	Yes
16.	Local Government Staff/Officials	Yes	Yes	Yes
17.	Local Jail(s)	Yes	Yes	Yes
18.	Mental Health Service Organizations	Yes	Yes	Yes

19.	Mental Illness Advocates	Yes	Yes	Yes
20.	Non-CoC Funded Youth Homeless Organizations	Yes	Yes	Yes
21.	Non-CoC-Funded Victim Service Providers	Yes	Yes	No
22.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes	Yes	Yes
23.	Organizations led by and serving LGBT persons	Yes	Yes	Yes
24.	Organizations led by and serving people with disabilities	Yes	Yes	Yes
25.	Other homeless subpopulation advocates	Yes	Yes	Yes
26.	Public Housing Authorities	Yes	Yes	Yes
27.	School Administrators/Homeless Liaisons	Yes	Yes	Yes
28.	Street Outreach Team(s)	Yes	Yes	Yes
29.	Substance Abuse Advocates	Yes	Yes	Yes
30.	Substance Abuse Service Organizations	Yes	Yes	Yes
31.	Youth Advocates	Yes	Yes	Yes
32.	Youth Service Providers	Yes	Yes	Yes
	Other:(limit 50 characters)			
33.				
34.				

By selecting "other" you must identify what "other" is.

1B-2.	Open Invitation for New Members.	
	NOFO Section VII.B.1.a.(2)	

	Describe in the field below how your CoC:
1.	communicated the invitation process annually to solicit new members to join the CoC;
2.	ensured effective communication with individuals with disabilities, including the availability of accessible electronic formats;
3.	conducted outreach to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join your CoC; and
4.	invited organizations serving culturally specific communities experiencing homelessness in the geographic area to address equity (e.g., Black, Latino, Indigenous, persons with disabilities).

(limit 2,000 characters)

1.TX-601 recruits new members year-round. Community Relations Department invites new members on a regular basis as they meet with individuals and organizations across the community throughout the year. There is a membership page on the TX-601 website and applicants can submit a new membership application at any time. Applications for new members are reviewed on a monthly basis. During the State of the Homeless Address annually, people are invited to become new members. TX-601 has added nine new organization members to the coalition in the last year even with the networking and meeting challenges that COVID has caused.

2.TX-601 membership and meeting information is available on the website. The CoC shifted to Zoom virtual meetings and/or hybrid meetings for COVID, which allows people with health concerns or disabilities to attend more easily. All meeting recordings are available for the community and the CoC. Additionally, TCHC as the lead agency can provide assistance by phone or email for anyone needing help accessing CoC materials.

3.TX-601 recruits people with lived experience to the CoC through word-of-mouth from current CoC members with lived experience, shelter and outreach team recruiting, and housing program recruiting. Even with the challenges of COVID for meetings and networking, TX-601 added fourteen new people with lived experience to CoC committees in 2021 to-date.

4.TX-601 has joined ethnic-specific and population-specific groups to inform them about homelessness and invite them to join the CoC including chambers of commerce, churches with diverse congregations, Aging and Disability Resource Center, and Areas Agency on Aging. TX-601 engages with diverse populations in their regular meetings to build relationships with them and then invite those who are interested to join the CoC with a warm, personal invitation.

1B-3.	CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness.	
	NOFO Section VII.B.1.a.(3)	

Describe in the field below how your CoC:

1.	solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;
2.	communicated information during public meetings or other forums your CoC uses to solicit public information; and
3.	took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.

(limit 2,000 characters)

TX-601 analyzed data and stakeholder feedback to develop a plan to reach functional zero for all homeless populations by December 2022. Functional zero means more people exit homelessness than enter homelessness and people exit homelessness in less than 45 days.

To reach this goal, TX-601 must house 1,045 additional households. The plan includes using ESG-CV RRH, targeting prevention to people at greatest risk of homelessness, increasing diversion, using emergency housing vouchers (EHV) and housing choice vouchers (HCV), ending the chronic rule for PSH, and adding alternative housing for people with special needs. TX-601 used its map of all community funding to understand the available resources to meet this gap.

1. To develop this plan, TX-601 gathered feedback from local: people experiencing homelessness, homeless service agencies, governments, public hospital, public behavioral health agency, housing authorities, law enforcement, fire department, emergency medical services (EMS), philanthropy, school districts, and community members.

2. TX-601 presented findings on this plan in public CoC Board meetings, a public State of the Homeless Address, CoC Committee meetings, a podcast, and video messages in email newsletters and social media. TCHC's Executive Director spoke on the local news and was published in articles about TX-601's strategic plans.

3. TX-601 used feedback from CoC meetings, the State of the Homeless Address, and the community to adjust the plan. Based on feedback that the CoC needs to know how many housing units are needed to serve everyone, TX-601 switched to tracking the number of households (instead of individual persons) who experience homelessness. TX-601 also used feedback to create diversion and rapid exit programs that have reduced the number of actively homeless people at any time. Based on feedback, TX-601 created a new

housing assessment that will better match people experiencing homelessness to the right intervention for them.

1B-4.	Public Notification for Proposals from Organizations Not Previously Funded.	
	NOFO Section VII.B.1.a.(4)	

	Describe in the field below how your CoC notified the public:
1.	that your CoC's local competition was open and accepting project applications;
2.	that your CoC will consider project applications from organizations that have not previously received CoC Program funding;
3.	about how project applicants must submit their project applications;
4.	about how your CoC would determine which project applications it would submit to HUD for funding; and
5.	how your CoC effectively communicated with individuals with disabilities, including making information accessible in electronic formats.

(limit 2,000 characters)

1. TX-601 notified the public that the competition was open and accepting applications on August 24. TCHC, as the collaborative applicant, sent an email to all contacts, posted the HUD NOFA and the CoC Competition Timeline on the website, and posted a social media post. TCHC led a public virtual competition briefing. TCHC also posted the recording of the briefing on the website. TX-601 released a local Request for Proposals (RFP) by email, on the TCHC website, and social media.
2. The email announcing the RFP specifically invited new organizations to apply. The RFP stated that the CoC encouraged new organizations to apply.
3. TCHC hosted a public virtual briefing about the NOFA on August 30. The briefing included information about: CoC program description, HUD policy priorities, TX-601 priorities, the consolidated application, instructions for the local competition, the competition timeline, and the date of a technical assistance session. The local RFP and the public briefing provided application instructions for renewal, new, DV Bonus, consolidated, and expansion projects.
4. TX-601 notified the public about the project selection process in the Competition Timeline, public briefing, and RFP. All three resources were sent by email to all contacts, posted on social media, and posted on the TCHC website. The RFP and public briefing included information about HUD and TX-601 priorities for the competition. The RFP further included the objective scoring criteria the CoC would use to make performance-based decisions.
5. Because of the local COVID-19 spike, TX-601 relied heavily on electronic communication. Competition notifications were sent by email, social media, and website. The public briefing was held virtually and a recording was placed on the website. This allowed people with high risk for COVID-19 to receive all available information. It also increased access for those with disabilities.

1C. Coordination and Engagement–Coordination with Federal, State, Local, Private, and Other Organiza

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

1C-1.	Coordination with Federal, State, Local, Private, and Other Organizations.	
	NOFO Section VII.B.1.b.	

In the chart below:

1.	select yes or no for entities listed that are included in your CoC's coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or
2.	select Nonexistent if the organization does not exist within your CoC's geographic area.

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with Planning or Operations of Projects
1.	Funding Collaboratives	Yes
2.	Head Start Program	Yes
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Yes
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	Yes
9.	Housing Opportunities for Persons with AIDS (HOPWA)	Yes
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	No
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes
12.	Organizations led by and serving LGBT persons	Yes
13.	Organizations led by and serving people with disabilities	Yes
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Yes
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	

18.		No
-----	--	----

1C-2.	CoC Consultation with ESG Program Recipients.	
	NOFO Section VII.B.1.b.	

Describe in the field below how your CoC:

1.	consulted with ESG Program recipients in planning and allocating ESG and ESG-CV funds;
2.	participated in evaluating and reporting performance of ESG Program recipients and subrecipients;
3.	provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area; and
4.	provided information to Consolidated Plan Jurisdictions within your CoC's geographic area so it could be addressed in Consolidated Plan update.

(limit 2,000 characters)

1. In 2020 and 2021, TX-601 led quarterly consolidated planning meetings with all the ESG recipients in the jurisdiction. Those meetings discussed system needs and available resources, including a complete system funding map that the group developed. The group identified major needs for ESG annual and CV funding, including expanded street outreach teams, RRH, and COVID+ emergency shelter. Jurisdictions were involved in weekly meetings among homeless service providers on COVID response and had regular updates of COVID needs. TX-601 also ran local competitions for the state's allocation of ESG and ESG-CV and participates in a monthly call with state recipients of ESG.

2. TX-601's HMIS team provides regular performance reporting of ESG Program recipients and subrecipients, including the CAPER. TX-601's HMIS team also provides additional performance measure information as requested by the jurisdictions.

3. TX-601 provides the PIT count and HIC count data to the Consolidated Plan jurisdictions in the quarterly consolidated planning meeting following the count in February. Jurisdictions also received the data by email and it is posted on TCHC's website. Additionally, the quarterly consolidated planning meeting includes updated numbers after the PIT count with the number of actively homeless people for the previous month.

4. Jurisdictions participate in weekly homeless service provider meetings about COVID needs. The quarterly meetings for consolidated planning include summary of area needs and updated numbers of the people experiencing homelessness. The quarterly meetings also include discussion of how ESG and ESG-CV contribute to TX-601's plan to reach functional zero in homelessness for all populations by December 2022. As each jurisdiction prepares its consolidated plan, TX-601 reviews it and provides feedback and updates.

1C-3.	Ensuring Families are not Separated.	
	NOFO Section VII.B.1.c.	

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported gender:

1.	Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated.	No
2.	Conducted optional training for all CoC- and ESG-funded service providers to ensure families are not separated.	Yes
3.	Worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	Yes
4.	Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance.	Yes
5.	Sought assistance from HUD by submitting AAQs or requesting technical assistance to resolve noncompliance of service providers.	No
6.	Other. (limit 150 characters)	

1C-4.	CoC Collaboration Related to Children and Youth—SEAs, LEAs, Local Liaisons & State Coordinators.	
	NOFO Section VII.B.1.d.	

Describe in the field below:

1.	how your CoC collaborates with youth education providers;
2.	your CoC's formal partnerships with youth education providers;
3.	how your CoC collaborates with State Education Agency (SEA) and Local Education Agency (LEA);
4.	your CoC's formal partnerships with SEAs and LEAs;
5.	how your CoC collaborates with school districts; and
6.	your CoC's formal partnerships with school districts.

(limit 2,000 characters)

1. The CoC includes education providers in Youth and Family committees and as voting members of the CoC Board. TX-601 is part of an effort to create a Whole Child Dashboard with the Miles Foundation, which combines data from multiple sources on children's wellbeing. Education providers on Youth and Family Committees identified three items from USICH's guidelines to end youth and family homelessness to make concentrated progress on in 2021. Education providers on Youth Committee participated in a renewed Youth Homelessness Assessment, a plan to end youth homelessness, and the completion of a YHDP application.

2. CoC service organizations provide direct referrals to programs such as Early Head Start, Head Start, and a program to enroll children in school. The CoC has partnerships with community colleges and the workforce center to assist with employment and GED services. Local ISDs provide tutoring for homeless children and transportation to and from school. In addition to committees, ISD representatives & the President of Tarrant County College are voting members of the CoC Board.

3. The CoC partners with the LEA to host annual McKinney-Vento training. Since Texas is so large, the coordination happens at the LEA instead of the SEA.

4. TX-601 does not have a formal MOU with the LEA or SEA.

5. There are 27 ISDs in TX-601. ISD representatives are part of the Youth and Family Committees and voting members of the CoC Board. In 2020, TX-601 explored data sharing with ISDs. TX-601 learned that the ISDs would not share data with our system. TX-601 is now exploring pushing homeless data to the ISDs so that they will know who in their schools is identified as homeless. In 2021, TX-601 has worked extensively with the two largest ISDs on plans for the

Department of Education funding they received to address homelessness.
6. TX601 has MOUs with the largest ISDs in the continuum.

1C-4a.	CoC Collaboration Related to Children and Youth–Educational Services–Informing Individuals and Families Experiencing Homelessness about Eligibility.	
	NOFO Section VII.B.1.d.	

Describe in the field below written policies and procedures your CoC adopted to inform individuals and families who become homeless of their eligibility for educational services.

(limit 2,000 characters)

TX601 has established a Family Committee, Youth Committee, and Youth Advisory Board (YAB) to address critical issues including access and eligibility for education services. These committees include local ISDs, youth education providers, and current and formerly homeless youth to inform policies related to education services and report to the CoC Board of Directors. The Family Committee reviews processes related to families at-risk of or experiencing homelessness and explores solutions to ensure children in families receive appropriate educational supports and access. YAB members are familiar with the system from lived experience and provide guidance on education services from a different perspective. The Youth Committee identifies trainings for service providers and assists with coordinating services including education services for families with children and youth experiencing homelessness. The CoC works closely with local ISDs to ensure access to education is not interrupted and to guarantee these populations are enrolled in school and connected to appropriate services in the CoC. In addition to serving on committees, local ISD Homeless Liaisons and the President of Tarrant County College serve on the CoC Board of Directors. ISD homeless liaisons throughout Tarrant County collaborate quarterly to ensure students receive the assistance needed to succeed. The CoC conducts yearly McKinney-Vento training in partnership with the LEA. Training on McKinney-Vento is also included in the TX-601 Leadership Academy. The CoC adopted an educational access policy for all CoC and ESG-funded programs requiring recipients to adhere to all rights in the McKinney-Vento Act including informing individuals and families of their eligibility for educational services. Lastly, a scored criteria in the local CoC competition was how a project would help families access educational services.

1C-4b.	CoC Collaboration Related to Children and Youth–Educational Services–Written/Formal Agreements or Partnerships with Early Childhood Services Providers.	
	NOFO Section VII.B.1.d.	

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

		MOU/MOA	Other Formal Agreement
1.	Birth to 3 years	No	Yes
2.	Child Care and Development Fund	No	Yes
3.	Early Childhood Providers	No	Yes

4.	Early Head Start	No	Yes
5.	Federal Home Visiting Program—including Maternal, Infant and Early Childhood Home and Visiting or MIECHV	No	Yes
6.	Head Start	No	Yes
7.	Healthy Start	No	Yes
8.	Public Pre-K	No	Yes
9.	Tribal Home Visiting Program	No	No
	Other (limit 150 characters)		
10.	Tarrant County CCMS	No	Yes

1C-5.	Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors—Annual Training—Best Practices.	
	NOFO Section VII.B.1.e.	

Describe in the field below how your CoC coordinates to provide training for:

1.	Project staff that addresses safety and best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually); and
2.	Coordinated Entry staff that addresses safety and best practices (e.g., trauma informed care) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually).

(limit 2,000 characters)

1. The CoC offers sexual assault, dating violence, and stalking-related training sessions monthly for the entire CoC. The local domestic violence provider presents an overview of domestic violence, its impact on clients, best practices, and safety planning protocol. The CoC coordinates trauma-informed care training opportunities every year and all CoC providers are encouraged to attend. The trauma-informed care trainer is an adjunct professor of Social Work at Texas Christian University and has presented a TED Talk on trauma called "How People Heal". This training is consistently rated the highest in CoC satisfaction surveys and partners continuously relate how it has helped them to have a better understanding and better tools to serve violence survivors.

2. Coordinated Entry staff, including system navigators, receive annual specialized training on safety planning, domestic violence overview, and trauma-informed care, provided by domestic violence agency staff or other subject matter experts. The local victim service provider serves on multiple CoC level committees to influence training and education opportunities and is a voting member of the CoC.

1C-5a.	Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors—Using De-identified Aggregate Data.	
	NOFO Section VII.B.1.e.	

Describe in the field below how your CoC uses de-identified aggregate data from a comparable database to assess the special needs related to domestic violence, dating violence, sexual assault, and stalking survivors.

(limit 2,000 characters)

The CoC receives ongoing, year-round data and reports from the local domestic violence provider, as generated from the comparable database. These reports include monthly, de-identified aggregate data, annual APR data, annual data required for the point in time count and the housing inventory count, as well as required components for the AHAR/LSA. TX601 has a fatality review committee to review DV-related deaths along with other leading causes of death in the CoC. This committee allows providers including local police departments, homeless agencies, and domestic violence providers to locate gaps in the system and collaborate to find solutions to prevent similar fatalities in the future. Data from these deaths is used to assist with determining these system needs and gaps. The local DV provider also submits program-specific data to the CoC every 90 days for additional performance monitoring of CoC-funded projects. Through coordinated entry data, the CoC also evaluates the number of clients sent by DV providers for coordinated entry, how quickly they are matched to housing, and how quickly they move into housing. Providers applying for DV-focused CoC projects also provide local data and statistics in their narratives for the local competition. The CoC uses the DV provider data, as well as data from the HUD Assessment and annual point in time count, to establish the level and frequency of domestic violence within the continuum. The data is also reviewed to establish best practices for and the efficiency of the Coordinated Entry System for those experiencing domestic violence.

1C-5b.	Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors—Coordinated Assessment—Safety, Planning, and Confidentiality Protocols.	
	NOFO Section VII.B.1.e.	

Describe in the field below how your CoC's coordinated entry system protocols incorporate trauma-informed, victim-centered approaches while maximizing client choice for housing and services that:

1.	prioritize safety;
2.	use emergency transfer plan; and
3.	ensure confidentiality.

(limit 2,000 characters)

DV survivors can access DV-specific and general housing resources through coordinated entry. This practice maximizes client choice. Staff who help people access housing are trained in trauma-informed and victim-centered approaches. The CoC currently has multiple DV housing projects: CoC-funded, ESG-funded, three Victims of Crime Act (VOCA) transitional housing grants, and multiple DHHS-funded projects. TX-601 also took other measures to protect the health of DV survivors in the COVID-19 pandemic, including coordinating with public health and the public hospital and prioritizing DV survivors at-risk of COVID complications for housing.

1. The CoC prioritizes safety for DV survivors through safety planning protocols. The TX601 policies require trauma-informed, victim-centered services to prioritize safety needs, accommodate survivors' unique circumstances, and allow survivors to choose their housing. Throughout the housing process, safety remains a priority. The CoC consulted with the local domestic violence agency to ensure that victims' voices were incorporated in coordinated entry procedures.

2. In 2017, the TX601 Board implemented a policy requiring all HUD-funded projects to adopt and implement an emergency transfer protocol. In the local CoC competition, all new and renewal projects must have an emergency

transfer plan or will implement an emergency transfer plan if funded.

3. DV providers send a non-identifying alpha-numeric "name" to the coordinated entry team to match the client with available housing. The CoC never receives any identifying information. TX-601 can then evaluate the number of DV survivors who are assigned to housing, how long it takes them to move in, and compare these results to the general population experiencing homelessness. This process was also used for the EHV's and allowed DV survivors to quickly be matched to newly available housing. DV survivors are a TX-601 priority population for the EHV's.

1C-6.	Addressing the Needs of Lesbian, Gay, Bisexual, Transgender–Anti-Discrimination Policy and Training.	
	NOFO Section VII.B.1.f.	

1.	Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBT individuals and families receive supportive services, shelter, and housing free from discrimination?	Yes
2.	Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	Yes
3.	Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access to Housing in HUD Programs in Accordance with an Individual's Gender Identity (Gender Identity Final Rule)?	Yes

1C-7.	Public Housing Agencies within Your CoC's Geographic Area–New Admissions–General/Limited Preference–Moving On Strategy. You Must Upload an Attachment(s) to the 4B. Attachments Screen.	
	NOFO Section VII.B.1.g.	

Enter information in the chart below for the two largest PHAs highlighted in gray on the CoC-PHA Crosswalk Report at <https://files.hudexchange.info/resources/documents/FY-2020-CoC-PHA-Crosswalk-Report.pdf> or the two PHAs your CoC has a working relationship with—if there is only one PHA in your CoC's geographic area, provide information on the one:

Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing and Housing Choice Voucher Program During FY 2020 who were experiencing homelessness at entry	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?
Housing Authority of Fort Worth- Fort Worth Housing Solutions	16%	Yes-HCV	Yes
Arlington Housing Authority	12%	Yes-Both	Yes

1C-7a.	Written Policies on Homeless Admission Preferences with PHAs.	
	NOFO Section VII.B.1.g.	

Describe in the field below:

1.	steps your CoC has taken, with the two largest PHAs within your CoC's geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference—if your CoC only has one PHA within its geographic area, you may respond for the one; or
----	--

- | | |
|----|---|
| 2. | state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference. |
|----|---|

(limit 2,000 characters)

TX601 has developed strong partnerships with the local housing authorities. All housing authorities are members of the CoC. The largest PHAs in the CoC are with the cities of Fort Worth and Arlington. Both have adopted homeless preference policies. The CoC has been in close collaboration with the Arlington Housing Authority for several years and, as a result, the organization has amended its administrative plan to include a homeless preference. The amended plan was published in the Spring of 2019 and began using mainstream preference vouchers when the waitlist was opened in August 2019. Arlington Housing Authority has set aside 90 vouchers for those experiencing homelessness. Arlington has also led the community's efforts in "move on" strategies and moved 36% of their CoC vouchers onto PHA vouchers in the last year.

Fort Worth Housing Solutions has had a homeless preference in its administrative plan for multiple years. The organization currently has a total of 72 set aside vouchers for those experiencing homelessness for populations in partnership with Workforce, MHMR of Tarrant County, Fort Worth ISD, and local colleges; as well as 150 move-on vouchers.

With the Emergency Housing Vouchers, the local PHAs agreed to accept all referrals from the CoC. The strong relationship between the CoC and the PHAs resulted in an eligible person being referred for all of the community's 307 vouchers within one month.

The CoC established a Leadership Council consisting of elected officials in Tarrant and Parker County. The Leadership Council develops and reviews the community-wide strategic plan, including working with local policies and community priorities. The Leadership Council helps the CoC to advocate for increased vouchers available to support people exiting homelessness with the goal of reaching 20% of PHA vouchers for people exiting homelessness.

1C-7b. Moving On Strategy with Affordable Housing Providers.

Not Scored—For Information Only

Select yes or no in the chart below to indicate affordable housing providers in your CoC's jurisdiction that your recipients use to move program participants to other subsidized housing:

1.	Multifamily assisted housing owners	Yes
2.	PHA	Yes
3.	Low Income Tax Credit (LIHTC) developments	Yes
4.	Local low-income housing programs	Yes
	Other (limit 150 characters)	
5.		

1C-7c.	Including PHA-Funded Units in Your CoC's Coordinated Entry System.	
	NOFO Section VII.B.1.g.	

Does your CoC include PHA-funded units in the CoC's coordinated entry process?	Yes
--	-----

1C-7c.1.	Method for Including PHA-Funded Units in Your CoC's Coordinated Entry System.	
	NOFO Section VII.B.1.g.	

If you selected yes in question 1C-7c., describe in the field below:

1.	how your CoC includes the units in its Coordinated Entry process; and
2.	whether your CoC's practices are formalized in written agreements with the PHA, e.g., MOUs.

(limit 2,000 characters)

1. TX-601 has incorporated EHV's from four PHAs and PHA project-based vouchers from Fort Worth Housing Solutions into coordinated entry. The coordinated entry process for PHA-funded units is the same as the process for CoC-funded projects. The PHA informs the coordinated entry team when there is a vacancy for the project. The coordinated entry team makes a housing match for that program for people experiencing homelessness in TX-601. TX-601 homeless services staff help people experiencing homelessness complete all paperwork, voucher briefings, and move into the PHA units.

TX-601 gained experience and success in using coordinated entry for PHA-funded units with a new 119-unit PSH project operated with PHA project-based vouchers and with EHV's. These instances required TX-601 to fill hundreds of new vouchers quickly, instead of the usual gradual turnover of vouchers. In both instances, TX-601 was able to use the Green River coordinated entry software to create cohorts of people who were eligible for assistance and to track their progress from identification, program application, documentation (chronic status or disability verification), voucher briefing completion, lease signing, and move in. TX-601 used coordinated entry to fill 119 PHA project-based vouchers in six weeks and to provide referrals and completed applications for 307 Emergency Housing Vouchers in one month.

These successful projects with the PHAs and coordinated entry have allowed TX-601 to reduce the local actively homeless population and the local chronic population. TX-601 built on this success in its plan to reach functional zero for all homeless populations by 2022.

2. TX-601 has formalized MOUs with all four local PHAs to use coordinated entry to fill EHV's. The area's largest PHA, Fort Worth Housing Solutions, has written in its administrative plan that its preference for clients experiencing homelessness is directed through coordinated entry referral.

1C-7d.	Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness.	
	NOFO Section VII.B.1.g.	

Did your CoC coordinate with a PHA(s) to submit a joint application(s) for funding of projects serving families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other non-federal programs)?	Yes
---	-----

1C-7d.1.	CoC and PHA Joint Application—Experience—Benefits.	
	NOFO Section VII.B.1.g.	

If you selected yes to question 1C-7d, describe in the field below:

1.	the type of joint project applied for;
2.	whether the application was approved; and
3.	how your CoC and families experiencing homelessness benefited from the coordination.

(limit 2,000 characters)

1. Fort Worth Housing Solutions (a local PHA) applied for the city of Fort Worth CARES funding to create new PSH in TX-601. Fort Worth Housing Solutions coordinated with TX-601 in determining the program need and in the logistics of using coordinated entry to fill the project. Fort Worth Housing Solutions purchased and renovated an existing extended-stay motel to create 119 additional PSH units and would operate the program using FWHS project-based vouchers.

Additionally, Fort Worth Housing Solutions is setting aside 50 units in its HUD Choice Neighborhoods award for PSH.

2. The application to Fort Worth CARES was approved. The project, named Casa de Esperanza, was completed in November 2020. The project was filled with 119 people experiencing chronic homelessness—about 50% of whom were previously unsheltered—in six weeks.

3. With this project, TX-601 added 119 new PSH units without any new HUD CoC funding. TX-601 was able to move over 60 people who were previously unsheltered into housing, many of whom had refused housing before. Residents reported feeling comfortable with the smaller unit size (220 square feet), the on-site amenities, and that people from their camp would be living in the same building with them.

The project targeted people at-risk of COVID complications and was a key in TX-601 having no people experiencing homelessness die of COVID-19 even amongst the winter 2020-2021 spike in COVID-19 cases.

With this project, TX-601 was able to greatly reduce the chronic list. This project made it possible for TX-601 to consider ending chronic homelessness, ending the “chronic rule” for PSH, and reaching functional zero for all populations experiencing homelessness. The process for Casa de Esperanza taught the CoC how to quickly move large groups of people into newly available housing in one “push”. The process used for quickly housing 119 people in Casa de Esperanza was also used to fill 317 emergency housing vouchers.

1C-7e.	Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including American Rescue Plan Vouchers.	
--------	---	--

NOFO Section VII.B.1.g.

Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?	No
--	----

1C-7e.1.	Coordinating with PHA(s) to Administer Emergency Housing Voucher (EHV) Program–List of PHAs with MOUs.	
----------	--	--

Not Scored–For Information Only

Did your CoC enter into a Memorandum of Understanding (MOU) with any PHA to administer the EHV Program?	Yes
---	-----

If you select yes, you must use the list feature below to enter the name of every PHA your CoC has entered into a MOU with to administer the Emergency Housing Voucher Program.

PHA

Tarrant County Ho...

Fort Worth Housin...

Arlington Housing...

Grand Prairie Hou...

1C-7e.1. List of PHAs with MOUs

Name of PHA: Tarrant County Housing Assistance Office

1C-7e.1. List of PHAs with MOUs

Name of PHA: Fort Worth Housing Solutions

1C-7e.1. List of PHAs with MOUs

Name of PHA: Arlington Housing Authority

1C-7e.1. List of PHAs with MOUs

Name of PHA: Grand Prairie Housing Authority

1C. Coordination and Engagement–Coordination with Federal, State, Local, Private, and Other Organiza

1C-8.	Discharge Planning Coordination.	
	NOFO Section VII.B.1.h.	

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.

1. Foster Care	Yes
2. Health Care	Yes
3. Mental Health Care	Yes
4. Correctional Facilities	Yes

1C-9.	Housing First–Lowering Barriers to Entry.	
	NOFO Section VII.B.1.i.	

1.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects your CoC is applying for in FY 2021 CoC Program Competition.	31
2.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects your CoC is applying for in FY 2021 CoC Program Competition that have adopted the Housing First approach.	31
3.	This number is a calculation of the percentage of new and renewal PSH, RRH, Safe-Haven, SSO non-Coordinated Entry projects the CoC has ranked in its CoC Priority Listing in the FY 2021 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

1C-9a.	Housing First–Project Evaluation.	
	NOFO Section VII.B.1.i.	

Describe in the field below how your CoC regularly evaluates projects to ensure those that commit to using a Housing First approach are prioritizing rapid placement and stabilization in permanent housing and are not requiring service participation or preconditions of program participants.

(limit 2,000 characters)

In 2019, TX-601 implemented dynamic prioritization to move people quickly into housing. Dynamic prioritization maximizes housing first by placing people in the housing that is first available for them. In 2021, TX-601 built a new housing assessment that more finely places people in the right housing intervention for

them. This will shift TX-601 from simply "Housing First" to "the right housing first" and improve the client's success.

TX-601 includes Housing First in its ongoing monitoring activities. The quarterly project scorecard includes metrics that indicate Housing First: percent of chronically homeless served, percent of participants who remained in housing or exited to permanent destinations, returns to homelessness, time to lease-up, and the percent of accepted referrals from coordinated entry. If any of these metrics score below the CoC average, it indicates that the program may not be fully adhering to Housing First, and TCHC meets with the program. Then, the program is required to provide a performance improvement plan. The agency provides an update on their improvement plan quarterly until they reach the CoC average level. If needed, the CoC provides technical assistance on Housing First to agencies that need it. In annual monitoring visits, the CoC reviews and discusses Housing First policies.

The CoC also receives information on Housing First practices from the coordinated entry team throughout the year. In 2021, coordinated entry identified a program that was dismissing clients for not participating in case management against Housing First. TCHC was able to provide technical assistance to resolve this issue.

In the annual competition, Housing First is a scored criterion for choosing and ranking projects, accounting for 15% of the application score. This ensures the CoC continues to improve in Housing First and does not bring in new projects that will not adhere to Housing First.

1C-9b.	Housing First–Veterans.	
	Not Scored–For Information Only	

Does your CoC have sufficient resources to ensure each Veteran experiencing homelessness is assisted to quickly move into permanent housing using a Housing First approach?	Yes
---	-----

1C-10.	Street Outreach–Scope.	
	NOFO Section VII.B.1.j.	

	Describe in the field below:
1.	your CoC's street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;
2.	whether your CoC's Street Outreach covers 100 percent of the CoC's geographic area;
3.	how often your CoC conducts street outreach; and
4.	how your CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance.

(limit 2,000 characters)

1. When the COVID-19 pandemic reduced emergency shelter capacity, the need for outreach grew. TX-601 advocated with the ESG jurisdictions to provide significant funding to grow outreach by 500%. TX-601 has a strong relationship with the outreach teams, who conducted an outreach team-only PIT count over two weeks in 2021, maximizing safety during COVID. TX-601 also added an

Outreach Coordinator to ensure that all persons who are unsheltered are identified and engaged.

2. The Coordinator ensures that 100% of TX-601's geographic area is covered by an outreach team regularly.

3. TX-601 conducts outreach every business day and many weekends.

4. TX-601 identified that many outreach teams were not regularly updating HMIS. There were some people who had been homeless and seen many times but did not have records in HMIS. These were often the people who were hardest to house and least likely to request assistance. The Coordinator leads a monthly meeting of all the teams to coordinate their work and reiterate the importance of documentation. The Coordinator reviews each team's HMIS records to monitor how often each team is adding contact notes. The Coordinator also trains with each team monthly.

TX-601 is also shifting outreach teams from being comfort-focused to housing-focused. TX-601 worked with ESG jurisdictions to include housing-focused criteria in their grants. The Outreach Coordinator provides ongoing training to teams on becoming housing-focused. Because of this, TX-601 was able to house many of the "hardest to house" unsheltered individuals in a new housing project in 2020 and saw a 40% drop in unsheltered homelessness between the 2020 and 2021 PIT counts. In 2021, TX-601 will add public accountability criteria in the number of housing assessments and people that move into housing per each outreach team.

1C-11.	Criminalization of Homelessness.	
	NOFO Section VII.B.1.k.	

Select yes or no in the chart below to indicate strategies your CoC implemented to prevent the criminalization of homelessness in your CoC's geographic area:

1.	Engaged/educated local policymakers	Yes
2.	Engaged/educated law enforcement	Yes
3.	Engaged/educated local business leaders	Yes
4.	Implemented communitywide plans	Yes
5.	Other:(limit 500 characters)	

1C-12.	Rapid Rehousing-RRH Beds as Reported in the Housing Inventory Count (HIC).	
	NOFO Section VII.B.1.I.	

	2020	2021
Enter the total number of RRH beds available to serve all populations as reported in the HIC-only enter bed data for projects that have an inventory type of "Current."	816	1,027

1C-13.	Mainstream Benefits and Other Assistance—Healthcare—Enrollment/Effective Utilization.	
	NOFO Section VII.B.1.m.	

Indicate in the chart below whether your CoC assists persons experiencing homelessness with enrolling in health insurance and effectively using Medicaid and other benefits.

	Type of Health Care	Assist with Enrollment?	Assist with Utilization of Benefits?
1.	Public Health Care Benefits (State or Federal benefits, Medicaid, Indian Health Services)	Yes	Yes
2.	Private Insurers	Yes	Yes
3.	Nonprofit, Philanthropic	Yes	Yes
4.	Other (limit 150 characters)		
		No	No

1C-13a.	Mainstream Benefits and Other Assistance—Information and Training.	
	NOFO Section VII.B.1.m	

Describe in the field below how your CoC provides information and training to CoC Program-funded projects by:

1.	systemically providing up to date information on mainstream resources available for program participants (e.g., Food Stamps, SSI, TANF, substance abuse programs) within your CoC's geographic area;
2.	communicating information about available mainstream resources and other assistance and how often your CoC communicates this information;
3.	working with projects to collaborate with healthcare organizations to assist program participants with enrolling in health insurance; and
4.	providing assistance with the effective use of Medicaid and other benefits.

(limit 2,000 characters)

1. TX-601 systematically keeps program staff up to date on mainstream resources available for clients through year-round training, newsletters, and monthly CoC general meetings. Additionally, mainstream benefits and issues accessing them are discussed in the 12 case conferencing meetings that are held each month.

2. Monthly & quarterly CoC meetings and case conferencing meetings discuss mainstream resources and other assistance. The Learning Academy provides uniform training and information for case managers and program staff. Monthly newsletters also include information about mainstream resources and benefits.

3. TX-601 has strong relationships with the area's largest agencies that enroll people into healthcare benefits: the local mental health authority, MHMR Tarrant; and the local public hospital, JPS Health Network. Both organizations work with TX-601 to enroll people experiencing homelessness into Medicaid and into the local public hospital "insurance" program for the homeless—JPS Connection. JPS also has a street medicine team that serves people experiencing homelessness and helps to enroll people who are unsheltered into healthcare benefits.

4. In 2021, TX-601 added three SOAR certified Benefits Specialists to the CoC to assist clients with Medicaid, Medicare, SSI/SSDI, TANF, and Food Stamps. Mainstream resources are identified daily with new clients through an economic screening tool in the CES that indicates a client's benefit & employment eligibility. Clients eligible for resources are connected to a Benefits Specialist to complete enrollment.

During the pandemic, social security offices limited available appointments, making it difficult for people experiencing homelessness to apply for social security cards or SSI/SSDI benefits. In 2021, TX-601 added SSI/SSDI "blitz" enrollment in the local day shelter in partnership with the local social security office.

1C-14.	Centralized or Coordinated Entry System–Assessment Tool. You Must Upload an Attachment to the 4B. Attachments Screen.	
	NOFO Section VII.B.1.n.	

Describe in the field below how your CoC's coordinated entry system:

1.	covers 100 percent of your CoC's geographic area;
2.	reaches people who are least likely to apply for homeless assistance in the absence of special outreach;
3.	prioritizes people most in need of assistance; and
4.	ensures people most in need of assistance receive assistance in a timely manner.

(limit 2,000 characters)

1. The TX601 Coordinated Entry System (CES) covers the entire CoC geographic area.
2. Clients access CES via street outreach, homeless helpline & emergency & day shelters. TX601 markets CES on its website, social media, trainings & the homeless resource guide. Additionally, TX-601 grew its outreach teams by 500% in 2020 to provide access for people least likely to apply for homeless assistance. Specially trained law enforcement teams, fire departments, mental health authority, public hospital, school districts, and local governments also identify people experiencing homelessness. These partners can contact the helpline to connect the person to CES.
3. Front line staff complete diversion screenings to prevent people from entering homelessness. If diversion is unsuccessful, clients are assessed for CES at 14 days of homelessness. Clients complete the HUD assessment and a CoC-specific housing and vulnerability assessment to establish chronicity and service needs. Clients are sorted to the most appropriate housing intervention for their success & prioritized by days homeless & then vulnerability. Those with the highest levels of functioning are referred directly to a rapid exit or shallow subsidy program to quickly exit homelessness. Those with acute needs are pulled to the next available housing regardless of homeless history. TX-601 specially prioritized people at-risk of COVID complications for ESG RRH in CES.
4. Housing assignments are made daily via electronic referrals. Case conferencing occurs 12 times each month to assist with housing. TX-601's goal is to house clients within 45 days. TX-601 implemented system-wide accountability measures (number of diversions, housing assessments, program occupancy, and days to housing) for street outreach, emergency shelter, and housing programs to ensure all partners do their part to end homelessness quickly.

1C-15.	Promoting Racial Equity in Homelessness–Assessing Racial Disparities.	
	NOFO Section VII.B.1.o.	

Did your CoC conduct an assessment of whether disparities in the provision or outcome of homeless assistance exists within the last 3 years?	Yes
--	-----

1C-15a.	Racial Disparities Assessment Results.	
	NOFO Section VII.B.1.o.	

Select yes or no in the chart below to indicate the findings from your CoC's most recent racial disparities assessment.

1.	People of different races or ethnicities are more likely to receive homeless assistance.	Yes
2.	People of different races or ethnicities are less likely to receive homeless assistance.	No
3.	People of different races or ethnicities are more likely to receive a positive outcome from homeless assistance.	No
4.	People of different races or ethnicities are less likely to receive a positive outcome from homeless assistance.	No
5.	There are no racial or ethnic disparities in the provision or outcome of homeless assistance.	Yes
6.	The results are inconclusive for racial or ethnic disparities in the provision or outcome of homeless assistance.	No

1C-15b.	Strategies to Address Racial Disparities.	
	NOFO Section VII.B.1.o.	

Select yes or no in the chart below to indicate the strategies your CoC is using to address any racial disparities.

1.	The CoC's board and decisionmaking bodies are representative of the population served in the CoC.	Yes
2.	The CoC has identified steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC.	Yes
3.	The CoC is expanding outreach in geographic areas with higher concentrations of underrepresented groups.	Yes
4.	The CoC has communication, such as flyers, websites, or other materials, inclusive of underrepresented groups.	Yes
5.	The CoC is training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness.	Yes
6.	The CoC is establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector.	Yes
7.	The CoC has staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness.	Yes
8.	The CoC is educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity.	Yes

9.	The CoC reviewed coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness.	Yes
10.	The CoC is collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system.	Yes
11.	The CoC is conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness.	Yes
	Other:(limit 500 characters)	
12.		

1C-15c.	Promoting Racial Equity in Homelessness Beyond Areas Identified in Racial Disparity Assessment.	
	NOFO Section VII.B.1.o.	

Describe in the field below the steps your CoC and homeless providers have taken to improve racial equity in the provision and outcomes of assistance beyond just those areas identified in the racial disparity assessment.

(limit 2,000 characters)

TX-601 used USICH's guide to address disparities. TCHC reviewed all system performance measures by intervention type and race in 2020. TX-601 houses people of color (POC) faster and at higher rates than Caucasians. However, TX-601 has higher homelessness rates among POC compared to Census data and has disparities in negative exits and returns to homelessness for POC in PSH. TCHC commissioned a university study of statistically predictive factors of poor PSH outcomes. The study found that race was not a predictive factor of success in PSH; but the number of times a person was homeless was a predictor. POC were more likely to have been homeless multiple times. TX-601 reviewed these findings in all committee meetings. TCHC sent all PSH programs the number of times each client had been homeless. TCHC is building technical assistance on progressive engagement for people with more episodes of homelessness.

TX-601 was selected from a national competition to participate in equity work with the Heartland Foundation. TX-601 defined its Desired Racial Equity Outcome as "the rate of returns to homelessness for African-Americans will be less than 15% (the national average) within two years."

To reduce the disparities in homelessness, TX-601 is targeting prevention. Research has found that the best predictor of homelessness is prior homelessness. TCHC reviews the eviction dockets for people with homeless history. (Texas courts quit enforcing the eviction moratorium in April). TCHC reaches out to clients with homeless history and their landlord to prevent the eviction with Emergency Rental Assistance funding. TX-601 has also partnered with Texas A&M University to find the zip codes with high rates of evictions leading to homelessness. TX-601 will target prevention efforts in these zip codes. This is a more targeted way to reduce disparities in homelessness by race since TX-601 has more than 1.2 million POC and there are not enough prevention resources for everyone.

1C-16.	Persons with Lived Experience--Active CoC Participation.	
	NOFO Section VII.B.1.p.	

Enter in the chart below the number of people with lived experience who currently participate in your CoC under the five categories listed:

	Level of Active Participation	Number of People with Lived Experience Within the Last 7 Years or Current Program Participant	Number of People with Lived Experience Coming from Unsheltered Situations
1.	Included and provide input that is incorporated in the local planning process.	26	21
2.	Review and recommend revisions to local policies addressing homelessness related to coordinated entry, services, and housing.	26	21
3.	Participate on CoC committees, subcommittees, or workgroups.	26	21
4.	Included in the decisionmaking processes related to addressing homelessness.	26	21
5.	Included in the development or revision of your CoC's local competition rating factors.	4	4

1C-17.	Promoting Volunteerism and Community Service.	
	NOFO Section VII.B.1.r.	

Select yes or no in the chart below to indicate steps your CoC has taken to promote and support community engagement among people experiencing homelessness in the CoC's geographic area:

1.	The CoC trains provider organization staff on connecting program participants and people experiencing homelessness with education and job training opportunities.	Yes
2.	The CoC trains provider organization staff on facilitating informal employment opportunities for program participants and people experiencing homelessness (e.g., babysitting, housekeeping, food delivery, data entry).	Yes
3.	The CoC works with organizations to create volunteer opportunities for program participants.	Yes
4.	The CoC works with community organizations to create opportunities for civic participation for people experiencing homelessness (e.g., townhall forums, meeting with public officials).	Yes
5.	Provider organizations within the CoC have incentives for employment and/or volunteerism.	Yes
6.	Other:(limit 500 characters)	

1D. Addressing COVID-19 in the CoC's Geographic Area

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

1D-1.	Safety Protocols Implemented to Address Immediate Needs of People Experiencing Unsheltered, Congregate Emergency Shelter, Transitional Housing Homelessness.	
	NOFO Section VII.B.1.q.	
	Describe in the field below protocols your CoC implemented during the COVID-19 pandemic to address immediate safety needs for individuals and families living in:	
1.	unsheltered situations;	
2.	congregate emergency shelters; and	
3.	transitional housing.	

(limit 2,000 characters)

TX-601 implemented a housing push for the people most at-risk of COVID complications—as identified in collaboration with the local public hospital. This reduced the number of people experiencing homelessness and the spread of COVID among the homeless. To date, not a single person experiencing homelessness or in a CoC housing program has died from COVID.

1. TX-601 was able to identify and house over 60 people who were unsheltered and at-risk of COVID complications in one new CARES-funded housing project. Further, the medical street outreach team and fire department outreach team provided COVID testing, education on COVID prevention, hygiene kits and masks, education on COVID vaccines, and then actual COVID vaccines in homeless camps.

2. TX-601 coordinated uniform responses to COVID in congregate shelters in weekly COVID response meetings. TX-601 immediately enacted social distancing in shelters, symptom checks before entrance, an overflow congregate shelter, and a COVID-positive shelter. Public health, the fire department, and the public hospital did shelter-wide testing when the shelter identified a cluster of cases. Shelters also received public health and CoC support if quarantine was needed. Shelters hosted vaccine events and regularly encouraged guests to receive a vaccine at the clinic in the day shelter—which is within walking distance from all overnight shelters.

3. The transitional housing programs locally are all operated by emergency shelter agencies. Transitional housing programs participated in the weekly COVID response meetings. Their guests were on-site to participate in COVID testing (as needed), vaccine events, receive COVID education, and vaccine education. Transitional housing programs were able to provide more safety to

guests in the pandemic than congregate shelters because of the living environment. TX-601 used transitional housing to increase safety for the community and reduce the number of people living in congregate shelters.

1D-2.	Improving Readiness for Future Public Health Emergencies.	
	NOFO Section VII.B.1.q.	

Describe in the field below how your CoC improved readiness for future public health emergencies.

(limit 2,000 characters)

In addition to COVID, TX-601 had another public health emergency and one public health event. TX-601 had a historic snowstorm, with record low temperatures for the community, vast areas without power for heat or water for sanitation for one week, and impassable roads. TX-601 used the COVID response meetings to plan and respond to the snowstorm. Outreach teams, specially-trained police, and the fire department were dispatched to bring people to shelter. For people who refused shelter, outreach teams provided sleeping bags, socks, gloves, and hats, and then checked on them as soon as possible. The emergency shelters expanded capacity for this historic weather event. The emergency shelters lost power and water amidst the storm, and the CoC responded with additional warming supplies and water. At the time of the snow storm—which was only three days after the PIT count—an estimated 1,200 people were homeless, including 450 unsheltered. Even with this response, three individuals experiencing homelessness died in the storm.

North Texas also had a Hepatitis outbreak among those experiencing homelessness in 2021. Using the weekly COVID response meetings, TX-601 leveraged the medical and fire outreach teams to provide hepatitis vaccines and COVID vaccines to people who were unsheltered and then to people staying in shelters.

The greatest resources that TX-601 repeatedly leveraged to plan for and respond to emergencies is the ongoing virtual meeting of all service providers (outreach, shelters/transitional housing, housing programs, police, fire department, local government, public health, and public hospital). Additionally, the strong resources in the fire department and public hospital to address emergencies is the quickest way for TX-601 to mitigate future emergencies. Lastly, TX-601's advocacy with local governments to remember people experiencing homelessness in their larger emergency plans multiplies the effectiveness of TX-601's own emergency planning.

1D-3.	CoC Coordination to Distribute ESG Cares Act (ESG-CV) Funds.	
	NOFO Section VII.B.1.q	

Describe in the field below how your CoC coordinated with ESG-CV recipients to distribute funds to address:

1.	safety measures;
2.	housing assistance;
3.	eviction prevention;

4.	healthcare supplies; and
5.	sanitary supplies.

(limit 2,000 characters)

TX-601 coordinated with ESG-CV recipients in weekly COVID response meetings, quarterly ESG meetings, and quarterly Allocations Committee meetings. The ESG-CV recipients were always updated about emerging COVID response in the weekly meetings.

1. TX-601 coordinated with ESG-CV recipients on a COVID-positive shelter for people experiencing homelessness. The shelter reduced the major outbreaks among congregate shelters and camps. Even within an urban community in a state with some of the highest levels of COVID in the country, TX-601 only had six significant COVID outbreaks in shelters in the 19-month pandemic.
2. TX-601's most important use of ESG-CV funding was rapid rehousing to get people at the highest risk of COVID complications into housing. TX-601 worked with the public hospital to identify people experiencing homelessness at the greatest risk of COVID complications and prioritized them for ESG-CV RRH.
3. TX-601 worked with ESG-CV recipients to prioritize prevention funding. When the eviction moratorium happened, the need for eviction prevention decreased. Further, other resources for ERA were released. Because of this, ESG-CV expenditures in eviction prevention decreased drastically. TX-601 worked with jurisdictions to troubleshoot prevention funding with HUD technical assistance. TX-601 also coordinated with jurisdictions to reallocate funding as needed away from prevention and to other COVID response needs.
4. At the beginning of the pandemic, TX-601 worked with ESG-CV jurisdictions to purchase freestanding temperature monitors so that shelter staff would not need to take the temperature by hand for every person entering the shelter. TX-601 had strong partnerships with public health, the public hospital, and the fire department to deploy their resources for COVID testing and vaccines.
5. TX-601 worked with ESG-CV jurisdictions on the need for sanitary supplies to respond to COVID, including disinfecting supplies, gloves, and masks.

1D-4.	CoC Coordination with Mainstream Health.	
	NOFO Section VII.B.1.q.	

Describe in the field below how your CoC coordinated with mainstream health (e.g., local and state health agencies, hospitals) during the COVID-19 pandemic to:

1.	decrease the spread of COVID-19; and
2.	ensure safety measures were implemented (e.g., social distancing, hand washing/sanitizing, masks).

(limit 2,000 characters)

Before COVID, TX-601 had a Fatality Review Committee of homeless service providers, the public hospital, and the fire department. In March 2020, TX-601 pulled together these entities, along with local public health, local governments, and all homeless services and housing providers, to address COVID. Locally, the fire department was a large part of the community's testing and vaccination efforts.

1. In weekly COVID response meetings, the public hospital and public health provided the latest understanding of COVID. The fire department and local public health department deployed mobile COVID testing for shelters and camps. The medical outreach and fire department outreach teams educated people who were unsheltered about COVID safety and later provided education

on vaccines and actual COVID vaccines. The public hospital and fire department provided multiple vaccine events for people experiencing homelessness and agency staff. The public hospital then also provided ongoing walk-in appointments for COVID vaccines in the day shelter clinic. The public hospital helped identify people experiencing homelessness at the greatest risk of COVID complications for RRH. When the community opened its COVID-positive shelter, the public hospital provided medical check-ins for people staying there.

2. In March 2020, public health and the public hospital worked with TX-601 to design safety measures for the entire CoC. All shelters implemented social distancing and sanitation activities and TX-601 opened an overflow shelter for people experiencing homelessness. When masks became available, shelters implemented masking. Public health and the public hospital identified and implemented specific shelter procedures for people with COVID symptoms, COVID exposures, and who were COVID positive.

Together, these entities helped TX-601 to have zero COVID deaths to date among people experiencing homelessness and only six major outbreaks in shelters to-date.

1D-5.	Communicating Information to Homeless Service Providers.	
	NOFO Section VII.B.1.q.	
	Describe in the field below how your CoC communicated information to homeless service providers during the COVID-19 pandemic on:	
1.	safety measures;	
2.	changing local restrictions; and	
3.	vaccine implementation.	

(limit 2,000 characters)

In the answers below, "homeless service providers" includes emergency shelters, transitional housing, outreach teams, housing programs, and local governments.

1. TCHC organized weekly virtual meetings of homeless service providers to discuss COVID response. Universal safety measure recommendations for all homeless service providers were determined with public health, the public hospital, and local government in these weekly meetings. Additionally, TX-601 emailed documented safety procedures to all homeless service providers. As new information about safety measures became available (such as the importance of masks), this information was updated, discussed in the weekly meeting, and new procedures were emailed to all homeless service providers.
2. The weekly virtual COVID response meetings included the local governments and the public health department. These organizations provided information about changing local restrictions to all homeless service providers in this meeting. This information was also emailed out to all homeless service providers.
3. Vaccine strategy was developed in separate meetings with the public hospital (who provided the vaccines and staff to administer it), the fire department (who also provided vaccines and/or staff to administer the vaccines), the public health department, and TCHC. TX-601 also benefited from HUD Technical Assistance on vaccine events. TX-601 sought feedback on the vaccine strategy from all homeless service providers in the weekly virtual meetings. When the vaccine

strategy was finalized, the plan was shared in the weekly virtual meetings and sent by email to all homeless service providers. Vaccine strategy has evolved since January 2021 (including large vaccine events at the shelters, vaccines through outreach teams, and walk-in vaccine appointments in the day shelter) and updates are provided in the weekly virtual meetings on COVID response.

1D-6.	Identifying Eligible Persons Experiencing Homelessness for COVID-19 Vaccination.	
	NOFO Section VII.B.1.q.	

Describe in the field below how your CoC identified eligible individuals and families experiencing homelessness for COVID-19 vaccination based on local protocol.

(limit 2,000 characters)

Vaccine strategy in TX-601 was determined between the public hospital, public health, the fire department, and TCHC. Locally, the fire department and the public hospital were large parts of the region's vaccine distribution efforts.

All people experiencing homelessness and service providers were eligible for vaccines in TX-601. Texas' vaccine strategy included vaccines to healthcare workers, essential workers with high risk of exposure, and high-risk populations for COVID complications first. TX-601 was able to secure vaccines for people experiencing homelessness and staff working directly with people experiencing homelessness as high-risk populations in early February 2021. The public hospital, with a clinic in the homeless day shelter, was able to set aside and administer a portion of their available vaccines weekly. The public hospital is also the primary healthcare provider for people experiencing homelessness in TX-601. The public hospital identified patients at the day shelter clinic who had underlying health conditions as the priority for vaccines. The public hospital and fire department have medical outreach teams that also identified people who were homeless with underlying health conditions for vaccine priority. Most people experiencing homelessness had an underlying condition that qualified them for the vaccine. Outreach teams, case managers, and the hospital all reached out to clients for initial shots and second shots. The public hospital provided vaccine education in the emergency shelters and outreach teams provided vaccine education to people who were unsheltered.

When vaccine supply increased, the public hospital and fire department also held a series of vaccine events at the emergency shelters. The medical outreach teams began taking a limited number of vaccines to specific camps to vaccinate people who were unsheltered.

1D-7.	Addressing Possible Increases in Domestic Violence.	
	NOFO Section VII.B.1.e.	

Describe in the field below how your CoC addressed possible increases in domestic violence calls for assistance due to requirements to stay at home, increased unemployment, etc. during the COVID-19 pandemic.

(limit 2,000 characters)

TX-601 DV service providers were part of the weekly virtual COVID response meetings. Need for DV emergency shelter increased during the pandemic. The DV providers also experienced two COVID outbreaks in the emergency shelter. TX-601 supported the DV providers with RVs to serve as COVID quarantine safety and with public health testing, guidance, and support. When vaccines became available, TX-601 arranged for the public hospital to provide regular on-site vaccinations at the DV emergency shelter to increase safety in COVID.

While emergency shelter for DV was full, the region's state-funded transitional housing for DV had available capacity for most of the pandemic. TX-601 worked to transition households from emergency shelters into transitional housing programs through enhanced partnership and communication between the emergency shelter and the transitional housing provider.

TX-601 also worked to quickly move households experiencing DV into permanent housing, especially if they had risk factors for COVID complications. TX-601 has three CoC-funded DV housing programs that serve only DV survivors. These programs are quickly filled through coordinated entry with less than 30 days on average for participant lease-up in all three programs in 2020. Domestic violence households had access to the CoC's large expansion of RRH through ESG-CV. Additionally, DV households were a priority population for the Emergency Housing Vouchers. TX-601 quickly deployed the Emergency Housing Vouchers and had all vouchers issued by July 31, 2021. These combined efforts: 1) decreased the DV emergency shelter population to protect people from COVID exposure; 2) increased capacity at the DV emergency shelter for households fleeing domestic violence; and 3) increased capacity for people fleeing DV to move into a permanent housing program.

1D-8.	Adjusting Centralized or Coordinated Entry System.	
	NOFO Section VII.B.1.n.	

Describe in the field below how your CoC adjusted its coordinated entry system to account for rapid changes related to the onset and continuation of the COVID-19 pandemic.

(limit 2,000 characters)

In spring 2020, the CoC Board voted to make people at-risk of COVID complications TX-601's first housing priority. At the request of the coordinated entry team, the public hospital created a tool to determine a person's risk for COVID complications. This tool was reviewed and approved by TX-601's public health liaison. This tool was used for the public hospital (the provider of healthcare to people experiencing homelessness), the medical outreach team, and the fire department outreach team to refer people for housing that were at-risk of COVID and homeless. The COVID vulnerability tool ranked people for housing in ESG-CV RRH and for 119 units of a CARES-funded PSH project. TX-601 housed all people identified as COVID-vulnerable by the public hospital's tool in 2020.

TX-601 also brought former transitional housing partners back into coordinated entry to receive automated referrals for people that were living in camps or

emergency shelters. Transitional housing is a safer housing option in a pandemic than congregate shelter or a camp. Further, adding transitional housing back to coordinated entry increases the number of housing options for people without additional CoC funding and was a no-cost way to increase safety from disease for people experiencing homelessness.

Coordinated entry completed a system redesign in 2020 that sped up the housing process for all individuals experiencing homelessness. This redesign reduced the system's average length of time homeless by 35% from 54 days to 35 days. Increasing the speed of housing reduced the congregate shelter and large camp populations and protected people experiencing homelessness from COVID-19. TX-601 will further increase the speed of people getting into housing by implementing a new housing assessment and a uniform housing application. These changes will reduce the initial paperwork delay and increase the speed of everyone moving into housing, further reducing the homeless population and COVID spread.

1E. Project Capacity, Review, and Ranking–Local Competition

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

1E-1.	Announcement of 30-Day Local Competition Deadline—Advance Public Notice of How Your CoC Would Review, Rank, and Select Projects. You Must Upload an Attachment to the 4B. Attachments Screen.	
	NOFO Section VII.B.2.a. and 2.g.	

1.	Enter the date your CoC published the 30-day submission deadline for project applications for your CoC's local competition.	08/24/2021
2.	Enter the date your CoC publicly posted its local scoring and rating criteria, including point values, in advance of the local review and ranking process.	09/08/2021

1E-2.	Project Review and Ranking Process Your CoC Used in Its Local Competition. You Must Upload an Attachment to the 4B. Attachments Screen. We use the response to this question as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria listed below.	
	NOFO Section VII.B.2.a., 2.b., 2.c., and 2.d.	

Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition:

1.	Established total points available for each project application type.	Yes
2.	At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	Yes
3.	At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	Yes
4.	Used data from a comparable database to score projects submitted by victim service providers.	Yes
5.	Used objective criteria to evaluate how projects submitted by victim service providers improved safety for the population they serve.	Yes
6.	Used a specific method for evaluating projects based on the CoC's analysis of rapid returns to permanent housing.	Yes

1E-2a.	Project Review and Ranking Process—Addressing Severity of Needs and Vulnerabilities.	
--------	--	--

NOFO Section VII.B.2.d.

Describe in the field below how your CoC reviewed, scored, and selected projects based on:

1.	the specific severity of needs and vulnerabilities your CoC considered when ranking and selecting projects; and
2.	considerations your CoC gave to projects that provide housing and services to the hardest to serve populations that could result in lower performance levels but are projects your CoC needs in its geographic area.

(limit 2,000 characters)

1. TX-601's ranking policy states that the CoC first ranks projects based solely on their score in a project performance scorecard (for renewals) and a NOFA new project application score (for new projects). Based on the CoC's needs assessment, TX-601 placed priorities on projects that: were sponsor-based or project-based PSH; serve people with mental illness who could not safely live in a "normal" apartment (such as SROs); rapid rehousing; geographic distribution; and projects that serve people with criminal records or sex offenders.

Based on this process, the CoC selected two new projects to serve people with vulnerabilities: people with domestic violence, and people with criminal records or registered as sex offenders.

2. TX-601's ranking policy states that after initially reviewing projects based on objective scoring criteria, the CoC considers geographic distribution and vulnerable populations served, including youth, chronic homelessness, domestic violence, severe mental illness, criminal history, and substance abuse. The Ranking Workgroup may rank projects higher to ensure that needs of these populations are being served. These programs must meet a need in the community, show positive housing-related outcomes, and provide choice to participants seeking the services offered.

The CoC renewed all projects that serve the hardest to serve populations, even those with lower performance scores. CoC projects with lower performance scores that were renewed included projects that serve sex offenders, people experiencing chronic homelessness, people with behavioral health disorders, people that are unsheltered, youth, veterans, families, and people who are homeless outside of the major metropolitan area.

The CoC also selected a new project for a hardest-to-serve population in TX-601: people with criminal records or who are registered sex offenders.

1E-3. Promoting Racial Equity in the Local Review and Ranking Process.

NOFO Section VII.B.2.e.

Describe in the field below how your CoC:

1.	obtained input and included persons of different races, particularly those over-represented in the local homelessness population, when determining the rating factors used to review project applications;
2.	included persons of different races, particularly those over-represented in the local homelessness population, in the review, selection, and ranking process;
3.	rated and ranked projects based on the degree to which their program participants mirror the homeless population demographics (e.g., considers how a project promotes racial equity where individuals and families of different races are over-represented).

(limit 2,000 characters)

1. TX-601 received input for the rating factors in the Performance Work Group, Allocations Committee, an ad-hoc meeting of all CoC-funded programs, and the CoC Board of Directors. The recommendations on rating factors were overseen in the Allocations Committee and Performance Workgroup. The chair of the Allocations Committee is African-American. Four other leaders of color contributed to the review of rating factors as well. TX-601 recruits diverse people, including those over-represented in homelessness, to serve on these workgroups, committees, and the CoC Board.

2. The chair of the Ranking Workgroup--which oversees the review, selection, and ranking process for TX-601-- is African-American. The Ranking Workgroup included four members who were people of color, comprising 40% of the workgroup. The Ranking Workgroup also included two people with lived experience.

3. Overall, TX-601 has a disparity in more people of color becoming homeless than the general population. TX-601 does not have a disparity in people of color accessing housing. In fact, TX-601 houses people of color at a higher rate and faster rate than Caucasians. TX-601 ranks projects based on adherence to Housing First, past program performance (for renewals), and how a project fits with the CoC's identified needs. TX-601 has not approved any projects that do not adhere to Housing First. CoC-funded housing projects cannot request more or fewer participants of any race. TX-601's program scorecards evaluate how well the program serves all participants. If a program did not promote equity, then it would reflect on the program's overall performance in the scorecard. Lastly, TX-601 considered the CoC priorities in ranking funding recommendations, which include projects that target "hard-to-serve" populations (behavioral health disorders, criminal records, or chronic homelessness) instead of projects that would serve specific races.

1E-4.	Reallocation--Reviewing Performance of Existing Projects. We use the response to this question as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criterion below.	
	NOFO Section VII.B.2.f.	

Describe in the field below:

1.	your CoC's reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed;
2.	whether your CoC identified any projects through this process during your local competition this year;
3.	whether your CoC reallocated any low performing or less needed projects during its local competition this year;
4.	why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable; and
5.	how your CoC communicated the reallocation process to project applicants.

(limit 2,000 characters)

- TX-601's reallocation process is laid out in the ranking policy and the reallocation policy. TX-601 uses a project scorecard that includes all HUD System Performance Measures and expenditure rates. If a renewal project falls in the bottom 30% of scores, TX-601 reviews it for reallocation. If a project has high recapture rates for two consecutive years, then the project is reviewed for a reduction. TX-601 excludes new projects from reallocation for two years.
- TX-601 reviewed the performance of the bottom 30% of scorecards (10

projects). TX-601 also reviewed the projects with high recapture rates found on the scorecard.

3. TX-601's Board of Directors voted not to reallocate any projects in the FY21 competition.

4. The Board decided that TX-601 faced significant challenges in the last 18 months, including COVID and the historic winter storm. The Board felt that the last 18 months were not a typical indicator of a program's performance capacity. Regarding expenditures, TX-601 expended 91% of awarded funding in 2019, and has been working with programs with low expenditures in technical assistance starting in summer 2021. Further, TX-601 is seeking a 57% increase in the number of households housed in 2022, and partners are also heavily involved in intensive efforts of diversion and referring eligible households to Emergency Housing Vouchers. The Board wanted partners to focus in the next year on ending homelessness. New projects generally take about two years to be fully operational and then reach peak performance. To have maximum housing capacity, the Board believed that renewal projects would have quicker and more sustained housing capacity than new projects.

5. TX-601 posted the reallocation and ranking policies on the competition website, in the local competition RFP, and in the public briefing. TX-601 informed renewal projects of the CoC Board decision by email. TX-601 notified renewal projects of their status on October 22nd.

1E-4a.	Reallocation Between FY 2016 and FY 2021. We use the response to this question as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criterion below.	
	NOFO Section VII.B.2.f.	

Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2016 and FY 2021?	Yes
--	-----

1E-5.	Projects Rejected/Reduced—Public Posting. You Must Upload an Attachment to the 4B. Attachments Screen if You Select Yes.	
	NOFO Section VII.B.2.g.	

1.	Did your CoC reject or reduce any project application(s)?	Yes
2.	If you selected yes, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps.	10/22/2021

1E-5a.	Projects Accepted—Public Posting. You Must Upload an Attachment to the 4B. Attachments Screen.	
	NOFO Section VII.B.2.g.	

Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps.	10/22/2021
---	------------

1E-6.	Web Posting of CoC-Approved Consolidated Application. You Must Upload an Attachment to the 4B. Attachments Screen.	
	NOFO Section VII.B.2.g.	

Enter the date your CoC's Consolidated Application was posted on the CoC's website or affiliate's website—which included: 1. the CoC Application; 2. Priority Listings; and 3. all projects accepted, ranked where required, or rejected.	11/09/2021
--	------------

2A. Homeless Management Information System (HMIS) Implementation

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

2A-1.	HMIS Vendor.	
	Not Scored—For Information Only	

Enter the name of the HMIS Vendor your CoC is currently using.	Social Solutions
--	------------------

2A-2.	HMIS Implementation Coverage Area.	
	Not Scored—For Information Only	

Select from dropdown menu your CoC's HMIS coverage area.	Single CoC
--	------------

2A-3.	HIC Data Submission in HDX.	
	NOFO Section VII.B.3.a.	

Enter the date your CoC submitted its 2021 HIC data into HDX.	05/14/2021
---	------------

2A-4.	HMIS Implementation—Comparable Database for DV.	
	NOFO Section VII.B.3.b.	

Describe in the field below actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC:

1.	have a comparable database that collects the same data elements required in the HUD-published 2020 HMIS Data Standards; and
2.	submit de-identified aggregated system performance measures data for each project in the comparable database to your CoC and HMIS lead.

(limit 2,000 characters)

1. TCHC serves as the HMIS lead for TX-601. TCHC conducts HMIS audits annually for all programs, including TX-601's domestic violence programs. In this audit, TCHC reviews the data elements that are collected to ensure that they meet the HMIS Data Standards. The local domestic violence providers use a database that is used across the country as a domestic violence database equivalent to HMIS.

2. TCHC reaches out to the domestic violence providers to submit their de-identified aggregated data for 1) quarterly programmatic monitoring using the project scorecard and 2) annually for reporting of CoC-wide system performance measures in the LSA. The domestic violence providers also provide data to TCHC for the PIT and HIC count.

2A-5.	Bed Coverage Rate—Using HIC, HMIS Data—CoC Merger Bonus Points.	
	NOFO Section VII.B.3.c. and VII.B.7.	

Enter 2021 HIC and HMIS data in the chart below by project type:

Project Type	Total Beds 2021 HIC	Total Beds in HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate
1. Emergency Shelter (ES) beds	1,565	184	1,381	100.00%
2. Safe Haven (SH) beds	20	0	20	100.00%
3. Transitional Housing (TH) beds	203	67	136	100.00%
4. Rapid Re-Housing (RRH) beds	1,027	175	852	100.00%
5. Permanent Supportive Housing	1,682	22	1,660	100.00%
6. Other Permanent Housing (OPH)	225	0	40	17.78%

2A-5a.	Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5.	
	NOFO Section VII.B.3.c.	

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:

1.	steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and
2.	how your CoC will implement the steps described to increase bed coverage to at least 85 percent.

(limit 2,000 characters)

The only project type without 85% bed coverage in TX-601 is Other Permanent Housing (OPH).

1. The OPH is operated by a local public housing authority, Fort Worth Housing Solutions (FWHS). TX-601 will work with FWHS to add bed coverage in HMIS for these programs. Additionally, TX-601 will work with FWHS to see if referrals for these housing programs could be made through coordinated entry. TX-601's processes that were implemented for the EHV's and a new PSH project by FWHS will provide a foundation for adding these OPH units to HMIS and coordinated entry.

2. The Director of Operations and the HMIS Manager at TCHC will reach out to FWHS in the winter of 2021 with a meeting to discuss adding these units to

HMIS. TCHC will request that FWHS provide the client information for these units. TCHC will use the clients' prior HUD assessments for additional HUD required information. This data entry is expected to take six months because of the great additional projects that TCHC is implementing simultaneously (EHV, a new housing assessment in HMIS, a new universal housing application in HMIS, agency-level accountability measures to move people quickly into housing with data from HMIS, and data transparency work through public dashboards with data from HMIS). TCHC will request that FWHS notify TCHC when there is program turnover in the units so that HMIS can be updated. Many of these programs have had clients for many years so turnover should be limited. Additionally, TCHC HMIS Manager will check with FWHS annually to identify any turnover in units that have not been updated in the system. The TCHC Director of Operations will also work with FWHS to see if the prior successful processes for coordinated entry referrals to FWHS projects can be used to fill vacancies in these OPH vouchers. If referrals for OPH can come from coordinated entry, it will also ensure the sustainability of HMIS data for these projects.

2A-5b.	Bed Coverage Rate in Comparable Databases.	
	NOFO Section VII.B.3.c.	

Enter the percentage of beds covered in comparable databases in your CoC's geographic area.	100.00%
---	---------

2A-5b.1.	Partial Credit for Bed Coverage Rates at or Below 84.99 for Question 2A-5b.	
	NOFO Section VII.B.3.c.	

If the bed coverage rate entered in question 2A-5b. is 84.99 percent or less, describe in the field below:

1.	steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent; and
2.	how your CoC will implement the steps described to increase bed coverage to at least 85 percent.

(limit 2,000 characters)

N/A

2A-6.	Longitudinal System Analysis (LSA) Submission in HDX 2.0.	
	NOFO Section VII.B.3.d.	

Did your CoC submit LSA data to HUD in HDX 2.0 by January 15, 2021, 8 p.m. EST?	Yes
---	-----

2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

2B-1.	Sheltered and Unsheltered PIT Count—Commitment for Calendar Year 2022	
	NOFO Section VII.B.4.b.	

Does your CoC commit to conducting a sheltered and unsheltered PIT count in Calendar Year 2022?	Yes
---	-----

2B-2.	Unsheltered Youth PIT Count—Commitment for Calendar Year 2022.	
	NOFO Section VII.B.4.b.	

Does your CoC commit to implementing an unsheltered youth PIT count in Calendar Year 2022 that includes consultation and participation from youth serving organizations and youth with lived experience?	Yes
--	-----

2C. System Performance

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

2C-1.	Reduction in the Number of First Time Homeless—Risk Factors.	
	NOFO Section VII.B.5.b.	
	Describe in the field below:	
1.	how your CoC determined which risk factors your CoC uses to identify persons becoming homeless for the first time;	
2.	how your CoC addresses individuals and families at risk of becoming homeless; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the number of individuals and families experiencing homelessness for the first time or to end homelessness for individuals and families.	

(limit 2,000 characters)

As noted in the FY20 SPM report, TX-601 reduced the number of first-time homeless by 8%.

1. TX-601 identified risk factors for becoming homeless through the PIT count survey, the ViSPDAT and HUD assessment, and provider input. The top three reasons people reported becoming homeless for the first time are unemployment/no income, inability to pay rent, and mental or physical disability. TX-601 also partnered with Texas A&M University for a study on evictions leading to homelessness and will receive zip code level data of this in 2022.

2. Many of the TX-601 partner agencies also have homelessness prevention programs. TX-601 works with the ESG jurisdictions to target homeless prevention funding to populations at-risk of homelessness, including people with homelessness histories, who are unemployed, have disabilities, or are on fixed incomes. In 2022, TX-601 will use the zip code level data from the Texas A&M research to target prevention resources in the zip codes where evictions most lead to homelessness.

TX-601 has expanded diversion services. TX-601 has diversion funding that is flexible and used to remove barriers for people to regain their own housing or quickly access CoC housing (such as reunification costs, rental deposits, high-risk fees, getting an ID, etc). TCHC revamped the assessment process to ensure that everyone is screened for diversion. TCHC also conducted extensive training in diversion for all shelters and outreach teams and is providing ongoing training. Diversions are a vital part of TX-601's strategic plan and goals to reach functional zero for all populations in 2022. Improving diversion and prevention is an action item that all the committees are working toward as part of their focused efforts on USICH's guides to ending homelessness.

3. Director of Operations at TCHC

2C-2.	Length of Time Homeless--Strategy to Reduce.	
	NOFO Section VII.B.5.c.	

Describe in the field below:

1.	your CoC's strategy to reduce the length of time individuals and persons in families remain homeless;
2.	how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless.

(limit 2,000 characters)

TX-601 reduced the mean length of time homeless in 2020 by 13%. The mean length of stay in ES, SH, and TH for TX-601 is 66% lower than the national average.

1. TX-601 has a goal to reach functional zero and have an average of fewer than 45 days homeless across the CoC. TX-601 has completed data modeling of the number of people that will need housing and all available housing resources. TX-601 has enough housing resources to reach functional zero for all populations, which is the most important step to reduce the length of time people are homeless.

TX-601 has designed a new housing assessment that will better match people experiencing homelessness to the right housing intervention through automated coordinated entry. TX-601 has also designed a universal housing application for all CoC and ESG programs. TX-601's goal for 2022 is that every person experiencing homelessness will already have a housing assessment and housing application completed in their HMIS record so that when they are matched to housing, they do not have an initial delay due to paperwork. TX-601 is implementing agency-level accountability for the number of housing assessments and applications completed monthly, and each agency's results are shared with the whole CoC.

TX-601 will have enough PSH or EHV resources to house everyone who is chronically homeless in 2022. After that, TX-601 will eliminate the chronic rule for PSH. This will reduce the barrier of documenting chronic status. It will also allow people who need PSH but are not chronic to move into PSH without waiting one year (e.g. someone with a total disability who is newly homeless).

2. TX-601's new housing assessment will match people to housing based on the length of time homeless. People with vulnerabilities that threaten their health while homeless will be able to be matched immediately through identification in the housing assessment and coordinated entry review.

3. Director of Operations, Tarrant County Homeless Coalition

2C-3.	Exits to Permanent Housing Destinations/Retention of Permanent Housing.	
	NOFO Section VII.B.5.d.	

	Describe in the field below how your CoC will increase the rate that individuals and persons in families residing in:
1.	emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations; and
2.	permanent housing projects retain their permanent housing or exit to permanent housing destinations.

(limit 2,000 characters)

TX-601 increased exits to permanent housing by street outreach by 22% and increased retention in permanent housing by 3% in 2020. All the performance measure 7 metrics in TX-601 are better than the national average.

1. The first step of increasing exits to permanent housing was modeling how much permanent housing and how many housing interventions were needed to serve all people experiencing homelessness. TX-601 aligned resources to ensure all people who were actively homeless had a permanent housing resource. Additional permanent housing resources that TX-601 added to the system are rapid exit, shallow subsidy, and diversion funding. TX-601 also plans to add shared housing in 2022. For RRH, TX-601 used its ESG-CV RRH funding to house people at greatest risk of COVID complications, and many of these individuals will not be able to afford their own housing. TX-601 will extend ESG-CV RRH assistance with Treasury ERA funding and will gradually move people who qualify into PSH and EHV's. Lastly, TX-601's initiatives to improve earned and unearned income will help more people be able to afford an exit to permanent housing.

2. TX-601 completed a study about predictors of negative exits and returns to homelessness in PSH in partnership with Texas Christian University. The study found that the only predictor of negative exits for PSH was the number of times a person had been homeless prior to their current PSH placement at a factor of 1.75 per episode of homelessness. TCHC provided all PSH providers with data about the number of times their clients had been homeless and the calculated risk of that individual having negative outcomes based on this study. TCHC will also provide technical assistance for housing partners in progressive engagement using these risk factors in 2022. In 2021, TX-601 identified a group of PSH programs with lower success rates in PSH retention and provided technical assistance to improve their retention outcomes.

2C-4.	Returns to Homelessness—CoC's Strategy to Reduce Rate.	
	NOFO Section VII.B.5.e.	

	Describe in the field below:
1.	how your CoC identifies individuals and families who return to homelessness;
2.	your CoC's strategy to reduce the rate of additional returns to homelessness; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the rate individuals and persons in families return to homelessness.

(limit 2,000 characters)

TX-601 reduced returns to homelessness by 6% in 2020. TX-601's returns rate is lower than the national average.

1. TX-601 identifies individuals and families who return to homelessness through HMIS, which includes all emergency shelters, a five-fold expansion in street outreach that covers the entire geographic area, and transitional housing. Additionally, TX-601 joined with 7 other Texas CoC's to share HMIS data, which

will identify people who are homeless in other Texas CoC's.

2. TX-601 completed a study of PSH outcomes in 2020 in partnership with Texas Christian University. The study found that the number of times the person had been homeless prior to housing was a predictor of returns to homelessness. The study found that each episode of homelessness had a multiplier effect on the risk for returns. TCHC sent all housing partners this study, a summary of the results, and a list of all of their housing clients along with the number of times the person had been homeless and the theoretical calculated "risk" that each client had for negative outcomes. TCHC is creating training on progressive engagement for all partners and is providing technical assistance to programs that have higher numbers of clients that return to homelessness.

With the increase in rent relief funds, TX-601 also uses its landlord engagement team to identify people who have been homeless before and provide rent relief support. TCHC staff review the court eviction filings weekly and run the list through HMIS. If a person on the list has been homeless before, TCHC staff reach out to the client and the landlord to provide assistance with the rent relief application. TCHC notifies the jurisdiction where the client lives and they expedite that client's application for rent assistance. TCHC also notifies the last CoC program that served the client. Then, the program can provide additional support.

3. TCHC Director of Operations

2C-5.	Increasing Employment Cash Income-Strategy.	
	NOFO Section VII.B.5.f.	
	Describe in the field below:	
1.	your CoC's strategy to increase employment income;	
2.	how your CoC works with mainstream employment organizations to help individuals and families increase their cash income; and	
3.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase income from employment.	

(limit 2,000 characters)

1. TX-601 participated in a technical assistance grant to increase employment through the Heartland Foundation. TCHC hired an Employment Specialist to provide employment technical assistance to all partner agencies. TCHC conducted multiple surveys of people experiencing homelessness and found that only 25% reported that they were willing or able to work. TX-601 has housed and successfully exited many of the people experiencing homelessness who were willing and able to work, and now most of the people who are homeless or who are in housing are not willing or able to work. Further, people who are willing and able to work have benefited from increased diversion efforts, a shallow subsidy program, or a successful rapid exit pilot. These diversion and rapid exit programs, where many of the able-bodied working population are served, are not counted toward TX-601's increasing employment income metrics.

Following the Housing First philosophy, TX-601's strategy is to house people

experiencing homelessness quickly and support them in seeking employment once they are stabilized. TX-601's new coordinated entry housing assessment asks if clients are willing to work and able to work. Clients who answer "yes" to both questions are referred to employment programs from the coordinated entry system.

2. TX-601 has three strong partners with extensive employment programs. The area's two largest shelters operate large employment programs and have successfully identified people willing and able to work through their programs, provided training and actual employment to people experiencing or exiting homelessness. Further, the area's workforce agency (Workforce Solutions) serves on the CoC Board. Clients are referred to these programs by a list from the coordinated entry system if the client answers that they are both willing and able to work.

3. Director of Operations, Tarrant County Homeless Coalition

2C-5a.	Increasing Employment Cash Income–Workforce Development–Education–Training.	
	NOFO Section VII.B.5.f.	

Describe in the field below how your CoC:

1.	promoted partnerships and access to employment opportunities with private employers and private employment organizations, such as holding job fairs, outreach to employers, and partnering with staffing agencies; and
2.	is working with public and private organizations to provide meaningful education and training, on-the-job training, internships, and employment opportunities for program participants.

(limit 2,000 characters)

1. TCHC hired an Employment Specialist to partner with private employers and increase job opportunities for people experiencing homelessness. The Employment Specialist completed a survey of people experiencing homelessness and in housing and found that only 25% of people were willing and able to work full time. Further, concerns over COVID-19 have challenged employment efforts in 2020 and 2021 and made job fairs and employment events an unsafe activity for TX-601.

When local COVID-19 incidence decreased significantly in June 2021, TX-601 hosted an outdoor fair for people experiencing homelessness or who were recently housed. The fair included employment opportunities, assistance with employment skills (resumes, training, etc.), and information about housing, healthcare, and human services. The chair of this fair is a Human Resources professional who followed up with every person expressing interest in employment. The group that hosted the fair is working with the individuals who expressed interest in employment to help them with resumes, job search, job skills, and gaining employment.

2. The two largest homeless shelters in TX-601 operate separate entities that provide employment with benefits directly to people experiencing or formerly homeless. The types of jobs provided include hospitality, custodial, food service, working with animals, and light construction. People can use this as paid job training or occupational rehabilitation and find future employment, or they can maintain this employment as their regular work. These programs identify and engage participants through their other homeless services

programs. Additionally, the coordinated entry team sends a list of people who say they are willing and able to work on the housing assessment to these employment programs.

2C-5b.	Increasing Non-employment Cash Income.	
	NOFO Section VII.B.5.f.	

Describe in the field below:

1.	your CoC's strategy to increase non-employment cash income;
2.	your CoC's strategy to increase access to non-employment cash sources; and
3.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase non-employment cash income.

(limit 2,000 characters)

1. Since an employment survey in 2021 found that 75% of clients in TX-601 are not willing or able to work, TX-601 has identified non-employment cash income as a vital activity for 2022. TCHC used state funding for homelessness to hire three full-time SOAR-certified benefits specialists in October 2021. The benefits specialists work with clients in the public housing authority's new PHA voucher-funded PSH housing programs that have minimum rent requirements so that those clients can maintain their housing. Then, the benefits specialists will target other PSH housing programs with low rates of client increases in non-employment cash income. After that, the benefits specialists will embed with emergency shelter and outreach teams to provide benefits assistance for people who are actively homeless. The benefits specialists will also provide training to CoC members on successful benefits applications to multiply the impact across the CoC.

2. A barrier in TX-601 is that social security offices and ID offices are available by appointment only and have limited appointment availability due to COVID. This has made it difficult for people experiencing or recently homeless to gain ID or social security cards necessary for benefits. TX-601 has advocated with a state representative. In November 2021, TX-601 added a weekly availability for social security and IDs at the local day shelter exclusively for people experiencing homelessness. This will: 1) increase access to non-employment cash income sources for people experiencing homelessness, 2) make it easier for those who want it to attain employment with an ID and social security card, and 3) make it easier for people to find landlords to accept their housing vouchers with an ID and social security card.

3. Director of Operations, Tarrant County Homeless Coalition, and Director of Training, Tarrant County Homeless Coalition

3A. Coordination with Housing and Healthcare Bonus Points

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

3A-1.	New PH-PSH/PH-RRH Project—Leveraging Housing Resources.	
	NOFO Section VII.B.6.a.	

Is your CoC applying for a new PSH or RRH project(s) that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness?	Yes
---	-----

3A-1a.	New PH-PSH/PH-RRH Project—Leveraging Housing Commitment. You Must Upload an Attachment to the 4B. Attachments Screen.	
	NOFO Section VII.B.6.a.	

Select yes or no in the chart below to indicate the organization(s) that provided the subsidies or subsidized housing units for the proposed new PH-PSH or PH-RRH project(s).

1.	Private organizations	No
2.	State or local government	No
3.	Public Housing Agencies, including use of a set aside or limited preference	No
4.	Faith-based organizations	No
5.	Federal programs other than the CoC or ESG Programs	Yes

3A-2.	New PSH/RRH Project—Leveraging Healthcare Resources.	
	NOFO Section VII.B.6.b.	

Is your CoC applying for a new PSH or RRH project that uses healthcare resources to help individuals and families experiencing homelessness?	Yes
--	-----

3A-2a.	Formal Written Agreements–Value of Commitment–Project Restrictions. You Must Upload an Attachment to the 4B. Attachments Screen.	
	NOFO Section VII.B.6.b.	

1.	Did your CoC obtain a formal written agreement that includes: (a) the project name; (b) value of the commitment; and (c) specific dates that healthcare resources will be provided (e.g., 1-year, term of grant, etc.)?	Yes
2.	Is project eligibility for program participants in the new PH-PSH or PH-RRH project based on CoC Program fair housing requirements and not restricted by the health care service provider?	Yes

3A-3.	Leveraging Housing Resources–Leveraging Healthcare Resources–List of Projects.	
	NOFO Sections VII.B.6.a. and VII.B.6.b.	

If you selected yes to question 3A-1. or 3A-2., use the list feature icon to enter information on each project you intend for HUD to evaluate to determine if they meet the bonus points criteria.

Project Name	Project Type	Rank Number	Leverage Type
Housing Solutions...	PSH	33	Both

3A-3. List of Projects.

1. What is the name of the new project? Housing Solutions Expansion

2. Select the new project type: PSH

**3. Enter the rank number of the project on
your CoC's Priority Listing:** 33

4. Select the type of leverage: Both

3B. New Projects With Rehabilitation/New Construction Costs

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

3B-1.	Rehabilitation/New Construction Costs—New Projects.	
	NOFO Section VII.B.1.r.	

Is your CoC requesting funding for any new project application requesting \$200,000 or more in funding for housing rehabilitation or new construction?	No
--	----

3B-2.	Rehabilitation/New Construction Costs—New Projects.	
	NOFO Section VII.B.1.s.	

If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:

1.	Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and
2.	HUD's implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons.

(limit 2,000 characters)

The new project requested for our CoC, Housing Solutions Expansion, will use HOME funding as leverage for construction.

3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

3C-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section VII.C.	

Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No
--	----

3C-2.	Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes. You Must Upload an Attachment to the 4B. Attachments Screen.	
	NOFO Section VII.C.	

If you answered yes to question 3C-1, describe in the field below:

1.	how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and
2.	how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.

(limit 2,000 characters)

N/A

4A. DV Bonus Application

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

4A-1.	New DV Bonus Project Applications.	
	NOFO Section II.B.11.e.	

Did your CoC submit one or more new project applications for DV Bonus Funding?	Yes
--	-----

4A-1a.	DV Bonus Project Types.	
	NOFO Section II.B.11.	

Select yes or no in the chart below to indicate the type(s) of new DV Bonus project(s) your CoC included in its FY 2021 Priority Listing.

	Project Type	
1.	SSO Coordinated Entry	Yes
2.	PH-RRH or Joint TH/RRH Component	No

You must click “Save” after selecting Yes for element 2 PH-RRH or Joint TH/RRH Component to view questions 4A-4 through 4A-4f.

4A-2.	Number of Domestic Violence Survivors in Your CoC's Geographic Area.	
	NOFO Section II.B.11.	

1.	Enter the number of survivors that need housing or services:	289
2.	Enter the number of survivors your CoC is currently serving:	56
3.	Unmet Need:	233

4A-2a.	Calculating Local Need for New DV Projects.	
	NOFO Section II.B.11.	

Describe in the field below:

1.	how your CoC calculated the number of DV survivors needing housing or services in question 4A-2 element 1 and element 2; and
2.	the data source (e.g. comparable database, other administrative data, external data source, HMIS for non-DV projects); or
3.	if your CoC is unable to meet the needs of all survivors please explain in your response all barriers to meeting those needs.

(limit 2,000 characters)

1. TCHC ran a report from our HMIS and Coordinated Entry data warehouse about the active clients experiencing homelessness. This report was then filtered by active clients classified as domestic violence survivors.

TCHC then ran a report for clients in housing projects currently and filtered it by those classified as domestic violence survivors.

2. The data source was the HMIS and Coordinated Entry warehouse for TX-601.

3. A primary barrier to meeting the needs of all survivors is the limited scope of the largest domestic violence provider and the only state-designated family violence center in the area, SafeHaven. SafeHaven has a limited scope to serve only those immediately fleeing intimate partner violence. This means that survivors of other domestic violence besides intimate partner violence are not served by SafeHaven or their housing programs. Further, SafeHaven only offers services and housing to those that are immediately fleeing and not those that are still at risk of harm if their abusers were to find them on the streets even if it has been months since they fled. These survivors who do not meet SafeHaven eligibility need specialized coordinated entry services to help them find appropriate housing quickly.

4A-3.	New Support Services Only Coordinated Entry (SSO-CE) DV Bonus Project–Applicant Information.	
	NOFO Section II.B.11.(c)	

Enter in the chart below information about the project applicant applying for the new SSO-CE DV Bonus project:

1. Applicant Name	Tarrant County Homeless Coalition
2. Project Name	Optimizing Coordinated Entry for Domestic Violence Clients

4A-3a.	New SSO-CE Project–Addressing Coordinated Entry Inadequacy.	
	NOFO Section II.B.11.(c)	

Describe in the field below:

1.	how the current Coordinated Entry is inadequate to address the needs of survivors of domestic violence, dating violence, sexual assault, or stalking; and
2.	how the proposed project addresses inadequacies identified in element 1. above.

(limit 2,000 characters)

1. Currently, domestic violence survivors are served by various agencies across the CoC. SafeHaven, the only state-designated family violence center in the area, operates an HMIS system comparable to but separate from the local CoC

HMIS system to maintain the safety and confidentiality of their clients. Because of the need to protect the data of these clients, data that is shared is largely de-identified, necessitating clear and consistent communication between SafeHaven staff and CoC staff to provide services and support outside of what SafeHaven directly offers. While CoC staff can estimate how many clients in our HMIS system are served by SafeHaven and visa versa, there is currently no consistent way to evaluate the overall impact the CoC and its partners have on domestic violence clients. Further, SafeHaven limits its eligibility for services to people who are immediately fleeing only intimate partner violence and is not able to serve survivors who are at-risk of harm from other domestic abuse or from abusers they fled months ago.

2. The DV Bonus project will add a coordinated entry staff to focus solely on the needs of those with domestic violence who do not meet SafeHaven eligibility of immediately fleeing intimate partner violence. This will improve quick access to housing for these survivors. Further, improved communication between the DV and HMIS data systems will ultimately pair domestic violence survivors with the best housing solution for their unique situation and provide the additional support and resources they need to thrive. Better data will inform more efficient resource allocation and provide more accurate performance metrics for domestic violence clients within our CoC.

Applicant Name
This list contains no items

4B. Attachments Screen For All Application Questions

We prefer that you use PDF files, though other file types are supported. Please only use zip files if necessary.

Attachments must match the questions they are associated with.

Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process.

We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

Document Type	Required?	Document Description	Date Attached
1C-14. CE Assessment Tool	Yes	CE Assessment Tool	10/21/2021
1C-7. PHA Homeless Preference	No	PHA Homeless Pref...	11/08/2021
1C-7. PHA Moving On Preference	No	PHA Move On Prefe...	11/08/2021
1E-1. Local Competition Announcement	Yes	Local Competition...	11/09/2021
1E-2. Project Review and Selection Process	Yes	Project Review an...	11/08/2021
1E-5. Public Posting—Projects Rejected-Reduced	Yes	Public Posting Pr...	11/05/2021
1E-5a. Public Posting—Projects Accepted	Yes	FY21 Public Posti...	11/05/2021
1E-6. Web Posting—CoC-Approved Consolidated Application	Yes		
3A-1a. Housing Leveraging Commitments	No	Housing Leverage ...	11/06/2021
3A-2a. Healthcare Formal Agreements	No	Healthcare Formal...	11/02/2021
3C-2. Project List for Other Federal Statutes	No		

Attachment Details

Document Description: CE Assessment Tool

Attachment Details

Document Description: PHA Homeless Preference

Attachment Details

Document Description: PHA Move On Preference

Attachment Details

Document Description: Local Competition Announcement

Attachment Details

Document Description: Project Review and Selection Process

Attachment Details

Document Description: Public Posting Projects Rejected Reduced

Attachment Details

Document Description: FY21 Public Posting Projects Accepted

Attachment Details

Document Description:

Attachment Details

Document Description: Housing Leverage Commitment

Attachment Details

Document Description: Healthcare Formal Agreement Housing SPC
Expansion

Attachment Details

Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. CoC Identification	09/16/2021
1B. Inclusive Structure	11/08/2021
1C. Coordination	11/08/2021
1C. Coordination continued	11/08/2021
1D. Addressing COVID-19	11/08/2021
1E. Project Review/Ranking	11/08/2021
2A. HMIS Implementation	11/08/2021
2B. Point-in-Time (PIT) Count	09/17/2021
2C. System Performance	11/08/2021
3A. Housing/Healthcare Bonus Points	11/02/2021
3B. Rehabilitation/New Construction Costs	10/15/2021

FY2021 CoC Application	Page 60	11/09/2021
------------------------	---------	------------

3C. Serving Homeless Under Other Federal Statutes

09/17/2021

4A. DV Bonus Application

10/27/2021

4B. Attachments Screen

Please Complete

Submission Summary

No Input Required



TouchPoint Name: Housing Assessment Example 1.1

Name:

Completed by:

Completed on behalf of:

Identifier:

Date: ____/____/____

Date of assessment

____/____/____

Assessment Location

--

Assessment Type

<input type="checkbox"/> In Person
<input type="checkbox"/> Phone
<input type="checkbox"/> Virtual

Assessment Level

<input type="checkbox"/> Crisis Needs Assessment
<input type="checkbox"/> Housing Needs Assessment

Household Type

<input type="checkbox"/> Family (including minor children)
<input type="checkbox"/> Individuals/Adults Only
<input type="checkbox"/> Youth (age 18-24)

Report Prompts:

TouchPoint Name: Housing Assessment Example 1.1

Report Generated: 10/19/21

[Click here for PDF](#)



TouchPoint Name: Housing Assessment Example 1.1

Name:

Completed by:

Completed on behalf of:

Identifier:

Date: ____/____/____

[STAFF RESPONSE] Please check this box if you feel the client is unable to live alone due to needing around the clock care or that they may be dangerous/harmful to themselves or their neighbors without ongoing support.

[].

NOTE: You have indicated that this client is not a good fit for a typical housing voucher, due to needing a higher level of care. Please indicate below which alternative housing option may better suit this client. Please complete remainder of SECTION A and skip the remainder of the assessment.

[STAFF RESPONSE] Explain why this client cannot live independently.

[STAFF RESPONSE] What type of housing intervention would be suitable for this client?

[] Group Home

[] Nursing Home

[] Safe Haven

[] Simon (residential services for homeless people who have been dually-diagnosed wi

[] State Mental Health Institution

Strengths and Barriers

Report Prompts:

TouchPoint Name: Housing Assessment Example 1.1

Report Generated: 10/19/21

[Click here for PDF](#)

TouchPoint Name: Housing Assessment Example 1.1

Name:

Completed by:

Completed on behalf of:

Identifier:

Date: ____/____/____

Strengths (Check all that apply.)

<input type="checkbox"/>	Employable Skills
<input type="checkbox"/>	Good Credit
<input type="checkbox"/>	No Disabling Conditions
<input type="checkbox"/>	Recent Positive Rental History
<input type="checkbox"/>	Regular Income
<input type="checkbox"/>	Transportation

Barriers (Check all that apply)

<input type="checkbox"/>	Bad Credit
<input type="checkbox"/>	Domestic Violence
<input type="checkbox"/>	Eviction History
<input type="checkbox"/>	Felony Conviction /Criminal History
<input type="checkbox"/>	Lifetime Sex Offender
<input type="checkbox"/>	Meth production conviction
<input type="checkbox"/>	No Income/Set Income
<input type="checkbox"/>	No rental history

Would you consider living with a roommate ?

<input type="checkbox"/>	No
<input type="checkbox"/>	Yes

Medium Term Rental Assistance

Report Prompts:

TouchPoint Name: Housing Assessment Example 1.1

Report Generated: 10/19/21

[Click here for PDF](#)



TouchPoint Name: Housing Assessment Example 1.1

Name:

Completed by:

Completed on behalf of:

Identifier:

Date: ____/____/____

[CLIENT RESPONSE] Are you currently working a full time job?

<input type="checkbox"/> No
<input type="checkbox"/> Yes

[STAFF RESPONSE] Is the client able to work a full-time job?

<input type="checkbox"/> No
<input type="checkbox"/> Yes

[STAFF RESPONSE] Is the client willing to work a full-time?

<input type="checkbox"/> No
<input type="checkbox"/> Yes

[CLIENT RESPONSE] If you can work and are willing to work a full time job, why are you not working right now?

--

[STAFF RESPONSE] I believe the client can successfully exit 12-24 month RRH Program and maintain their housing.

<input type="checkbox"/> No
<input type="checkbox"/> Yes

Long Term Rental Assistance

Report Prompts:

TouchPoint Name: Housing Assessment Example 1.1

Report Generated: 10/19/21

[Click here for PDF](#)

TouchPoint Name: Housing Assessment Example 1.1

Name:

Completed by:

Date: ____/____/____

Completed on behalf of:

Identifier:

[STAFF RESPONSE] Does the client have a disability that is expected to be long-term, and substantially impairs their ability to live independently over time (as indicated in the HUD assessment)?

☐ No

☐ Yes

[STAFF RESPONSE] Does the client need site-based case management?

☐ No

☐ Yes

Client History

Client History (Check all that apply):

- ☐ Acute care need (e.g., severe infection, acute diabetic condition, mental health crisis)
- ☐ Currently unsheltered or living in a place unfit for human habitation
- ☐ Current open case with State Dept. of Family Services (CPS)
- ☐ Four or more trips to the Emergency Room in the past year
- ☐ Had one or more experiences of homelessness before the age of 25 (adults in house)
- ☐ Household member living with a chronic health condition that is disabling
- ☐ No cash income during the past year
- ☐ One or more stays in another type of residential facility (including a nursing home or
- ☐ One or more stays in a psychiatric facility (lifetime)
- ☐ One or more stays in a substance abuse treatment facility (lifetime)
- ☐ One or more stays in prison/jail/correctional facility (lifetime)
- ☐ Survivor of domestic/sexual violence or trafficking
- ☐ Was in foster care as a youth, at age 16 years or older

Report Prompts:

TouchPoint Name: Housing Assessment Example 1.1

Report Generated: 10/19/21

[Click here for PDF](#)

TouchPoint Name: Housing Assessment Example 1.1

Name:

Completed by:

Date: ____/____/____

Completed on behalf of:

Identifier:

Has the client had more than 3 hospitalizations or emergency room visits in a year?

☐ No

☐ Yes

Is the client 60 years old or older?

☐ No

☐ Yes

Does the client have cirrhosis of the liver?

☐ No

☐ Yes

Does the client have end stage renal disease?

☐ No

☐ Yes

Does the client have a history of Heat Stroke?

☐ No

☐ Yes

Is the client blind?

☐ No

☐ Yes

Report Prompts:

TouchPoint Name: Housing Assessment Example 1.1

Report Generated: 10/19/21

[Click here for PDF](#)



TouchPoint Name: Housing Assessment Example 1.1

Name:

Completed by:

Completed on behalf of:

Identifier:

Date: ____/____/____

Does the client have HIV or AIDS?

☐ No

☐ Yes

Does the client have "tri-morbidity" (co-occurring psychiatric, substance abuse, and a chronic medical condition)?

☐ No

☐ Yes

Is there a high potential for victimization?

☐ No

☐ Yes

Is there a danger of self harm or harm to other person in the community?

☐ No

☐ Yes

Does the client have a chronic or acute medical condition?

☐ No

☐ Yes

Does the client have a chronic or acute psychiatric condition with extreme lack of judgement regarding safety?

☐ No

☐ Yes

Report Prompts:

TouchPoint Name: Housing Assessment Example 1.1

Report Generated: 10/19/21

[Click here for PDF](#)

TouchPoint Name: Housing Assessment Example 1.1

Name:

Completed by:

Completed on behalf of:

Identifier:

Date: ____/____/____

Does the client have a chronic or acute substance abuse with extreme lack of judgment regarding safety?

☐ No

☐ Yes

Total Vulnerability Score

#

Vulnerabilities

☐ Age 60 or older

☐ Blind

☐ Chronic or acute medical condition

☐ Chronic or acute Psychiatric condition w/extreme lack of judgement regarding safety

☐ Chronic or acute Substance Abuse w/extreme lack of judgement regarding safety

☐ Cirrhosis of the liver

☐ Danger of self harm or harm to other community

☐ End stage renal disease

☐ High potential for victimization

☐ History of Heat Stroke

☐ HIV, AIDS

☐ More than three emergency room visits in a year

☐ More than Three Hospitalization or emergency room visits in a year

☐ Tri-morbidity (co-occurring psychiatric, substance abuse, and chronic medical condition)

Housing Preferences

Report Prompts:

TouchPoint Name: Housing Assessment Example 1.1

Report Generated: 10/19/21

[Click here for PDF](#)



TouchPoint Name: Housing Assessment Example 1.1

Name:

Completed by:

Completed on behalf of:

Identifier:

Date: ____/____/____

Housing Preference (Check all that apply.)

<input type="checkbox"/>	Apartment
<input type="checkbox"/>	Handicap Accessible
<input type="checkbox"/>	House
<input type="checkbox"/>	Near outdoor spaces like parks, trails, and playgrounds
<input type="checkbox"/>	Near Public Transportation
<input type="checkbox"/>	No Preference
<input type="checkbox"/>	Other
<input type="checkbox"/>	Pets Allowed
<input type="checkbox"/>	Prefer to live in a community with others who are formerly homeless?
<input type="checkbox"/>	Quiet Neighborhood
<input type="checkbox"/>	Roommate
<input type="checkbox"/>	RV
<input type="checkbox"/>	Tiny home

Housing Preference if other

--

Report Prompts:

TouchPoint Name: Housing Assessment Example 1.1

Report Generated: 10/19/21

[Click here for PDF](#)



TouchPoint Name: Housing Assessment Example 1.1

Name:

Completed by:

Completed on behalf of:

Identifier:

Date: ____/____/____

Housing Location Preference (Select ONE or "No Preference" if more than one)

<input type="checkbox"/>	Arlington
<input type="checkbox"/>	Fort Worth
<input type="checkbox"/>	Grand Prairie
<input type="checkbox"/>	No preference
<input type="checkbox"/>	Other Tarrant County City
<input type="checkbox"/>	Weatherford

Does the client have a preference for neighborhood?

<input type="checkbox"/>	No
<input type="checkbox"/>	Yes

Preferred Neighborhood:

--

Please rank the following in order of preference (1-5 with 1 being most preferred and 5 being least preferred). For example: Apartment (1), Tiny Home (2), etc. (NOTE: This is NOT a guarantee to housing options - this is for informational purposes.)

Apartment

#

Tiny Home

#

Report Prompts:

TouchPoint Name: Housing Assessment Example 1.1

Report Generated: 10/19/21

[Click here for PDF](#)



TouchPoint Name: Housing Assessment Example 1.1

Name:

Completed by:

Completed on behalf of:

Identifier:

Date: ____/____/____

RV

#

House

#

Mobile Home

#

Total Housing Rank

#

ERROR: Please rank each housing type by preference. 1 being most preferred and 5 being least preferred. Only ONE number per type - cannot use number twice.

Testing Notes.

Report Prompts:

TouchPoint Name: Housing Assessment Example 1.1

Report Generated: 10/19/21

[Click here for PDF](#)



TouchPoint Name: Housing Assessment Example 1.1

Name:

Completed by:

Completed on behalf of:

Identifier:

Date: ____/____/____

Which housing would not like to live in?

<input type="checkbox"/>	Apartment
<input type="checkbox"/>	Handicap Accessible
<input type="checkbox"/>	House
<input type="checkbox"/>	Near outdoor spaces like parks, trails, and playgrounds
<input type="checkbox"/>	Near Public Transportation
<input type="checkbox"/>	No Preference
<input type="checkbox"/>	Other
<input type="checkbox"/>	Pets Allowed
<input type="checkbox"/>	Quiet Neighborhood
<input type="checkbox"/>	Roommate
<input type="checkbox"/>	RV
<input type="checkbox"/>	Tiny home

Housing Assessment Level

<input type="checkbox"/>	Crisis Needs Assessment
<input type="checkbox"/>	Housing Needs Assessment

Report Prompts:

TouchPoint Name: Housing Assessment Example 1.1

Report Generated: 10/19/21

[Click here for PDF](#)

FORT WORTH HOUSING SOLUTIONS

Housing Choice Voucher

Administrative Plan

1.0	<u>OVERVIEW</u>	
1.1	INTRODUCTION	1-1
1.2	PROGRAM OBJECTIVES	1-1
1.3	STAFFING	1-2
1.4	MERGER	1-2
2.0	<u>EQUAL OPPORTUNITY</u>	
2.1	FAIR HOUSING	2-1
2.2	REQUIRED POSTINGS	2-1
2.3	REASONABLE ACCOMMODATION	2-2
2.4	DEFINITION: DISABILITIES / REASONABLE ACCOMMODATIONS	2-3
	A. DISABILITY	
	B. REASONABLE ACCOMMODATION	
2.5	LANGUAGE ACCESS PLAN (LAP)	2-4
2.6	APPLICANT / OWNER OUTREACH	2-6
	A. APPLICANT OUTREACH	
	B. OWNER OUTREACH	
2.7	RIGHT TO PRIVACY	2-8
3.0	<u>ELIGIBILITY FOR ADMISSION</u>	
3.1	INTRODUCTION	3-1
3.2	ELIGIBILITY CRITERIA	3-1
	A. FAMILY COMPOSITION ELIGIBILITY	
	B. INCOME ELIGIBILITY	
	C. CITIZENSHIP / ELIGIBLE IMMIGRANT	
	D. SOCIAL SECURITY NUMBER DOCUMENTATION	
	E. CONSENT FORMS	
	F. ELIGIBILITY SCREENING	
4.0	<u>ESTABLISHING AND MAINTAINING WAIT LIST</u>	
4.1	OPENING / CLOSING / PURGING WAIT LIST	4-1
4.2	PRE-APPLICATIONS	4-2
	A. PHASE ONE	
	B. PHASE TWO	
4.3	PREFERENCES	4-3
	A. DISPLACED FAMILIES	
	B. HOMELESS COLLEGE STUDENTS	
	C. SPECIAL ACCOMMODATIONS	
	D. NURSING FACILITY RESIDENTS	
	E. FAMILY UNIFICATION PROGRAM	
	F. HOMELESS WORK TRAINING	
	G. PERMANENT SUPPORTIVE HOUSING	
	H. MHMR OF TARRANT COUNTY	
	I. HOMELESS FAMILIES WITH CHILDREN	
	J. LOCAL PREFERENCE INELIGIBILITY	

4.4	ORGANIZATION OF THE WAIT LIST	4-5
	A. COMPUTER ENTRY	
	B. RANKING	
	C. WITHDRAWN PRE-APPLICATIONS	
	D. PREAPPLICATION FOR ELIGIBLE APPLICANT	
	E. INFORMAL REVIEW	
4.5	RAD CHOICE MOBILITY	4-6
4.6	SPECIAL ADMISSIONS	4-6
4.7	SELECTION OF APPLICANTS	4-6
5.0	<u>APPLICATIONS</u>	
5.1	INTERVIEWS	5-1
	A. INTERVIEW NOTICE	
	B. APPLICATIONS	
	C. ADJUSTMENTS	
5.2	DEFINITION OF HOUSEHOLD	5-1
5.3	DEFINITION OF TEMPORARILY ABSENT	5-2
5.4	DEFINITION OF PERMANENTLY ABSENT	5-3
5.5	VERIFICATION	5-4
5.6	CRIMINAL HISTORY RECORDS	5-5
5.7	TOTAL TENANT PAYMENT DETERMINATION	5-5
	A. CALCULATION	
	B. MINIMUM RENT	
	C. HARDSHIP	
6.0	<u>VOUCHER ISSUANCE</u>	
6.1	ASSIGNED SUBSIDY (BEDROOM) SIZE	6-1
6.2	SUBSIDY SIZE ADJUSTMENT	6-1
6.3	BRIEFING	6-2
	A. SCHEDULING	
	B. GROUP SESSIONS	
	C. BRIEFING TOPICS	
	D. BRIEFING PACKET	
	E. BRIEFING AFFIDAVIT	
6.4	VOUCHER ISSUANCE – INITIAL OCCUPANCY	6-4
	A. VOUCHER EXECUTION	
	B. VOUCHER TERM	
	C. EXTENSIONS	
	D. EXCEPTIONS	
7.0	<u>INITIAL CONTRACTS</u>	
7.1	SELECTION OF A UNIT	7-1
	A. RESTRICTIONS	
	B. DISAPPROVAL OF OWNER	
	C. DIRECT DEPOSIT REQUIREMENT	
	D. REQUEST FOR TENANCY APPROVAL	

	E. SECURITY DEPOSIT	
	F. HQS INSPECTIONS	
7.2	COMPUTATIONS	7-3
	A. COMPUTATION OF TOTAL TENANT PAYMENT	
	B. COMPUTATION OF HAP PAYMENT	
	C. COMPUTATION OF TENANT RENT	
	D. RENT FOR FAMILIES / NON-CITIZEN RULE	
	E. COMPUTATION FOR NON-CITIZENS	
	F. COMPUTATION FOR THE HOMEOWNERSHIP PROGRAM	
7.3	PREPARATION OF INITIAL CONTRACT	7-5
	A. LEASES	
	B. HUD CONTRACT /CONTRACT TENANCY ADDENDUM	
	C. APPROVAL OF CONTRACTS	
	D. INITIATION OF PAYMENT	
8.0	<u>HOUSING QUALITY STANDARDS AND INSPECTIONS</u>	
8.1	INSPECTION REQUIREMENTS	8-1
8.2	INITIAL INSPECTION	8-2
8.3	ANNUAL INSPECTION	8-2
8.4	DUE DATES	8-3
	A. INITIAL INSPECTION	
	B. ANNUAL RE-INSPECTION	
	C. LIFE THREATENING DEFECTS	
8.5	FAILED UNITS	8-4
	A. INITIAL CONTRACT INSPECTION	
	B. CONTINUING ASSISTANCE	
8.6	ABATEMENT (CONTINUING CONTRACTS)	8-5
8.7	RENT REASONABLENESS	8-6
9.0	<u>ANNUAL/INTERIM RECERTIFICATION</u>	
9.1	ANNUAL RECERTIFICATION	9-1
	A. INTRODUCTION	
	B. ANNUAL INTERVIEW	
	C. MAIL RECERTIFICATION	
	D. EFFECTIVE DATE	
9.2	INTERIM RECERTIFICATION	9-3
	A. REPORTING REQUIREMENTS	
	B. HOUSEHOLD MEMBER ADJUSTMENT DETERMINATION	
	C. DECREASE IN INCOME OR INCREASE IN EXPENSES	
9.3	SPECIAL / INTERIM RECERTIFICATION	9-5
	A. RELOCATION	
	B. UNSTABLE INCOME	
	C. ERRORS AT ADMISSIONS / ANNUAL RECERTIFICATION	
	D. INCREASE REQUIRED BY HUD REGULATIONS	
	E. EXCLUSIONS TO REQUIREMENTS	

9.4	EFFECTIVE DATE OF RENT CHANGES	9-7
	A. INCREASE IN RENT	
	B. DECREASE IN RENT	
10.0	<u>RELOCATION</u>	
10.1	REQUEST TO MOVE	10-1
	A. ELIGIBLE REASONS TO MOVE	
	B. RELOCATION RESTRICTION	
	C. NOTICES	
	D. INTENT TO TERMINATE LEASE	
	E. RELOCATION AFFIDAVIT	
	F. DETERMINATION	
10.2	PROCESSING THE MOVE	10-3
	A. REQUEST FOR TENANCY APPROVAL	
	B. UNUSED RELOCATION VOUCHER	
10.3	SPECIAL PUBLIC HOUSING RELOCATION VOUCHER	10-4
11.0	<u>WITHDRAWALS / TERMINATIONS</u>	
11.1	WITHDRAWALS BY FWHS	11-1
11.2	INFORMAL REVIEWS	11-1
11.3	TERMINATION OF TENANCY BY OWNER	11-2
11.4	TERMINATION OF TENANCY BY FAMILY	11-4
11.5	HAP CONTRACT TERMINATION	11-4
11.6	TERMINATION OF FAMILY ASSISTANCE	11-5
11.7	REINSTATEMENT OF VOUCHER	11-7
11.8	TERMINATION OF HAP CONTRACTS DUE TO INSUFFICIENT FUNDS	11-7
11.9	INFORMAL HEARINGS	11-8
12.0	<u>GENERAL PROGRAM ADMINISTRATION</u>	
12.1	PAYMENT STANDARDS	12-1
12.2	SMALL AREA FAIR MARKET RENTS (SAFMR)	12-1
12.3	UTILITY ALLOWANCE SCHEDULE	12-2
12.4	CHANGE OF OWNERSHIP	12-3
12.5	IMS REPORTS / 50058 SUBMISSION	12-4
12.6	SEMAP	12-4
12.7	COMPUTER / INTERNET REPORTS & VERIFICATION	12-5
12.8	PORTABILITY	12-5
	A. FWHS GENERAL POLICIES	
	B. INCOME ELIGIBILITY	
	C. ADMINISTRATION BY RECEIVING HA	
	D. PORTABILITY PROCEDURES	
13.0	<u>SPECIAL PROGRAMS</u>	
13.1	SHARED HOUSING	13-1
	A. INITIATING AN AGREEMENT	

	B. RENTS	
	C. INSPECTIONS	
	D. PARTICIPANT ELIGIBILITY	
13.2	SINGLE ROOM OCCUPANCY	13-1
	A. HUD	
	B. PROGRAM	
	C. SAMARITAN HOUSE	
	D. CORNERSTONE	
	E. HOMEOWNERSHIP	
13.3	CONTRACT ADMINISTRATION	13-2
	A. RESPONSIBILITIES	
	B. RENT INCREASES	
	C. CURRENT CONTRACT ADMINISTRATION CONTRACTS	
14.0	<u>FRAUD, ABUSE & MISUSE OF PROGRAM FUNDS</u>	14-1
15.0	<u>BUDGET & ACCOUNTING</u>	
15.1	HAP PAYMENTS	15-1
	A. RECONCILIATIONS	
	B. LATE PAYMENTS	
	C. OVERLAPPING PAYMENTS	
15.2	HANDWRITES	15-2
15.3	RETRO AGREEMENT	15-3
15.4	1099s	15-4
15.5	MONTHLY / QUARTERLY / ANNUAL REPORTS	15-4
15.6	USE OF OPERATING FUND AND RESERVES	15-4
16.0	<u>POLICY AMENDMENTS AND ADJUSTMENTS</u>	
16.1	PROGRAM REGULATION CHANGES	16-1
	A. INFORMATION	
	B. IMPLEMENTATION	
16.2	FWHS POLICY AMENDMENTS	16-1
	A. PROGRAM REGULATION CHANGES	
	B. CORRECTIONS OR ADJUSTMENTS	
	C. CORRECTIONS OR ADDITIONS	
	D. MAJOR FWHS POLICY CHANGES	
	E. DATES OF CHANGES	

<u>ADDENDUM A</u> VERIFICATION POLICY	(A) 1-6
ADDENDUM B SCREENING AND EVICTION FOR DRUG ABUSE AND OTHER CRIMINAL ACTIVITY (<i>SEDACA</i>) POLICY	(B) 1-11
ADDENDUM C INCOME CALCULATIONS	(C) 1-10
ADDENDUM D NON-CITIZEN RENT CALCULATION	(D) 1-3
ADDENDUM E HOUSING CHOICE VOUCHER HOMEOWNERSHIP PROGRAM	(E) 1-20
ADDENDUM F UPFRONT INCOME VERIFICATION	(F) 1-6
<u>ADDENDUM G</u> FRAUD POLICY	(G) 1-3
ADDENDUM H STUDENT ELIGIBILITY	(H) 1-4
ADDENDUM I PROJECT-BASED VOUCHER PROGRAM	(I) 1-10
<u>ADDENDUM J</u> VIOLENCE AGAINST WOMEN ACT (VAWA)	(J) 1-10
ADDENDUM K STANDARDS OF CONDUCT AND CODE OF ETHICS	(K) 1-11
<u>GLOSSARY</u>	
<u>ACRONYMS</u>	

4.3 PREFERENCES

FWHS has established the following local preferences to be applied to all applicants for the Housing Choice Voucher Program:

A. **DISPLACED FAMILIES**- For purposes of the local preference only, the definition of a displaced family is: an individual or family displaced as a result of a natural disaster; government action (eminent domain); HUD disposition of a multi-family complex (which includes moves necessary due to modernization or demolition programs instituted by FWHS); disposition of Public Housing units owned by FWHS, including sale of Scattered Sites units; Public Housing deemed uninhabitable by FWHS; conversion of Public Housing units to Rental Assistance Demonstration (RAD); or a need to move due to hate crimes or because they have agreed to testify for a legal proceeding regarding a criminal action. The Housing Choice Voucher Program wait list always remains open to applicants who qualify for this preference.

B. **Violence Against Women Act (VAWA)** - Preference for victims of domestic violence who are FWHS Public Housing (PH) or Rental Assistance Demonstration (RAD) program residents and need an external emergency transfer under VAWA when there are no PH or RAD units available.

C. **PUBLIC HOUSING REASONABLE ACCOMODATION FOR A DISABILITY**- An individual or family who is residing in a FWHS public housing unit but whose special needs due to a disability cannot be economically met in one of the public housing sites will receive a preference under the Housing Choice Voucher Program.

D. **HOMELESS COLLEGE STUDENTS**- Ten vouchers are set aside for homeless students who are homeless and enrolled fulltime in a local accredited college or university's special program for homeless students. Applicants must be referred by the program in accordance with provisions outlined in a Memorandum of Agreement between FWHS and the college or university.

E. **HOMELESS FAMILIES WITH SCHOOL -AGED CHILDREN**- Twenty vouchers are set aside for homeless families with children in the Fort Worth Independent School District, or a neighboring school district. Applicants must be referred by the school district in accordance with provisions outlined in a Memorandum of Agreement between FWHS and the respective school district.

F. **MONEY FOLLOWS THE PERSON**- Ten vouchers are set aside for persons being discharged from a nursing facility or other institutional care setting for community-based long term housing. Applicants must be referred by the Texas Department of Aging and Disability Services (DADS) in accordance with provisions outlined in a Memorandum of Agreement between FWHS and DADS.

G. **MY HEALTH MY RESOURCES (MHMR)**- Forty vouchers are set aside for homeless persons with disabilities who are referred by MHMR of Tarrant County.

Applicants must be referred by MHMR in accordance with provisions outlined in a Memorandum of Agreement between FWHS and MHMR of Tarrant County.

H. TARRANT COUNTY HOMELESS COALITION- Fifty vouchers are set aside for persons who are homeless and are on the Tarrant County Homeless Coalition (TCHC) Continuum of Care Coordinated Entry List. Referrals must be made by TCHC in accordance with provisions outlined in a Memorandum of Agreement between FWHS and TCHC.

I. PERMANENT SUPPORTIVE HOUSING “MOVE-UP”- One hundred fifty vouchers will be set aside for individuals or families moving up from a local Continuum of Care Permanent Supportive Housing Program. Referred applicants must meet self-sufficiency criteria established by FWHS and certified by their supportive services representative.

J. NON-ELDERLY PERSONS WITH DISABILITIES- A preference will be given to non-elderly persons with disabilities who are transitioning out of institutional and other segregated settings, currently experiencing homelessness, or previously experienced homelessness and currently a client in a permanent supportive housing or rapid rehousing project.

LOCAL PREFERENCE INELIGIBILITY – An applicant may not claim a local preference for a housing voucher housing application if the family failed to complete their recertification requirements, moved without notice, owes money under any subsidized housing program, or left a previous tenancy under a housing voucher program in violation of the family obligations. These obligations include, but are not limited to:

1. Property unit failing HQS requirements due to tenant related damages or non-payment of utilities;
2. Failure to meet tenant rent obligations;
3. Failure to supply information requested by FWHS to resolve any questionable circumstances regarding previous tenancy and termination;
4. Failure to provide required documentation to support preference claim.

Unless otherwise specified in a Memorandum of Agreement with FWHS, the definition of homelessness includes:

- A. An individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:
- An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping

- accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground;
- An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing and hotels and motels paid for by charitable organizations or by federal, State, or local government programs for low-income individuals); or
 - An individual who is exiting an institution where he or she resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution;
- B. An individual or family who will imminently lose their primary nighttime residence, provided that:
- The primary nighttime residence will be lost within 14 days of the date of application for homeless assistance;
 - No subsequent residence has been identified; and
 - The individual or family lacks the resources or support networks, e.g., family, friends, faith-based or other social networks, needed to obtain other permanent housing;
- C. Unaccompanied youth under 25 years of age, or families with children and youth, who do not otherwise qualify as homeless under this definition, but who:
- Are defined as homeless by other government regulations;
 - Have not had a lease, ownership interest, or occupancy agreement in permanent housing at any time during the 60 days immediately preceding the date of application for homeless assistance;
 - Have experienced persistent instability as measured by two moves or more during the 60-day period immediately preceding the date of applying for homeless assistance; and
 - Can be expected to continue in such status for an extended period of time; or
- D. Any individual or family who:
- Is fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence or has made the individual or family afraid to return to their primary nighttime residence;
 - Has no other residence; and

- Lacks the resources or support networks to obtain other permanent housing.

4.4 ORGANIZATION OF THE WAIT LIST

- A. **COMPUTER ENTRY** – All pre-applications are entered into the computer to establish the wait list. The Admissions Department staff reviews the entries to determine:
1. If the applicant owes FWHS monies from a previous tenancy;
 2. If pre-application indicates applicant has previously received assistance from another assisted housing program, staff verifies if applicant has an outstanding debt with that agency.
 3. If applicant has been evicted from a public housing program within the past twelve (12) months;
 4. If applicant has been evicted from a public housing program for a drug related or violent criminal activity within the past ten (10) years.
 5. If applicant has been terminated or withdrawn under a previous tenancy with FWHS and/or another subsidized assistance program within the last five years for fraud, criminal activity or failure to repay a debt to FWHS.

Applicants found to have one or more of the aforementioned items listed on their record are sent a withdrawal letter stating they are ineligible for housing voucher assistance at this time.

- B. **RANKING** – Pre-applications are ranked by either the date and time pre-application was received or a lottery system.
- C. **WITHDRAWN PRE-APPLICATION** – All withdrawn pre-applications are maintained for three years from date of withdrawal.
- D. **PRE-APPLICATION FOR ELIGIBLE APPLICANT** – The pre-application for an applicant who is determined eligible for housing is included in the file transferred to the Housing Voucher Department for briefing, voucher issuance, and housing.
- E. **INFORMAL REVIEW** – Informal reviews must be requested, in writing, within ten (10) days of the date of the withdrawal notice. A FWHS staff member who is not the individual who made the determination, their supervisor or subordinate provides the review. The applicant may request to be present during the review. When withdrawal is due to a criminal history report, a copy of the report is provided

Housing Authority of the City of Arlington



Administrative Plan

Amendments Approved October 21, 2020

CHAPTER 1 - STATEMENT OF POLICIES AND OBJECTIVES	12
1-A. JURISDICTION	12
1-B. LOCATION AND STAFF RESPONSIBILITIES	12
1-C. ETHICAL STANDARD OF OPERATION & CONFLICTS OF INTEREST .	14
1-D. MISSION STATEMENT.....	15
1-E. LOCAL GOALS & FIVE-YEAR PLAN STRATEGIC GOALS.....	15
1-F. PURPOSE OF THE PLAN	18
1-G. ADMINISTRATIVE FEE RESERVE	18
1-H. RULES AND REGULATIONS	18
1-I. TERMINOLOGY.....	19
1-J. FAIR HOUSING POLICY.....	19
1-K. REASONABLE ACCOMMODATIONS POLICY	20
1-K.1. Reasonable Accommodation Defined.....	21
1-K.2. Requesting a Reasonable Accommodation.....	22
1-K.3. Verification of Need for Reasonable Accommodation	22
1-K.4. Frequency of Verification.....	23
1-K.5. Reasonable Accommodation – Temporary Provision	23
1-K.6. Live-In Aides	23
1-K.7. Qualifications for the Live-In Aide	23
1-K.8. Part Time Aide	25
1-K.9. Medical Equipment.....	25
1-K.10. Renting From Relatives.....	26
1-K.11. Pet Policy.....	26
1-K.12. Applying for Admission.....	26
1-K.13. Home Visits.....	26
1-K.14. Applicants	27
1-L. TRANSLATION OF DOCUMENTS	27
1-M. MANAGEMENT ASSESSMENT OBJECTIVES	27
1-N. RECORDS FOR MONITORING AHA PERFORMANCE	29
1-O. PRIVACY RIGHTS	30
1-O.1. Rights of Applicants and Participants	30

1-O.2.	Open Records Requests	30
1-O.3.	Release of Information to Property Owners	30
1-O.4.	Board of Commissioner Meetings	30
1-O.5.	Enterprise Income Verification System (EIV) System	31
1-O.6.	Office Security	31
1-O.7.	Privacy	32
1-O.8.	Review of Applicant/Participant File	32
1-O.9.	Upfront Income Verification (UIV) Security Policy	32
1-O.10.	Disclosure to Prospective Landlord	33
1-O.11.	Cooperation with Law Enforcement	33
1-O.12.	Cooperation with Mental Health Mental Retardation	33
1-O.13.	U.S. Postal Service.....	34
1-O.14.	Public Documents.....	34
1-P.	FAMILY OUTREACH.....	34
1-Q.	OWNER OUTREACH	34
1-R.	ACCESSIBILITY	36
1-S.	LIMITED ENGLISH PROFICIENCY	37
1-T.	EXPANDING HOUSING OPPORTUNITIES.....	37
CHAPTER 2 - ELIGIBILITY FOR ADMISSION.....		40
2-A.	ELIGIBILITY FACTORS	40
2-B.	FAMILY COMPOSITION	40
2-C.	INCOME LIMITATIONS.....	42
2-D.	MANDATORY SOCIAL SECURITY NUMBERS	43
2-E.	CITIZENSHIP/ELIGIBLE IMMIGRATION STATUS.....	44
2-F.	OTHER CRITERIA FOR ADMISSIONS.....	45
2-G.	TENANT SCREENING.....	45
2-H.	CHANGES IN ELIGIBILITY PRIOR TO EFFECTIVE DATE OF THE CONTRACT	46
2-I.	INELIGIBLE FAMILIES	47
CHAPTER 3 - APPLYING FOR ADMISSION		48
3-A.	OVERVIEW OF THE APPLICATION TAKING PROCESS.....	48

3-B.	OPENING/CLOSING OF APPLICATION TAKING	49
3-C.	"INITIAL" APPLICATION PROCEDURES	51
3-D.	APPLICANT STATUS WHILE ON WAITING LIST	51
3-E.	TIME OF SELECTION	51
3-F.	VERIFICATION	52
3-G.	FINAL DETERMINATION AND NOTIFICATION OF ELIGIBILITY	52
CHAPTER 4 - ESTABLISHING PREFERENCES AND MAINTAINING THE WAITING LIST		53
4-A.	WAITING LIST	53
4-B.	PREFERENCES.....	53
4-C.	INITIAL DETERMINATION OF LOCAL PREFERENCE QUALIFICATION.....	56
4-D.	ORDER OF SELECTION.....	56
4-E.	FINAL VERIFICATION OF PREFERENCES.....	56
4-F.	PREFERENCE DENIAL	56
4-G.	INCOME TARGETING.....	57
4-H.	SPECIAL ADMISSIONS	57
4-I.	TARGETED FUNDING	57
CHAPTER 5 - SUBSIDY STANDARDS.....		61
5-A.	DETERMINING FAMILY UNIT (VOUCHER) SIZE	61
5-B.	EXCEPTIONS TO SUBSIDY STANDARDS	62
5-C.	UNIT SIZE SELECTED.....	65
CHAPTER 6 - INCOME AND SUBSIDY DETERMINATIONS		67
PART I: ANNUAL INCOME		67
6-I.A.	OVERVIEW	67
6-I.B.	HOUSEHOLD COMPOSITION AND INCOME	67
6-I.C.	ANTICIPATING ANNUAL INCOME	70
6-I.D.	EARNED INCOME	72
6-I.E.	EARNED INCOME DISREGARD FOR PERSONS WITH DISABILITIES..	74
6-I.F.	BUSINESS INCOME.....	77
6-I.G.	ASSETS	78
6-I.H.	PERIODIC PAYMENTS.....	83

6-I.I.	PAYMENTS IN LIEU OF EARNINGS.....	83
6-I.J.	WELFARE ASSISTANCE.....	84
6-I.K.	PERIODIC AND DETERMINABLE ALLOWANCES.....	85
6-I.L.	ADDITIONAL EXCLUSIONS FROM ANNUAL INCOME.....	85
PART II:	ADJUSTED INCOME	87
6-II.A.	INTRODUCTION.....	87
6-II.B.	DEPENDENT DEDUCTION.....	88
6-II.C.	ELDERLY OR DISABLED FAMILY DEDUCTION.....	88
6-II.D.	MEDICAL EXPENSES DEDUCTION.....	88
6-II.E.	DISABILITY ASSISTANCE EXPENSES DEDUCTION	89
6-II.F.	CHILD CARE EXPENSE DEDUCTION.....	91
PART III:	CALCULATING FAMILY SHARE AND AHA SUBSIDY	93
6-III.A.	OVERVIEW OF RENT AND SUBSIDY CALCULATIONS	93
6-III.B.	FINANCIAL HARDSHIPS AFFECTING MINIMUM RENT	93
6-III.C.	APPLYING PAYMENT STANDARDS	95
6-III.D.	UTILITY ALLOWANCES.....	98
Exhibit 6-1:	Annual Income Inclusions	99
Exhibit 6-2:	Treatment of Net Family Assets.....	103
Exhibit 6-3:	Earned Income Disallowance for Persons with Disabilities	104
Exhibit 6-4:	The Effect of Welfare Benefit Reduction	105
CHAPTER 7 –	VERIFICATION.....	107
PART I:	VERIFICATION GENERAL	107
7-I. A.	GENERAL VERIFICATION REQUIREMENTS	107
7-I. B.	SPECIFIC VERIFICATION REQUIREMENTS	107
7-I. C.	VERIFICATION METHODS.....	107
7-I. D.	VERIFICATION OF INCOME AND DETERMINATION OF TOTAL PARTICIPANT PAYMENT	109
PART II.	VERIFICATION HOUSEHOLD INFORMATION	110
7-II.A.	OVERVIEW OF VERIFICATION REQUIREMENTS.....	110
7-II.B.	VERIFYING LEGAL IDENTITY	112
7-II.C.	FAMILY CONSENT TO RELEASE OF INFORMATION.....	113

7-II.D.	SOCIAL SECURITY NUMBERS.....	113
7-II.E.	DOCUMENTATION OF AGE.....	114
7-II.F.	FAMILY RELATIONSHIPS.....	114
7-II.G.	VERIFICATION OF STUDENT STATUS.....	115
7-II.H.	DOCUMENTATION OF DISABILITY.....	115
7-II.I.	CITIZENSHIP OR ELIGIBLE IMMIGRATION STATUS.....	116
7-II.J.	VERIFICATION OF PREFERENCE STATUS.....	118
PART III:	VERIFICATION INCOME AND ASSETS.....	118
7-III.A.	EARNED INCOME	118
7-III.B.	BUSINESS AND SELF EMPLOYMENT INCOME.....	118
7-III.C.	PERIODIC PAYMENTS AND PAYMENTS IN LIEU OF EARNINGS....	119
7-III.D.	ALIMONY OR CHILD SUPPORT	119
7-III.E.	ASSETS AND INCOME FROM ASSETS	119
7-III.F.	NET INCOME FROM RENTAL PROPERTY	120
7-III.G.	RETIREMENT ACCOUNTS.....	120
7-III.H.	FIXED INCOME	121
7-III.I.	INCOME FROM EXCLUDED SOURCES	121
PART IV:	VERIFYING MANDATORY DEDUCTIONS.....	122
7-IV.A	DEPENDENT AND ELDERLY/DISABLED HOUSEHOLD DEDUCTIONS	122
7-IV.B.	MEDICAL EXPENSE DEDUCTION.....	122
7-IV.C.	DISABILITY ASSISTANCE EXPENSES.....	123
7-IV.D.	CHILD CARE EXPENSES.....	124
	Exhibit 7-1: Excerpt from HUD Verification Guidance Notice.....	125
	Exhibit 7-2: Summary of Documentation Requirements for Noncitizens.....	129
CHAPTER 8 –	VOUCHER ISSURANCE AND BRIEFINGS.....	107
8-A.	ISSUANCE OF VOUCHERS.....	130
8-B.	BRIEFING TYPES AND REQUIRED ATTENDANCE	130
8-C.	ENCOURAGING PARTICIPATION IN AREAS WITHOUT LOW INCOME OR MINORITY CONCENTRATION.....	131
8-D.	ASSISTANCE TO FAMILIES WHO CLAIM DISCRIMINATION	132
8-E.	SECURITY DEPOSIT REQUIREMENTS.....	132

8-F.	TERM OF VOUCHER.....	132
8-G.	PROCEDURES FOR EXTENDING HOUSING CHOICE VOUCHERS	133
8-H.	VOUCHER ISSUANCE DETERMINATION FOR SPLIT HOUSEHOLDS	133
8-I.	REMAINING MEMBER OF TENANT FAMILY - RETENTION OF VOUCHER.....	134
CHAPTER 9 - REQUEST FOR TENANCY APPROVAL AND CONTRACT EXECUTION		135
9-A.	REQUEST FOR TENANCY APPROVAL	135
9-B.	ELIGIBLE TYPES OF HOUSING	136
9-C.	LEASE REVIEW	136
9-D.	SEPARATE AGREEMENTS	137
9-E.	INITIAL INSPECTIONS	137
9-F.	RENT LIMITATIONS	137
9-G.	DISAPPROVAL OF PROPOSED RENT.....	138
9-H.	INFORMATION TO OWNERS.....	138
9-I.	OWNER DISAPPROVAL.....	138
9-J.	CHANGE IN TOTAL TENANT PAYMENT (TTP) PRIOR TO HAP EFFECTIVE DATE	139
9-K.	CONTRACT EXECUTION PROCESS	139
9-L.	PLAN TO CANCEL CONTRACTS	139
CHAPTER 10 - HOUSING QUALITY STANDARDS AND INSPECTIONS.....		140
10-A.	GUIDELINES/TYPES OF INSPECTIONS	140
10-B.	INITIAL HQS INSPECTION.....	140
10-C.	HQS INSPECTIONS	141
10-D.	DETERMINATION OF RESPONSIBILITY	142
10-E.	EMERGENCY REPAIR ITEMS	143
10-F.	SPECIAL/COMPLAINT INSPECTIONS.....	145
10-G.	PRE MOVE-OUT INSPECTION.....	145
10-H.	QUALITY CONTROL INSPECTIONS	145
10-J.	ACCEPTABILITY CRITERIA AND EXCEPTIONS TO HQS.....	146
10-K.	CONSEQUENCES IF OWNER IS RESPONSIBLE (NON-EMERGENCY ITEMS).....	147

10-L.	CONSEQUENCES IF FAMILY IS RESPONSIBLE FOR HQS VIOLATION.....	148
CHAPTER 11 - OWNER RENTS, RENT REASONABLENESS, AND PAYMENT STANDARDS		
149		
11-A.	RENT TO OWNER IN THE HOUSING CHOICE VOUCHER PROGRAM.....	149
11-B.	MAKING PAYMENTS TO OWNERS.....	149
11-C.	RENT REASONABLENESS DETERMINATIONS	150
11-D.	PAYMENT STANDARDS FOR THE VOUCHER PROGRAM.....	152
11-E.	ADJUSTMENTS TO PAYMENT STANDARDS.....	152
11-F.	EXCEPTION PAYMENT STANDARDS.....	153
11-G.	OWNER PAYMENT IN THE HOUSING CHOICE VOUCHER PROGRAM.....	154
CHAPTER 12 - RECERTIFICATIONS		
155		
12-A.	ANNUAL ACTIVITIES	155
12-B.	ANNUAL RECERTIFICATION/REEXAMINATION	155
12-C.	REPORTING INTERIM CHANGES	157
12-D.	OTHER INTERIM REPORTING ISSUES.....	158
12-E.	INCOME CHANGES RESULTING FROM WELFARE PROGRAM REQUIREMENTS	159
12-F.	NOTIFICATION OF RESULTS OF RECERTIFICATIONS	160
12-G.	TIMELY REPORTING OF CHANGES IN INCOME (AND ASSETS).....	161
12-H.	CHANGES IN VOUCHER SIZE AS A RESULT OF FAMILY COMPOSITION CHANGES	162
12-I.	CONTINUANCE OF ASSISTANCE FOR "MIXED" FAMILIES.....	162
12-J.	MISREPRESENTATION OF FAMILY CIRCUMSTANCES	162
CHAPTER 13 – MOVES WITH CONTINUED ASSISTANCE/PORTABILITY		
163		
13-A.	ALLOWABLE MOVES	163
13-B.	RESTRICTIONS ON MOVES	163
13-C.	PROCEDURE FOR MOVES.....	164
13-D.	PORTABILITY	164
13-E.	OUTGOING PORTABILITY.....	165
13-F.	INCOMING PORTABILITY	165

CHAPTER 14 - CONTRACT TERMINATIONS	168
14-A. CONTRACT TERMINATION.....	168
14-B. TERMINATION BY THE FAMILY: MOVES	168
14-C. TERMINATION OF TENANCY BY THE OWNER: EVICTIONS.....	169
14-D. TERMINATION OF THE CONTRACT BY AHA	170
CHAPTER 15 - DENIAL OR TERMINATION OF ASSISTANCE.....	172
15-A. GROUNDS FOR DENIAL/TERMINATION	172
15-B. SCREENING AND TERMINATION FOR DRUG ABUSE AND OTHER CRIMINAL ACTIVITY	174
15-C. FAMILY OBLIGATIONS	181
15-D. PROCEDURES FOR NON-CITIZENS.....	186
15-E. ZERO (\$0) ASSISTANCE TENANCIES.....	186
15-F. ZERO INCOME PARTICIPANTS.....	186
15-G. OPTION NOT TO TERMINATE FOR MISREPRESENTATION	187
15-H. MISREPRESENTATION IN COLLUSION WITH OWNER.....	188
15-I. MISSED APPOINTMENTS AND DEADLINES	188
CHAPTER 16 - OWNER DISAPPROVAL AND RESTRICTION.....	190
16-A. DISAPPROVAL OF OWNER.....	190
16-B. OWNER RESTRICTIONS AND PENALTIES.....	191
16-C. CHANGE IN OWNERSHIP	191
CHAPTER 17 - OWNER OR FAMILY DEBTS TO THE PHA	192
17-A. PAYMENT AGREEMENT FOR FAMILIES	192
17-B. PAYMENT SCHEDULE FOR MONIES OWED TO THE AHA	193
17-C. DEBTS DUE TO MISREPRESENTATIONS/NON-REPORTING OF INFORMATION	193
17-D. DEBTS DUE TO MINIMUM RENT TEMPORARY HARDSHIP.....	194
17-E. GUIDELINES FOR PAYMENT AGREEMENTS.....	195
17-F. OWNER DEBTS TO THE PHA.....	195
17-G. WRITING OFF DEBTS	195
CHAPTER 18 - COMPLAINTS AND HEARINGS	197
18-A. COMPLAINTS TO THE AHA.....	197
18-B. INFORMAL REVIEW PROCEDURES FOR APPLICANTS.....	197

18-C.	INFORMAL HEARING PROCEDURES	198
18-D.	HEARING AND APPEAL PROVISIONS FOR "RESTRICTIONS ON ASSISTANCE TO NON-CITIZENS"	201
18-E.	MITIGATING CIRCUMSTANCES FOR APPLICANTS/PARTICIPANTS WITH DISABILITIES.....	202
CHAPTER 19 - PROGRAM INTEGRITY AND FRAUD		197
19-A.	CRITERIA FOR INVESTIGATION OF SUSPECTED ABUSE AND FRAUD	203
19-B.	STEPS THE AHA WILL TAKE TO PREVENT PROGRAM ABUSE AND FRAUD	203
19-C.	STEPS THE AHA WILL TAKE TO DETECT PROGRAM ABUSE AND FRAUD	204
19-D.	THE AHA'S HANDLING OF ALLEGATIONS OF POSSIBLE ABUSE AND FRAUD	204
19-E.	OVERPAYMENTS TO OWNERS	205
19-F.	HOW THE AHA WILL INVESTIGATE ALLEGATIONS OF ABUSE AND FRAUD	205
19-G.	PLACEMENT OF DOCUMENTS, EVIDENCE, AND STATEMENTS OBTAINED BY THE PHA	205
19-H.	CONCLUSION OF THE AHA'S INVESTIGATIVE REVIEW	206
19-I.	EVALUATION OF THE FINDINGS	206
19-J.	ACTION PROCEDURES FOR VIOLATIONS THAT HAVE BEEN DOCUMENTED.....	206
19-K.	AHA FRAUD RECOVERY POLICY.....	207
CHAPTER 20 -SPECIAL HOUSING PROGRAMS		209
20-A.	HOMEOWNERSHIP PROGRAM.....	209
APPENDIX 1- GLOSSARY		215
APPENDIX 2 - ENTERPRISE INCOME VERIFICATION (EIV)		226
APPENDIX 3 - KATRINA DISASTER HOUSING ASSISTANCE PROGRAM.....		240
<u>DELETED MARCH 2015</u> 240		
APPENDIX 4 - PRESERVATION VOUCHERS		241
APPENDIX 5 - SPECIAL NEEDS PROGRAMS POLICIES AND PROCEDURES ...		243
APPENDIX 7 - LEAD-BASED PAINT POLICIES AND PROCEDURES		273
APPENDIX 8 - EMERGENCY MANAGEMENT PLAN		287

APPENDIX 9 - CRIMINAL BACKGROUND CHECK POLICY	290
APPENDIX 10- PLAN TO CANCEL CONTRACTS.....	295
APPENDIX 11 - REASONABLE STEPS TO AFFIRMATIVELY FURTHER FAIR HOUSING IN THE HOUSING CHOICE VOUCHER, FAMILY SELF SUFFICIENCY, AND FAMILY UNIFICATION PROGRAMS	297
APPENDIX 12 - PROHIBITON AGAINST DENIAL OF ASSISTANCE TO VICTIMS OF DOMESTIC VIOLENCE, DATING VIOLENCE AND STALKING	301
APPENDIX 13 – LIMITED ENGLISH PROFICIENCY PLAN.....	319
APPENDIX 14 – ADMINISTRATIVE OPERATING POLICIES AND PROCEDURES	333
APPENDIX 15 – RECORDS RETENTION POLICY	334
APPENDIX 16 - FSS ACTION PLAN OF OPERATIONS & ESCROW.....	343

CHAPTER 4 - ESTABLISHING PREFERENCES AND MAINTAINING THE WAITING LIST

[24 CFR Part 5, Subpart D; 982.54(d)(1); 982.204, 982.205, 982.206]

INTRODUCTION

It is the AHA's objective to ensure that applicants are placed in the proper order on the waiting list and selected from the waiting list for admissions in accordance with the policies in this Administrative Plan. By maintaining an accurate waiting list, the AHA will be able to perform the activities which ensure that an adequate pool of qualified applicants will be available so that program funds are used in a timely manner.

4-A. WAITING LIST

[24 CFR 982.204]

The AHA uses a single waiting list for admission to its Housing Choice Voucher (tenant-based) rental assistance program. Except for Arlington's Special Needs Programs or Special Admissions from the HUD Preservation Program (or other HUD directed "Special Admissions"), applicants will be selected from the AHA waiting list in accordance with policies, preferences and income targeting requirements defined in this Administrative Plan. The AHA will maintain information that permits proper selection from the waiting list. The waiting list contains the following information for each applicant listed:

1. Applicant name
2. Family unit size (number of bedrooms family qualifies for under AHA subsidy standards)
3. Date and time of application
4. Randomly assigned waiting list number Qualification for any local preference
5. Racial and ethnic designation of the head of household
6. Annual (gross) family income
7. Number of persons in the family

4-B. PREFERENCES

Preferences

1. Mainstream Preference

In 2019, the Arlington Housing Authority established a mainstream preference for 50 persons who are non-elderly with disabilities who are: 1) transitioning out of institutional or segregated settings, 2) at serious risk of institutionalization, 3) homeless, or 4) at risk of becoming homeless. AHA ~~will~~may pull from the waiting list separately for this preference when there are Mainstream vouchers available. The Mainstream preference is limited to the outstanding number of Mainstream vouchers available.

2. Residency Preference

The AHA Board of Commissioners on September 6, 2000, established a residency preference for persons who live or work in Arlington since there was a sufficient pool of persons meeting these criteria to utilize all vouchers administered by the AHA. Resolution 04-05 maintained the residency preference as first preference.

3. Working Preference

During the COVID-19 pandemic, if someone is pulled from the waiting list because they met the working preference, but lost employment due to COVID-19, AHA will allow them to maintain the preference provided they are able to document some employment prior to COVID-19.

On April 7, 2004, the Arlington Housing Authority Board of Commissioners approved a preference for working families which became effective April 8, 2004 (per Resolution 04-05). Elderly or disabled heads of household (or their spouses) who are elderly or disabled were automatically included in the working preference.

When an application is selected from the AHA Waiting List, their eligibility for participation in the HCV program will be verified by the Housing Specialists, according to HUD guidelines prior to issuance of a Housing Choice Voucher.

If there are a sufficient number of applicants meeting both the residency and working preferences to utilize all available vouchers, applicants must meet both the residency preference and the working preference at the time of certification to receive a voucher.

The AHA will monitor the income level of new admissions in each fiscal year to ensure that AHA is in compliance with HUD regulatory requirements and the statutory requirement regarding new admissions (“not less than 75% of the families admitted to the PHA’s tenant-based voucher program during the PHA’s fiscal year shall be extremely low-income families”) If the AHA determines that the number of new admissions falls below the HUD income targeting threshold (75% of new admissions must have incomes at or below 30% of AMI), the AHA will temporarily suspend the working preference and select an appropriate number of persons from the waiting list to admit enough extremely low-income persons to the Housing Choice Voucher Program to meet applicable statutory income targeting requirement (Resolution 05-04, April 5, 2006). Although the working preference may be suspended, the AHA will continue to apply the residency preference when selecting applicants from the waiting list. On February 1, 2007, the Working Preference was temporarily suspended to achieve the income targeting criteria.

4. Special Needs Programs Participants

The AHA also established a local preference for participants in the Special Needs Programs. Participants of these programs may be enrolled on the AHA waiting list (whether the list is closed or open) when the Special Needs Programs client has completed their program goals or if their program funding has ended. Pending funding availability, these clients may be added to the HCV waiting list and selected from the waiting list in accordance with waiting list procedures and local preferences. Special Needs Programs applicants are afforded the top preference and are selected before any other local preferences (see section 4-D Order of Selection).

5. Hurricane Katrina Impacted Families

This local preference was discontinued in March 2015.

6. Special Vouchers

Money Follows the Person

On April 18, 2013, at the request of the U.S. Department of Housing and Urban Development (HUD), the Arlington Housing Authority Board of Commissioners adopted a policy that “set aside” ten (10) AHA Housing Choice Vouchers as special purpose vouchers for participants in the HUD “Money Follows the Person” Demonstration. These 10 special vouchers are established as part of a demonstration with the U.S. Department of HUD and the U.S. Department of Health and Human Services (HHS) as a housing capacity building initiative for community living for

Texas. Parties involved in this initiative include HUD, HHS, AHA and the Texas Department of Aging and Disability Services (DADS). Under the authorization of HUD and HHS, the DADS will refer eligible participants to the AHA for rental housing assistance. The AHA, after ensuring applicant eligibility, will provide rental housing assistance through the Housing Choice Voucher program for up to ten eligible persons (households) referred by DADS. The “Money Follows the Person” initiative allows Texans who are eligible for Medicaid and living in a nursing facility, to relocate back into the community to receive long term services and support upon meeting program criteria.

On 11/19/2014, at the request of the Mental Health Mental Retardation of Tarrant County (MHMT-TC), the Arlington Housing Authority Board of Commissioners adopted a policy that “set aside” ten (10) AHA Housing Choice Vouchers as special purpose vouchers for participants in the MHMR-TC Department of State Health Services “Healthy Homes” grant to provide housing vouchers for housing homeless veterans and their families.

Mainstream Vouchers

The Mainstream Voucher funding is provided by the U.S. Department of Housing and Urban Development (HUD). All participants must be non-elderly persons with disabilities who are: 1) transitioning out of institutional or segregated settings, 2) at serious risk of institutionalization, 3) homeless, or 4) at risk of becoming homeless (see definitions shown below). To be considered, a household member must be 18 year of age or older but less than 62 years of age and must be disabled. A household where the sole member is an emancipated minor is not an eligible household. Participants are referred by partner agencies.

In February, March, and April 2019, the first 1,372 applicants on the Housing Choice Voucher (HCV) waiting were provided correspondence allowing them to self-certify whether they met the Mainstream Voucher Program guidelines. If they are eligible, they will be afforded the Mainstream preference on the waiting list. Only the first 500 applicants claiming the Mainstream preference will be afforded the preference. The preference will be used until the allotted 50 Mainstream vouchers are utilized.

Once the waiting list is reopened, applicants will be able to identify Mainstream as a preference which will only be used when there is a Mainstream voucher turnover, with a limit of 50. Applicants attending a preliminary meeting that are determined ineligible for a Mainstream voucher but are eligible for an HCV voucher will remain on the waiting list.

Veteran Affairs Supportive Housing (VASH)

The Veterans Affairs Supportive Housing (VASH) program funding is provided by the U.S. Department of Housing and Urban Development (HUD) and combines Housing Choice Voucher (HCV) rental assistance for homeless Veterans with case management and clinical services provided by the Department of Veterans Affairs (VA). The VA provides these services for participating Veterans at VA Medical Centers (VAMCs) and community-based outreach clinics.

The HUD-VASH program is administered in accordance with regular HCV program requirements, however the 2008 Consolidated Appropriations Act (Public Law 110-161) allows HUD to waive or specify alternative requirements for any provision of any statute or regulation affecting the HCV program in order to effectively deliver and administer HUD-VASH voucher assistance. The alternative requirements are established in the HUD-VASH Operating Requirements.

Participants are referred by the Veterans Affairs Office and are not required to be pulled from the HCV waiting list.

4-C. INITIAL DETERMINATION OF LOCAL PREFERENCE QUALIFICATION

The AHA will not verify all preference claims upon receipt of the preliminary application to the waiting list. Instead, the AHA will verify a preference claim at time of selection from the waiting list. If the preference verification indicates that an applicant does not qualify for the preference claimed, the applicant will be removed from the waiting list.

4-D. ORDER OF SELECTION

[24 CFR 982.207(e)]

Applicants will be selected from the waiting list based on the following criteria:

1. Applicants from AHA's Special Needs Programs are also required to meet both the residency and working preferences.
2. Applicants meeting both the residency preference and the working preference (in order of assigned number)
3. Applicants meeting the residency preference (in order of assigned number)
4. Applicants selected in order of assigned number
5. Applicants applying to the waiting list with a Mainstream preference will be selected from the waiting list in the order shown above, to include the Mainstream preference. If Mainstream vouchers are fully utilized, the Mainstream preference will not be applicable.

Targeted Special Needs clients who have completed their program goals and/or their funding availability has ended will be admitted before other applicants on the waiting list, pending HCV funding availability.

4-E. FINAL VERIFICATION OF PREFERENCES

[24 CFR 982.207]

Preference information on applications will be verified as applicants are selected from the waiting list. The AHA obtains necessary verifications of the claimed preferences at the interview by third party verification. Applicants are required to maintain their preferences until execution of the Housing Assistance Payment contract when they are admitted to the program.

4-F. PREFERENCE DENIAL

[24 CFR 982.207]

If the AHA denies a preference, staff will promptly notify the applicant in writing of the reasons why the preference was denied and offer the applicant an opportunity for an informal meeting/ review. If the preference denial is upheld as a result of the meeting, or the applicant does not request a meeting, the applicant will be removed from the waiting list. If the applicant falsifies documents or makes false statements in order to qualify for any preference, their application will be removed from the waiting list. If an applicant does not meet the preference for Mainstream, but they do meet the residency and working preference, they will be returned to the waiting list.

4-G. INCOME TARGETING

In accordance with the Quality Housing and Work Responsibility Act (QHWRA) of 1998, each fiscal year the AHA will reserve a minimum of 75% of its HCV new admissions for families whose income does not exceed 30% of the Area Median Income (AMI). HUD refers to these families as “extremely low-income” families.

The AHA Board of Commissioners on April 6, 2005 (Resolution 05-04) approved a revision to the Administrative Plan that allows the Executive Director to temporarily suspend the working preference if the AHA falls 5% below HUD’s statutory requirement that 75% of new admissions in each fiscal year be at or below 30% of the AMI.

If a family’s verified annual income, at final eligibility determination, for initial admission to the HCV program is greater than 30% AMI and does not qualify for any AHA approved exception, the AHA will issue notice that the applicant is over-income and ineligible to participate in the HCV program. The application will be terminated from the waiting list.

4-H. SPECIAL ADMISSIONS

[24 CFR 982.54(d)(e), 982.203]

The Arlington Housing Authority admits families who are part of the Preservation Program as special admissions (SEE: APPENDIX 4-ADMINISTRATION OF PRESERVATION VOUCHERS). Special admissions are families who are admitted to the program as a result of special allocation of funding specifications designated by HUD for the family. Special admissions do not have to qualify for any preferences, nor are they required to be on the program waiting list. The AHA maintains a separate record of these admissions.

The AHA uses PIH 2001-41 as its guide in administering rental assistance under the Enhanced/Preservation Program. In general, Housing Choice Voucher program rules, regulations, and requirements apply to special admission vouchers made available for families as the result of housing conversion actions. In administering the “Preservation units”, the AHA is exempted from the QHWRA HCV requirement that 75% of new admissions each year be from families whose income does not exceed 30% of the AMI for its allocation of Preservation units.

4-I. TARGETED FUNDING

[24 CFR 982.203]

The AHA has the following "Targeted" programs, which are separate from the Housing Choice Voucher (HCV) Program (SEE APPENDIX 5- SPECIAL NEEDS PROGRAMS POLICIES AND PROCEDURES).

1. HOME Tenant-Based Rental Assistance (TBRA) Program

Funding for the TBRA Program is provided through the HOME Investment Partnerships Program (HOME) in conjunction with the U.S. Department of Housing and Urban Development (HUD). All HOME-TBRA participants must be at or below 60% of the median income, according to HOME Program income limits.

The TBRA Program is managed by the AHA's Special Needs Programs Housing Coordinator.

TBRA participants are referred by AHA, partner agencies and/or other agencies. TBRA applicants are informed that their housing assistance cannot exceed two years. TBRA participants are eligible for placement on the AHA's Waiting List upon completion of participation in the program, pending funding availability.

Eligible participants in the TBRA program may be admitted to the HCV program waiting list at the end of their participation in the TBRA program. HCV applicants who are TBRA Special Needs Programs clients may be admitted to the HCV program with the top local preference, pending funding availability.

2. Rapid Rehousing and Shelter Plus Care Programs

Participants in the Rapid Rehousing (RRH) program must be homeless prior to admission in the RRH. Participants in the Shelter Plus Care (SPC) must be homeless and have disabling conditions prior to admission in SPC.

Eligible participants in the RRH and SPC programs may be admitted to the HCV program waiting list at the end of their participation in RRH or SPC.

3. Family Unification Program

Participants in the Family Unification Program (FUP) are referred to the AHA by Department of Protective and Regulatory Services when the client has completed their service plan and has been reunited with their children. Pending funding availability, FUP clients are admitted to the HCV program as a Special Admission.

Transition to Housing Choice Voucher

Special Needs Programs participants who satisfactorily complete their program goals during their participation period in these programs will be admitted to the HCV waiting list (whether the waiting list is open or closed) and, pending funding availability, will be issued a HCV voucher at the completion of their program. Since the AHA has preference in admission for Special Needs Programs families, they may be admitted ahead of other applicants on the AHA waiting list. The AHA reserves the right to deny admission to the HCV program to Special Needs Programs participants that have not satisfactorily completed their program goals or who are unable to satisfy the AHA's HCV admission criteria.

If at admission to the HCV program the families assisted through a Special Needs Program are unable to comply with the AHA's subsidy standards because the standards present an undue hardship on the family, at the discretion of the Executive Director or his/her designee, the family may be admitted to the HCV program and permitted to receive housing assistance in their present dwelling unit. Such discretion shall be granted to avert an immediate burden / hardship for the family; however, the family will need to relocate to an appropriately sized unit in compliance with the AHA subsidy standards at or prior to their next annual re-certification. If the family remains in the unit, their payment standard will be adjusted to reflect their eligible voucher size (e.g. they have just begun or are in the middle of their lease agreement, etc.). In such instances, at the discretion of the Executive Director or his/her designee, the family may be admitted to the HCV program and permitted to receive housing assistance in their present dwelling unit. Such discretion shall be granted to avert an immediate burden / hardship for the family; however, the family will need to relocate to an appropriately sized unit in compliance with the AHA subsidy standards at or prior to their next annual re-certification.

4-J. WAITING LIST MANAGEMENT

Change in Circumstances

Applicants are responsible for notifying the AHA when the information they provided has changed. The AHA will document all status changes received and reorder each applicant's position on the waiting list accordingly. Changes in an applicant's circumstances while on the waiting list may affect the family's local preference and their position on the waiting list.

If persons, who do not meet the residency preference at the time they apply, subsequently move to Arlington, they must notify the AHA of their change in address. If an applicant becomes disabled after they apply, they must notify the AHA as to their change in status.

Cross-Listing of Different Housing Programs and Housing Choice Voucher

[24 CFR 982.205(a)]

Eligible families that are placed on the AHA's Waiting List may also apply for rental housing assistance for other AHA rental assistance programs or for rental assistance with other public housing agencies.

Other Housing Assistance

[24 CFR 982.205(b)]

Other housing assistance means a federal, State or local housing subsidy, as determined by HUD, including public housing. The AHA may not take any of the following actions because an applicant has applied for, received, or refused other housing [24 CFR 982.205(b)]:

1. Refuse to list the applicant on the AHA waiting list for tenant-based assistance;
2. Deny any admission preference for which the applicant is currently qualified;
3. Change the applicant's place on the waiting list based on preference, date and time of application, or other factors affecting selection under the AHA selection policy; or
4. Remove the applicant from the waiting list.

Removal from Waiting List

[24 CFR 982.204(c)]

Initial Application

If attempted communication to an applicant is unsuccessful as a result of insufficient information provided by the applicant, the application will be cancelled and removed from the waiting list. If an applicant fails to inform the AHA, in writing, within thirty (30) calendar days of a change of address, and correspondence is returned to the AHA by the U.S. post office due to incorrect address, the applicant will be cancelled and removed from the waiting list.

Application's Received During Open Enrollment

Applicants are responsible to provide complete and accurate information to the AHA and to maintain their application by promptly updating information on their application. The AHA will send notices to the last known email address provided by the applicant. If an email address is not provided, the AHA will send a notice by regular mail. If any attempted communication to the applicant by the AHA are undeliverable or otherwise unsuccessful because of insufficient or inaccurate information provided by the applicant, the application will be terminated/removed from the AHA's waiting list. Additionally, if the applicant fails to update the information on their waiting list application, notifying the AHA of any changes in the applicant's mailing address, employment address, and other contact information, and email

or regular mail is returned to the AHA as undeliverable or not responded to within the prescribed timeframe, the application may be terminated/removed from the AHA's waiting list.

The applicant's failure to provide and maintain complete and accurate information places the applicant at serious risk of missing critical AHA information which subjects the applicant to missing appointments and other important notices sent by the AHA. Additionally, the AHA relies on applicant provided information to rank applicants position on the waiting list according to local preferences. All applicant-provided information is verified by the AHA when the applicant is selected from the waiting list and evaluated to determine applicant eligibility. Applicants who provide false and or misleading information to the AHA on their application present grounds for termination/removal of the application from the waiting list.

Termed Waiting List

In June 2015, when the Arlington Housing Authority (AHA) conducted an open enrollment inviting all interested persons to submit an application for participation in the AHA Housing Choice Voucher program, AHA advertised that applications received during the 2015 Open Enrollment, and moving forward, would remain valid for up to one year. Any unassisted applications would be terminated from the waiting list prior to the next open enrollment. Unassisted applicants would need to apply during the next open enrollment to participate in the AHA's Housing Choice Voucher program.

FORT WORTH HOUSING SOLUTIONS

Housing Choice Voucher

Administrative Plan

1.0	<u>OVERVIEW</u>	
1.1	INTRODUCTION	1-1
1.2	PROGRAM OBJECTIVES	1-1
1.3	STAFFING	1-2
1.4	MERGER	1-2
2.0	<u>EQUAL OPPORTUNITY</u>	
2.1	FAIR HOUSING	2-1
2.2	REQUIRED POSTINGS	2-1
2.3	REASONABLE ACCOMMODATION	2-2
2.4	DEFINITION: DISABILITIES / REASONABLE ACCOMMODATIONS	2-3
	A. DISABILITY	
	B. REASONABLE ACCOMMODATION	
2.5	LANGUAGE ACCESS PLAN (LAP)	2-4
2.6	APPLICANT / OWNER OUTREACH	2-6
	A. APPLICANT OUTREACH	
	B. OWNER OUTREACH	
2.7	RIGHT TO PRIVACY	2-8
3.0	<u>ELIGIBILITY FOR ADMISSION</u>	
3.1	INTRODUCTION	3-1
3.2	ELIGIBILITY CRITERIA	3-1
	A. FAMILY COMPOSITION ELIGIBILITY	
	B. INCOME ELIGIBILITY	
	C. CITIZENSHIP / ELIGIBLE IMMIGRANT	
	D. SOCIAL SECURITY NUMBER DOCUMENTATION	
	E. CONSENT FORMS	
	F. ELIGIBILITY SCREENING	
4.0	<u>ESTABLISHING AND MAINTAINING WAIT LIST</u>	
4.1	OPENING / CLOSING / PURGING WAIT LIST	4-1
4.2	PRE-APPLICATIONS	4-2
	A. PHASE ONE	
	B. PHASE TWO	
4.3	PREFERENCES	4-3
	A. DISPLACED FAMILIES	
	B. HOMELESS COLLEGE STUDENTS	
	C. SPECIAL ACCOMMODATIONS	
	D. NURSING FACILITY RESIDENTS	
	E. FAMILY UNIFICATION PROGRAM	
	F. HOMELESS WORK TRAINING	
	G. PERMANENT SUPPORTIVE HOUSING	
	H. MHMR OF TARRANT COUNTY	
	I. HOMELESS FAMILIES WITH CHILDREN	
	J. LOCAL PREFERENCE INELIGIBILITY	

4.4	ORGANIZATION OF THE WAIT LIST	4-5
	A. COMPUTER ENTRY	
	B. RANKING	
	C. WITHDRAWN PRE-APPLICATIONS	
	D. PREAPPLICATION FOR ELIGIBLE APPLICANT	
	E. INFORMAL REVIEW	
4.5	RAD CHOICE MOBILITY	4-6
4.6	SPECIAL ADMISSIONS	4-6
4.7	SELECTION OF APPLICANTS	4-6
5.0	<u>APPLICATIONS</u>	
5.1	INTERVIEWS	5-1
	A. INTERVIEW NOTICE	
	B. APPLICATIONS	
	C. ADJUSTMENTS	
5.2	DEFINITION OF HOUSEHOLD	5-1
5.3	DEFINITION OF TEMPORARILY ABSENT	5-2
5.4	DEFINITION OF PERMANENTLY ABSENT	5-3
5.5	VERIFICATION	5-4
5.6	CRIMINAL HISTORY RECORDS	5-5
5.7	TOTAL TENANT PAYMENT DETERMINATION	5-5
	A. CALCULATION	
	B. MINIMUM RENT	
	C. HARDSHIP	
6.0	<u>VOUCHER ISSUANCE</u>	
6.1	ASSIGNED SUBSIDY (BEDROOM) SIZE	6-1
6.2	SUBSIDY SIZE ADJUSTMENT	6-1
6.3	BRIEFING	6-2
	A. SCHEDULING	
	B. GROUP SESSIONS	
	C. BRIEFING TOPICS	
	D. BRIEFING PACKET	
	E. BRIEFING AFFIDAVIT	
6.4	VOUCHER ISSUANCE – INITIAL OCCUPANCY	6-4
	A. VOUCHER EXECUTION	
	B. VOUCHER TERM	
	C. EXTENSIONS	
	D. EXCEPTIONS	
7.0	<u>INITIAL CONTRACTS</u>	
7.1	SELECTION OF A UNIT	7-1
	A. RESTRICTIONS	
	B. DISAPPROVAL OF OWNER	
	C. DIRECT DEPOSIT REQUIREMENT	
	D. REQUEST FOR TENANCY APPROVAL	

	E. SECURITY DEPOSIT	
	F. HQS INSPECTIONS	
7.2	COMPUTATIONS	7-3
	A. COMPUTATION OF TOTAL TENANT PAYMENT	
	B. COMPUTATION OF HAP PAYMENT	
	C. COMPUTATION OF TENANT RENT	
	D. RENT FOR FAMILIES / NON-CITIZEN RULE	
	E. COMPUTATION FOR NON-CITIZENS	
	F. COMPUTATION FOR THE HOMEOWNERSHIP PROGRAM	
7.3	PREPARATION OF INITIAL CONTRACT	7-5
	A. LEASES	
	B. HUD CONTRACT /CONTRACT TENANCY ADDENDUM	
	C. APPROVAL OF CONTRACTS	
	D. INITIATION OF PAYMENT	
8.0	<u>HOUSING QUALITY STANDARDS AND INSPECTIONS</u>	
8.1	INSPECTION REQUIREMENTS	8-1
8.2	INITIAL INSPECTION	8-2
8.3	ANNUAL INSPECTION	8-2
8.4	DUE DATES	8-3
	A. INITIAL INSPECTION	
	B. ANNUAL RE-INSPECTION	
	C. LIFE THREATENING DEFECTS	
8.5	FAILED UNITS	8-4
	A. INITIAL CONTRACT INSPECTION	
	B. CONTINUING ASSISTANCE	
8.6	ABATEMENT (CONTINUING CONTRACTS)	8-5
8.7	RENT REASONABLENESS	8-6
9.0	<u>ANNUAL/INTERIM RECERTIFICATION</u>	
9.1	ANNUAL RECERTIFICATION	9-1
	A. INTRODUCTION	
	B. ANNUAL INTERVIEW	
	C. MAIL RECERTIFICATION	
	D. EFFECTIVE DATE	
9.2	INTERIM RECERTIFICATION	9-3
	A. REPORTING REQUIREMENTS	
	B. HOUSEHOLD MEMBER ADJUSTMENT DETERMINATION	
	C. DECREASE IN INCOME OR INCREASE IN EXPENSES	
9.3	SPECIAL / INTERIM RECERTIFICATION	9-5
	A. RELOCATION	
	B. UNSTABLE INCOME	
	C. ERRORS AT ADMISSIONS / ANNUAL RECERTIFICATION	
	D. INCREASE REQUIRED BY HUD REGULATIONS	
	E. EXCLUSIONS TO REQUIREMENTS	

9.4	EFFECTIVE DATE OF RENT CHANGES	9-7
	A. INCREASE IN RENT	
	B. DECREASE IN RENT	
10.0	<u>RELOCATION</u>	
10.1	REQUEST TO MOVE	10-1
	A. ELIGIBLE REASONS TO MOVE	
	B. RELOCATION RESTRICTION	
	C. NOTICES	
	D. INTENT TO TERMINATE LEASE	
	E. RELOCATION AFFIDAVIT	
	F. DETERMINATION	
10.2	PROCESSING THE MOVE	10-3
	A. REQUEST FOR TENANCY APPROVAL	
	B. UNUSED RELOCATION VOUCHER	
10.3	SPECIAL PUBLIC HOUSING RELOCATION VOUCHER	10-4
11.0	<u>WITHDRAWALS / TERMINATIONS</u>	
11.1	WITHDRAWALS BY FWHS	11-1
11.2	INFORMAL REVIEWS	11-1
11.3	TERMINATION OF TENANCY BY OWNER	11-2
11.4	TERMINATION OF TENANCY BY FAMILY	11-4
11.5	HAP CONTRACT TERMINATION	11-4
11.6	TERMINATION OF FAMILY ASSISTANCE	11-5
11.7	REINSTATEMENT OF VOUCHER	11-7
11.8	TERMINATION OF HAP CONTRACTS DUE TO INSUFFICIENT FUNDS	11-7
11.9	INFORMAL HEARINGS	11-8
12.0	<u>GENERAL PROGRAM ADMINISTRATION</u>	
12.1	PAYMENT STANDARDS	12-1
12.2	SMALL AREA FAIR MARKET RENTS (SAFMR)	12-1
12.3	UTILITY ALLOWANCE SCHEDULE	12-2
12.4	CHANGE OF OWNERSHIP	12-3
12.5	IMS REPORTS / 50058 SUBMISSION	12-4
12.6	SEMAP	12-4
12.7	COMPUTER / INTERNET REPORTS & VERIFICATION	12-5
12.8	PORTABILITY	12-5
	A. FWHS GENERAL POLICIES	
	B. INCOME ELIGIBILITY	
	C. ADMINISTRATION BY RECEIVING HA	
	D. PORTABILITY PROCEDURES	
13.0	<u>SPECIAL PROGRAMS</u>	
13.1	SHARED HOUSING	13-1
	A. INITIATING AN AGREEMENT	

	B. RENTS	
	C. INSPECTIONS	
	D. PARTICIPANT ELIGIBILITY	
13.2	SINGLE ROOM OCCUPANCY	13-1
	A. HUD	
	B. PROGRAM	
	C. SAMARITAN HOUSE	
	D. CORNERSTONE	
	E. HOMEOWNERSHIP	
13.3	CONTRACT ADMINISTRATION	13-2
	A. RESPONSIBILITIES	
	B. RENT INCREASES	
	C. CURRENT CONTRACT ADMINISTRATION CONTRACTS	
14.0	<u>FRAUD, ABUSE & MISUSE OF PROGRAM FUNDS</u>	14-1
15.0	<u>BUDGET & ACCOUNTING</u>	
15.1	HAP PAYMENTS	15-1
	A. RECONCILIATIONS	
	B. LATE PAYMENTS	
	C. OVERLAPPING PAYMENTS	
15.2	HANDWRITES	15-2
15.3	RETRO AGREEMENT	15-3
15.4	1099s	15-4
15.5	MONTHLY / QUARTERLY / ANNUAL REPORTS	15-4
15.6	USE OF OPERATING FUND AND RESERVES	15-4
16.0	<u>POLICY AMENDMENTS AND ADJUSTMENTS</u>	
16.1	PROGRAM REGULATION CHANGES	16-1
	A. INFORMATION	
	B. IMPLEMENTATION	
16.2	FWHS POLICY AMENDMENTS	16-1
	A. PROGRAM REGULATION CHANGES	
	B. CORRECTIONS OR ADJUSTMENTS	
	C. CORRECTIONS OR ADDITIONS	
	D. MAJOR FWHS POLICY CHANGES	
	E. DATES OF CHANGES	

<u>ADDENDUM A</u> VERIFICATION POLICY	(A) 1-6
ADDENDUM B SCREENING AND EVICTION FOR DRUG ABUSE AND OTHER CRIMINAL ACTIVITY (<i>SEDACA</i>) POLICY	(B) 1-11
ADDENDUM C INCOME CALCULATIONS	(C) 1-10
ADDENDUM D NON-CITIZEN RENT CALCULATION	(D) 1-3
ADDENDUM E HOUSING CHOICE VOUCHER HOMEOWNERSHIP PROGRAM	(E) 1-20
ADDENDUM F UPFRONT INCOME VERIFICATION	(F) 1-6
<u>ADDENDUM G</u> FRAUD POLICY	(G) 1-3
ADDENDUM H STUDENT ELIGIBILITY	(H) 1-4
ADDENDUM I PROJECT-BASED VOUCHER PROGRAM	(I) 1-10
<u>ADDENDUM J</u> VIOLENCE AGAINST WOMEN ACT (VAWA)	(J) 1-10
ADDENDUM K STANDARDS OF CONDUCT AND CODE OF ETHICS	(K) 1-11
<u>GLOSSARY</u>	
<u>ACRONYMS</u>	

4.3 PREFERENCES

FWHS has established the following local preferences to be applied to all applicants for the Housing Choice Voucher Program:

A. **DISPLACED FAMILIES**- For purposes of the local preference only, the definition of a displaced family is: an individual or family displaced as a result of a natural disaster; government action (eminent domain); HUD disposition of a multi-family complex (which includes moves necessary due to modernization or demolition programs instituted by FWHS); disposition of Public Housing units owned by FWHS, including sale of Scattered Sites units; Public Housing deemed uninhabitable by FWHS; conversion of Public Housing units to Rental Assistance Demonstration (RAD); or a need to move due to hate crimes or because they have agreed to testify for a legal proceeding regarding a criminal action. The Housing Choice Voucher Program wait list always remains open to applicants who qualify for this preference.

B. **Violence Against Women Act (VAWA)** - Preference for victims of domestic violence who are FWHS Public Housing (PH) or Rental Assistance Demonstration (RAD) program residents and need an external emergency transfer under VAWA when there are no PH or RAD units available.

C. **PUBLIC HOUSING REASONABLE ACCOMODATION FOR A DISABILITY**- An individual or family who is residing in a FWHS public housing unit but whose special needs due to a disability cannot be economically met in one of the public housing sites will receive a preference under the Hocusing Choice Voucher Program.

D. **HOMELESS COLLEGE STUDENTS**- Ten vouchers are set aside for homeless students who are homeless and enrolled fulltime in a local accredited college or university's special program for homeless students. Applicants must be referred by the program in accordance with provisions outlined in a Memorandum of Agreement between FWHS and the college or university.

E. **HOMELESS FAMILIES WITH SCHOOL -AGED CHILDREN**- Twenty vouchers are set aside for homeless families with children in the Fort Worth Independent School District, or a neighboring school district. Applicants must be referred by the school district in accordance with provisions outlined in a Memorandum of Agreement between FWHS and the respective school district.

F. **MONEY FOLLOWS THE PERSON**- Ten vouchers are set aside for persons being discharged from a nursing facility or other institutional care setting for community-based long term housing. Applicants must be referred by the Texas Department of Aging and Disability Services (DADS) in accordance with provisions outlined in a Memorandum of Agreement between FWHS and DADS.

G. **MY HEALTH MY RESOURCES (MHMR)**- Forty vouchers are set aside for homeless persons with disabilities who are referred by MHMR of Tarrant County.

Applicants must be referred by MHMR in accordance with provisions outlined in a Memorandum of Agreement between FWHS and MHMR of Tarrant County.

H. TARRANT COUNTY HOMELESS COALITION- Fifty vouchers are set aside for persons who are homeless and are on the Tarrant County Homeless Coalition (TCHC) Continuum of Care Coordinated Entry List. Referrals must be made by TCHC in accordance with provisions outlined in a Memorandum of Agreement between FWHS and TCHC.

I. PERMANENT SUPPORTIVE HOUSING “MOVE-UP”- One hundred fifty vouchers will be set aside for individuals or families moving up from a local Continuum of Care Permanent Supportive Housing Program. Referred applicants must meet self-sufficiency criteria established by FWHS and certified by their supportive services representative.

J. NON-ELDERLY PERSONS WITH DISABILITIES- A preference will be given to non-elderly persons with disabilities who are transitioning out of institutional and other segregated settings, currently experiencing homelessness, or previously experienced homelessness and currently a client in a permanent supportive housing or rapid rehousing project.

LOCAL PREFERENCE INELIGIBILITY – An applicant may not claim a local preference for a housing voucher housing application if the family failed to complete their recertification requirements, moved without notice, owes money under any subsidized housing program, or left a previous tenancy under a housing voucher program in violation of the family obligations. These obligations include, but are not limited to:

1. Property unit failing HQS requirements due to tenant related damages or non-payment of utilities;
2. Failure to meet tenant rent obligations;
3. Failure to supply information requested by FWHS to resolve any questionable circumstances regarding previous tenancy and termination;
4. Failure to provide required documentation to support preference claim.

Unless otherwise specified in a Memorandum of Agreement with FWHS, the definition of homelessness includes:

- A. An individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:
- An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping

Housing Authority of the City of Arlington



Administrative Plan

Amendments Approved October 21, 2020

CHAPTER 1 - STATEMENT OF POLICIES AND OBJECTIVES	12
1-A. JURISDICTION	12
1-B. LOCATION AND STAFF RESPONSIBILITIES	12
1-C. ETHICAL STANDARD OF OPERATION & CONFLICTS OF INTEREST .	14
1-D. MISSION STATEMENT.....	15
1-E. LOCAL GOALS & FIVE-YEAR PLAN STRATEGIC GOALS.....	15
1-F. PURPOSE OF THE PLAN	18
1-G. ADMINISTRATIVE FEE RESERVE	18
1-H. RULES AND REGULATIONS	18
1-I. TERMINOLOGY.....	19
1-J. FAIR HOUSING POLICY.....	19
1-K. REASONABLE ACCOMMODATIONS POLICY	20
1-K.1. Reasonable Accommodation Defined.....	21
1-K.2. Requesting a Reasonable Accommodation.....	22
1-K.3. Verification of Need for Reasonable Accommodation	22
1-K.4. Frequency of Verification.....	23
1-K.5. Reasonable Accommodation – Temporary Provision	23
1-K.6. Live-In Aides	23
1-K.7. Qualifications for the Live-In Aide	23
1-K.8. Part Time Aide	25
1-K.9. Medical Equipment.....	25
1-K.10. Renting From Relatives.....	26
1-K.11. Pet Policy.....	26
1-K.12. Applying for Admission.....	26
1-K.13. Home Visits.....	26
1-K.14. Applicants	27
1-L. TRANSLATION OF DOCUMENTS	27
1-M. MANAGEMENT ASSESSMENT OBJECTIVES	27
1-N. RECORDS FOR MONITORING AHA PERFORMANCE	29
1-O. PRIVACY RIGHTS	30
1-O.1. Rights of Applicants and Participants	30

1-O.2.	Open Records Requests	30
1-O.3.	Release of Information to Property Owners	30
1-O.4.	Board of Commissioner Meetings	30
1-O.5.	Enterprise Income Verification System (EIV) System	31
1-O.6.	Office Security	31
1-O.7.	Privacy	32
1-O.8.	Review of Applicant/Participant File	32
1-O.9.	Upfront Income Verification (UIV) Security Policy	32
1-O.10.	Disclosure to Prospective Landlord	33
1-O.11.	Cooperation with Law Enforcement	33
1-O.12.	Cooperation with Mental Health Mental Retardation	33
1-O.13.	U.S. Postal Service.....	34
1-O.14.	Public Documents.....	34
1-P.	FAMILY OUTREACH.....	34
1-Q.	OWNER OUTREACH	34
1-R.	ACCESSIBILITY.....	36
1-S.	LIMITED ENGLISH PROFICIENCY.....	37
1-T.	EXPANDING HOUSING OPPORTUNITIES.....	37
CHAPTER 2 - ELIGIBILITY FOR ADMISSION.....		40
2-A.	ELIGIBILITY FACTORS	40
2-B.	FAMILY COMPOSITION	40
2-C.	INCOME LIMITATIONS.....	42
2-D.	MANDATORY SOCIAL SECURITY NUMBERS	43
2-E.	CITIZENSHIP/ELIGIBLE IMMIGRATION STATUS.....	44
2-F.	OTHER CRITERIA FOR ADMISSIONS.....	45
2-G.	TENANT SCREENING.....	45
2-H.	CHANGES IN ELIGIBILITY PRIOR TO EFFECTIVE DATE OF THE CONTRACT	46
2-I.	INELIGIBLE FAMILIES	47
CHAPTER 3 - APPLYING FOR ADMISSION		48
3-A.	OVERVIEW OF THE APPLICATION TAKING PROCESS.....	48

3-B.	OPENING/CLOSING OF APPLICATION TAKING	49
3-C.	"INITIAL" APPLICATION PROCEDURES	51
3-D.	APPLICANT STATUS WHILE ON WAITING LIST	51
3-E.	TIME OF SELECTION	51
3-F.	VERIFICATION	52
3-G.	FINAL DETERMINATION AND NOTIFICATION OF ELIGIBILITY	52
CHAPTER 4 - ESTABLISHING PREFERENCES AND MAINTAINING THE WAITING LIST		53
4-A.	WAITING LIST	53
4-B.	PREFERENCES.....	53
4-C.	INITIAL DETERMINATION OF LOCAL PREFERENCE QUALIFICATION.....	56
4-D.	ORDER OF SELECTION.....	56
4-E.	FINAL VERIFICATION OF PREFERENCES.....	56
4-F.	PREFERENCE DENIAL	56
4-G.	INCOME TARGETING.....	57
4-H.	SPECIAL ADMISSIONS	57
4-I.	TARGETED FUNDING	57
CHAPTER 5 - SUBSIDY STANDARDS.....		61
5-A.	DETERMINING FAMILY UNIT (VOUCHER) SIZE	61
5-B.	EXCEPTIONS TO SUBSIDY STANDARDS	62
5-C.	UNIT SIZE SELECTED.....	65
CHAPTER 6 - INCOME AND SUBSIDY DETERMINATIONS		67
PART I: ANNUAL INCOME		67
6-I.A.	OVERVIEW	67
6-I.B.	HOUSEHOLD COMPOSITION AND INCOME	67
6-I.C.	ANTICIPATING ANNUAL INCOME	70
6-I.D.	EARNED INCOME	72
6-I.E.	EARNED INCOME DISREGARD FOR PERSONS WITH DISABILITIES..	74
6-I.F.	BUSINESS INCOME.....	77
6-I.G.	ASSETS	78
6-I.H.	PERIODIC PAYMENTS.....	83

6-I.I.	PAYMENTS IN LIEU OF EARNINGS.....	83
6-I.J.	WELFARE ASSISTANCE.....	84
6-I.K.	PERIODIC AND DETERMINABLE ALLOWANCES.....	85
6-I.L.	ADDITIONAL EXCLUSIONS FROM ANNUAL INCOME.....	85
PART II:	ADJUSTED INCOME	87
6-II.A.	INTRODUCTION.....	87
6-II.B.	DEPENDENT DEDUCTION.....	88
6-II.C.	ELDERLY OR DISABLED FAMILY DEDUCTION.....	88
6-II.D.	MEDICAL EXPENSES DEDUCTION.....	88
6-II.E.	DISABILITY ASSISTANCE EXPENSES DEDUCTION	89
6-II.F.	CHILD CARE EXPENSE DEDUCTION.....	91
PART III:	CALCULATING FAMILY SHARE AND AHA SUBSIDY	93
6-III.A.	OVERVIEW OF RENT AND SUBSIDY CALCULATIONS	93
6-III.B.	FINANCIAL HARDSHIPS AFFECTING MINIMUM RENT	93
6-III.C.	APPLYING PAYMENT STANDARDS	95
6-III.D.	UTILITY ALLOWANCES.....	98
Exhibit 6-1:	Annual Income Inclusions	99
Exhibit 6-2:	Treatment of Net Family Assets.....	103
Exhibit 6-3:	Earned Income Disallowance for Persons with Disabilities	104
Exhibit 6-4:	The Effect of Welfare Benefit Reduction	105
CHAPTER 7 –	VERIFICATION.....	107
PART I:	VERIFICATION GENERAL	107
7-I. A.	GENERAL VERIFICATION REQUIREMENTS	107
7-I. B.	SPECIFIC VERIFICATION REQUIREMENTS	107
7-I. C.	VERIFICATION METHODS.....	107
7-I. D.	VERIFICATION OF INCOME AND DETERMINATION OF TOTAL PARTICIPANT PAYMENT	109
PART II.	VERIFICATION HOUSEHOLD INFORMATION	110
7-II.A.	OVERVIEW OF VERIFICATION REQUIREMENTS.....	110
7-II.B.	VERIFYING LEGAL IDENTITY	112
7-II.C.	FAMILY CONSENT TO RELEASE OF INFORMATION.....	113

7-II.D.	SOCIAL SECURITY NUMBERS.....	113
7-II.E.	DOCUMENTATION OF AGE.....	114
7-II.F.	FAMILY RELATIONSHIPS.....	114
7-II.G.	VERIFICATION OF STUDENT STATUS.....	115
7-II.H.	DOCUMENTATION OF DISABILITY.....	115
7-II.I.	CITIZENSHIP OR ELIGIBLE IMMIGRATION STATUS.....	116
7-II.J.	VERIFICATION OF PREFERENCE STATUS.....	118
PART III:	VERIFICATION INCOME AND ASSETS.....	118
7-III.A.	EARNED INCOME	118
7-III.B.	BUSINESS AND SELF EMPLOYMENT INCOME.....	118
7-III.C.	PERIODIC PAYMENTS AND PAYMENTS IN LIEU OF EARNINGS....	119
7-III.D.	ALIMONY OR CHILD SUPPORT	119
7-III.E.	ASSETS AND INCOME FROM ASSETS	119
7-III.F.	NET INCOME FROM RENTAL PROPERTY	120
7-III.G.	RETIREMENT ACCOUNTS.....	120
7-III.H.	FIXED INCOME	121
7-III.I.	INCOME FROM EXCLUDED SOURCES	121
PART IV:	VERIFYING MANDATORY DEDUCTIONS.....	122
7-IV.A	DEPENDENT AND ELDERLY/DISABLED HOUSEHOLD DEDUCTIONS	122
7-IV.B.	MEDICAL EXPENSE DEDUCTION.....	122
7-IV.C.	DISABILITY ASSISTANCE EXPENSES.....	123
7-IV.D.	CHILD CARE EXPENSES.....	124
	Exhibit 7-1: Excerpt from HUD Verification Guidance Notice.....	125
	Exhibit 7-2: Summary of Documentation Requirements for Noncitizens.....	129
CHAPTER 8 –	VOUCHER ISSURANCE AND BRIEFINGS.....	107
8-A.	ISSUANCE OF VOUCHERS.....	130
8-B.	BRIEFING TYPES AND REQUIRED ATTENDANCE	130
8-C.	ENCOURAGING PARTICIPATION IN AREAS WITHOUT LOW INCOME OR MINORITY CONCENTRATION.....	131
8-D.	ASSISTANCE TO FAMILIES WHO CLAIM DISCRIMINATION	132
8-E.	SECURITY DEPOSIT REQUIREMENTS.....	132

8-F.	TERM OF VOUCHER.....	132
8-G.	PROCEDURES FOR EXTENDING HOUSING CHOICE VOUCHERS	133
8-H.	VOUCHER ISSUANCE DETERMINATION FOR SPLIT HOUSEHOLDS	133
8-I.	REMAINING MEMBER OF TENANT FAMILY - RETENTION OF VOUCHER.....	134
CHAPTER 9 - REQUEST FOR TENANCY APPROVAL AND CONTRACT EXECUTION		135
9-A.	REQUEST FOR TENANCY APPROVAL	135
9-B.	ELIGIBLE TYPES OF HOUSING	136
9-C.	LEASE REVIEW	136
9-D.	SEPARATE AGREEMENTS	137
9-E.	INITIAL INSPECTIONS	137
9-F.	RENT LIMITATIONS	137
9-G.	DISAPPROVAL OF PROPOSED RENT.....	138
9-H.	INFORMATION TO OWNERS.....	138
9-I.	OWNER DISAPPROVAL.....	138
9-J.	CHANGE IN TOTAL TENANT PAYMENT (TTP) PRIOR TO HAP EFFECTIVE DATE	139
9-K.	CONTRACT EXECUTION PROCESS	139
9-L.	PLAN TO CANCEL CONTRACTS	139
CHAPTER 10 - HOUSING QUALITY STANDARDS AND INSPECTIONS.....		140
10-A.	GUIDELINES/TYPES OF INSPECTIONS	140
10-B.	INITIAL HQS INSPECTION.....	140
10-C.	HQS INSPECTIONS	141
10-D.	DETERMINATION OF RESPONSIBILITY	142
10-E.	EMERGENCY REPAIR ITEMS	143
10-F.	SPECIAL/COMPLAINT INSPECTIONS.....	145
10-G.	PRE MOVE-OUT INSPECTION.....	145
10-H.	QUALITY CONTROL INSPECTIONS	145
10-J.	ACCEPTABILITY CRITERIA AND EXCEPTIONS TO HQS.....	146
10-K.	CONSEQUENCES IF OWNER IS RESPONSIBLE (NON-EMERGENCY ITEMS).....	147

10-L.	CONSEQUENCES IF FAMILY IS RESPONSIBLE FOR HQS VIOLATION.....	148
CHAPTER 11 - OWNER RENTS, RENT REASONABLENESS, AND PAYMENT STANDARDS		149
11-A.	RENT TO OWNER IN THE HOUSING CHOICE VOUCHER PROGRAM.....	149
11-B.	MAKING PAYMENTS TO OWNERS.....	149
11-C.	RENT REASONABLENESS DETERMINATIONS	150
11-D.	PAYMENT STANDARDS FOR THE VOUCHER PROGRAM.....	152
11-E.	ADJUSTMENTS TO PAYMENT STANDARDS.....	152
11-F.	EXCEPTION PAYMENT STANDARDS.....	153
11-G.	OWNER PAYMENT IN THE HOUSING CHOICE VOUCHER PROGRAM.....	154
CHAPTER 12 - RECERTIFICATIONS		155
12-A.	ANNUAL ACTIVITIES	155
12-B.	ANNUAL RECERTIFICATION/REEXAMINATION	155
12-C.	REPORTING INTERIM CHANGES	157
12-D.	OTHER INTERIM REPORTING ISSUES.....	158
12-E.	INCOME CHANGES RESULTING FROM WELFARE PROGRAM REQUIREMENTS	159
12-F.	NOTIFICATION OF RESULTS OF RECERTIFICATIONS	160
12-G.	TIMELY REPORTING OF CHANGES IN INCOME (AND ASSETS).....	161
12-H.	CHANGES IN VOUCHER SIZE AS A RESULT OF FAMILY COMPOSITION CHANGES	162
12-I.	CONTINUANCE OF ASSISTANCE FOR "MIXED" FAMILIES.....	162
12-J.	MISREPRESENTATION OF FAMILY CIRCUMSTANCES	162
CHAPTER 13 – MOVES WITH CONTINUED ASSISTANCE/PORTABILITY		163
13-A.	ALLOWABLE MOVES	163
13-B.	RESTRICTIONS ON MOVES	163
13-C.	PROCEDURE FOR MOVES.....	164
13-D.	PORTABILITY	164
13-E.	OUTGOING PORTABILITY.....	165
13-F.	INCOMING PORTABILITY	165

CHAPTER 14 - CONTRACT TERMINATIONS	168
14-A. CONTRACT TERMINATION.....	168
14-B. TERMINATION BY THE FAMILY: MOVES	168
14-C. TERMINATION OF TENANCY BY THE OWNER: EVICTIONS.....	169
14-D. TERMINATION OF THE CONTRACT BY AHA	170
CHAPTER 15 - DENIAL OR TERMINATION OF ASSISTANCE.....	172
15-A. GROUNDS FOR DENIAL/TERMINATION	172
15-B. SCREENING AND TERMINATION FOR DRUG ABUSE AND OTHER CRIMINAL ACTIVITY	174
15-C. FAMILY OBLIGATIONS	181
15-D. PROCEDURES FOR NON-CITIZENS.....	186
15-E. ZERO (\$0) ASSISTANCE TENANCIES.....	186
15-F. ZERO INCOME PARTICIPANTS.....	186
15-G. OPTION NOT TO TERMINATE FOR MISREPRESENTATION	187
15-H. MISREPRESENTATION IN COLLUSION WITH OWNER.....	188
15-I. MISSED APPOINTMENTS AND DEADLINES	188
CHAPTER 16 - OWNER DISAPPROVAL AND RESTRICTION.....	190
16-A. DISAPPROVAL OF OWNER.....	190
16-B. OWNER RESTRICTIONS AND PENALTIES.....	191
16-C. CHANGE IN OWNERSHIP	191
CHAPTER 17 - OWNER OR FAMILY DEBTS TO THE PHA	192
17-A. PAYMENT AGREEMENT FOR FAMILIES	192
17-B. PAYMENT SCHEDULE FOR MONIES OWED TO THE AHA	193
17-C. DEBTS DUE TO MISREPRESENTATIONS/NON-REPORTING OF INFORMATION	193
17-D. DEBTS DUE TO MINIMUM RENT TEMPORARY HARDSHIP.....	194
17-E. GUIDELINES FOR PAYMENT AGREEMENTS.....	195
17-F. OWNER DEBTS TO THE PHA.....	195
17-G. WRITING OFF DEBTS	195
CHAPTER 18 - COMPLAINTS AND HEARINGS	197
18-A. COMPLAINTS TO THE AHA.....	197
18-B. INFORMAL REVIEW PROCEDURES FOR APPLICANTS.....	197

18-C.	INFORMAL HEARING PROCEDURES	198
18-D.	HEARING AND APPEAL PROVISIONS FOR "RESTRICTIONS ON ASSISTANCE TO NON-CITIZENS"	201
18-E.	MITIGATING CIRCUMSTANCES FOR APPLICANTS/PARTICIPANTS WITH DISABILITIES.....	202
CHAPTER 19 - PROGRAM INTEGRITY AND FRAUD		197
19-A.	CRITERIA FOR INVESTIGATION OF SUSPECTED ABUSE AND FRAUD	203
19-B.	STEPS THE AHA WILL TAKE TO PREVENT PROGRAM ABUSE AND FRAUD	203
19-C.	STEPS THE AHA WILL TAKE TO DETECT PROGRAM ABUSE AND FRAUD	204
19-D.	THE AHA'S HANDLING OF ALLEGATIONS OF POSSIBLE ABUSE AND FRAUD	204
19-E.	OVERPAYMENTS TO OWNERS	205
19-F.	HOW THE AHA WILL INVESTIGATE ALLEGATIONS OF ABUSE AND FRAUD	205
19-G.	PLACEMENT OF DOCUMENTS, EVIDENCE, AND STATEMENTS OBTAINED BY THE PHA	205
19-H.	CONCLUSION OF THE AHA'S INVESTIGATIVE REVIEW	206
19-I.	EVALUATION OF THE FINDINGS	206
19-J.	ACTION PROCEDURES FOR VIOLATIONS THAT HAVE BEEN DOCUMENTED.....	206
19-K.	AHA FRAUD RECOVERY POLICY.....	207
CHAPTER 20 -SPECIAL HOUSING PROGRAMS		209
20-A.	HOMEOWNERSHIP PROGRAM.....	209
APPENDIX 1- GLOSSARY		215
APPENDIX 2 - ENTERPRISE INCOME VERIFICATION (EIV)		226
APPENDIX 3 - KATRINA DISASTER HOUSING ASSISTANCE PROGRAM.....		240
<u>DELETED MARCH 2015</u> 240		
APPENDIX 4 - PRESERVATION VOUCHERS		241
APPENDIX 5 - SPECIAL NEEDS PROGRAMS POLICIES AND PROCEDURES ...		243
APPENDIX 7 - LEAD-BASED PAINT POLICIES AND PROCEDURES		273
APPENDIX 8 - EMERGENCY MANAGEMENT PLAN		287

APPENDIX 9 - CRIMINAL BACKGROUND CHECK POLICY	290
APPENDIX 10- PLAN TO CANCEL CONTRACTS.....	295
APPENDIX 11 - REASONABLE STEPS TO AFFIRMATIVELY FURTHER FAIR HOUSING IN THE HOUSING CHOICE VOUCHER, FAMILY SELF SUFFICIENCY, AND FAMILY UNIFICATION PROGRAMS	297
APPENDIX 12 - PROHIBITION AGAINST DENIAL OF ASSISTANCE TO VICTIMS OF DOMESTIC VIOLENCE, DATING VIOLENCE AND STALKING	301
APPENDIX 13 – LIMITED ENGLISH PROFICIENCY PLAN.....	319
APPENDIX 14 – ADMINISTRATIVE OPERATING POLICIES AND PROCEDURES	333
APPENDIX 15 – RECORDS RETENTION POLICY	334
APPENDIX 16 - FSS ACTION PLAN OF OPERATIONS & ESCROW.....	343

3. Working Preference

During the COVID-19 pandemic, if someone is pulled from the waiting list because they met the working preference, but lost employment due to COVID-19, AHA will allow them to maintain the preference provided they are able to document some employment prior to COVID-19.

On April 7, 2004, the Arlington Housing Authority Board of Commissioners approved a preference for working families which became effective April 8, 2004 (per Resolution 04-05). Elderly or disabled heads of household (or their spouses) who are elderly or disabled were automatically included in the working preference.

When an application is selected from the AHA Waiting List, their eligibility for participation in the HCV program will be verified by the Housing Specialists, according to HUD guidelines prior to issuance of a Housing Choice Voucher.

If there are a sufficient number of applicants meeting both the residency and working preferences to utilize all available vouchers, applicants must meet both the residency preference and the working preference at the time of certification to receive a voucher.

The AHA will monitor the income level of new admissions in each fiscal year to ensure that AHA is in compliance with HUD regulatory requirements and the statutory requirement regarding new admissions (“not less than 75% of the families admitted to the PHA’s tenant-based voucher program during the PHA’s fiscal year shall be extremely low-income families”) If the AHA determines that the number of new admissions falls below the HUD income targeting threshold (75% of new admissions must have incomes at or below 30% of AMI), the AHA will temporarily suspend the working preference and select an appropriate number of persons from the waiting list to admit enough extremely low-income persons to the Housing Choice Voucher Program to meet applicable statutory income targeting requirement (Resolution 05-04, April 5, 2006). Although the working preference may be suspended, the AHA will continue to apply the residency preference when selecting applicants from the waiting list. On February 1, 2007, the Working Preference was temporarily suspended to achieve the income targeting criteria.

4. Special Needs Programs Participants

The AHA also established a local preference for participants in the Special Needs Programs. Participants of these programs may be enrolled on the AHA waiting list (whether the list is closed or open) when the Special Needs Programs client has completed their program goals or if their program funding has ended. Pending funding availability, these clients may be added to the HCV waiting list and selected from the waiting list in accordance with waiting list procedures and local preferences. Special Needs Programs applicants are afforded the top preference and are selected before any other local preferences (see section 4-D Order of Selection).

5. Hurricane Katrina Impacted Families

This local preference was discontinued in March 2015.

6. Special Vouchers

Money Follows the Person

On April 18, 2013, at the request of the U.S. Department of Housing and Urban Development (HUD), the Arlington Housing Authority Board of Commissioners adopted a policy that “set aside” ten (10) AHA Housing Choice Vouchers as special purpose vouchers for participants in the HUD “Money Follows the Person” Demonstration. These 10 special vouchers are established as part of a demonstration with the U.S. Department of HUD and the U.S. Department of Health and Human Services (HHS) as a housing capacity building initiative for community living for

FY21 CoC NOFA Public Posting Local Competition Announcement

Stella Pratt

From: Tarrant County Homeless Coalition <tchc@ahomewithhope.org>
Sent: Tuesday, August 24, 2021 10:05 AM
To: Stella Pratt
Subject: Attention! 2021 HUD Continuum of Care Program Competition



A PLACE TO CALL HOME



HUD Releases FY2021 Continuum of Care (CoC) Program Competition Notice of Funding Opportunity!

The [US Department of Housing and Urban Development \(HUD\)](#) has released the [FY 2021 CoC Program NOFO](#). As the Collaborative Applicant for Tarrant and Parker County, Tarrant County Homeless Coalition is responsible for conducting a local funding competition and submitting the CoC Consolidated Application. The CoC Program promotes a community-wide commitment to the goal of ending homelessness by providing funding for efforts by nonprofit providers, States, and local governments to quickly re-house homeless individuals, families, persons fleeing domestic violence, and youth while minimizing the trauma and dislocation caused by homelessness.

Tarrant County Homeless Coalition is excited to announce **NEW** funding available through a **CoC Bonus of \$751,288** and a **Domestic Violence Bonus of \$1,869,383**. The CoC will determine priority areas for new projects. Tarrant County Homeless Coalition welcomes new applicants to learn more and apply! Current CoC Program grantees are considered renewal projects and may apply for the amount listed on the [Grant Inventory Worksheet \(GIW\)](#).

- **This** year, HUD is prioritizing projects coordinating with housing providers and healthcare organizations to provide Permanent Supportive Housing (PSH) and Rapid Rehousing (RRH) services.
- **HUD** will prioritize projects that follow a Housing First orientation.
- Tarrant County Homeless Coalition anticipates releasing the application the week of **September 6th, 2021**.

TCHC will be hosting a required CoC Competition virtual briefing to discuss highlights and updates in this year's Notice of Funding Availability from HUD.

FY 2021 CoC NOFA Briefing; Virtual
Monday, August 30, 2021, 11:00am-12:00pm

JOIN ZOOM MEETING

Meeting ID: 821 1996 5417
Passcode: 317380

All potential new & renewing applicants are strongly encouraged to visit the links below, read the Competition Timeline & NOFA in its entirety. We will communicate future announcements, updates, and notices through newsletters and the funding opportunities page. To be added to the newsletter, sign up here, [Stay Informed](#). We will post application materials to the [Funding Opportunities](#) section of our website.

[**FY 2021 CoC Program NOFO**](#)
[**CoC Program Competition**](#)
[**FY21 Continuum of Care Competition Full Announcement.pdf**](#)
[**CoC NOFA FY2021 Timeline**](#)

Please contact us at
[**tchc@ahomewithhope.org**](mailto:tchc@ahomewithhope.org) with any questions.

Tarrant County Homeless Coalition | Office: 300 S. Beach Street, Mail: PO Box 471638, Fort Worth, TX 76105

[Unsubscribe stella@ahomewithhope.org](#)

[Constant Contact Data Notice](#)

Sent by tchc@ahomewithhope.org powered by



FY21 CoC NOFA Request for Proposal (RFP) and Public Posting 30 Day Local Competition Deadline

Stella Pratt

From: Tarrant County Homeless Coalition <tchc@ahomewithhope.org>
Sent: Wednesday, September 8, 2021 8:35 AM
To: Stella Pratt
Subject: Attention! 2021 HUD Continuum of Care Program Competition



A PLACE TO CALL HOME



FY2021 Continuum of Care (CoC) Program Competition Notice of Funding Opportunity!

The local [request for proposals](#) for projects for the FY21 Continuum of Care competition is attached. This includes the instructions for new and renewal projects that serve people experiencing homelessness in the Continuum of Care. The Continuum of Care encourages all eligible entities to submit eligible projects to the competition, including new and current agencies and new and renewal programs.

The deadline for applications is **October 8, 2021**. For questions, please contact tchc@ahomewithhope.org with the subject line FY21 NOFA. Thank you for your service to help people gain housing.

Please contact us at
tchc@ahomewithhope.org with any questions.

Tarrant County Homeless Coalition | Office: 300 S. Beach Street, Mail: PO Box 471638, Fort Worth, TX 76105

[Unsubscribe stella@ahomewithhope.org](#)

[Constant Contact Data Notice](#)

Sent by tchc@ahomewithhope.org powered by

FY21 CoC NOFA e-SNAPS Deadline Reminder

Stella Pratt

From: Tarrant County Homeless Coalition <tchc@ahomewithhope.org>
Sent: Friday, October 1, 2021 11:20 AM
To: Stella Pratt
Subject: FY21 CoC Competition Announcement



A PLACE TO CALL HOME



Project Application Deadline Reminder

As part of the FY21 CoC Competition, all new project applications are due to be submitted in eSNAPS **and** Zoom Grants by Friday, October 8. All renewal applications are also due in eSNAPS on Friday, October 8. TX-601 invites all eligible entities and projects to submit an application in the competition. TX-601 invites new entities with eligible projects to submit an application in the competition.

LOCAL RFP

Please also remember to frequently check the [TCHC Website](#), TCHC Newsletters, and [Social Media](#) for NOFA updates and Notices. Contact tchc@ahomewithhope.org with any questions!

Tarrant County Homeless Coalition | Office: 300 S. Beach Street, Mail: PO Box 471638, Fort Worth, TX 76105

[Unsubscribe](#) stella@ahomewithhope.org

[Constant Contact Data Notice](#)

Sent by tchc@ahomewithhope.org powered by

FY21 CoC NOFA Technical Assistance

Stella Pratt

From: Tarrant County Homeless Coalition <tchc@ahomewithhope.org>
Sent: Monday, September 13, 2021 4:05 PM
To: Stella Pratt
Subject: Virtual FY21 CoC NOFA TA Session (Optional)



A PLACE TO CALL HOME



Virtual FY21 CoC NOFA Technical Assistance Session (Optional)

A reminder that tomorrow September 14th, TCHC will host an Optional Virtual 3-hr Technical Assistances Session to help with questions and inquires related to New CoC Project Applications, ZoomGrants, and eSNAPS.

[FY 2021 CoC RFP for New Project Application,](#)
[ZoomGrants TA Session, eSNAPS TA Session](#)

1:00 - 3:00 PM (optional),
Meeting ID: 853 0287 4850,
Passcode: 909635

Please also remember to frequently check the [TCHC Website](#), TCHC Newsletters, and [Social Media](#) for NOFA updates and Notices. Contact tchc@ahomewithhope.org with any questions!

FY21 CoC NOFA Facebook Public Announcement

The screenshot shows a Facebook interface with a post from the Tarrant County Homeless Coalition (tchc). The post, dated September 8, announces the release of the local RFP for the FY21 CoC competition, with a deadline of October 8, 2021. It includes contact information for tchc@ahomewithhope.org and a link to https://conta.cc/3E0TJMy. The post features a large image with the text "A PLACE TO CALL HOME" and a small "i" icon in the bottom right corner. The left sidebar displays page transparency information, related pages, and an add business to Facebook prompt. The top navigation bar includes a search bar, home icon, and user profile.

https://www.facebook.com/tchc

Search Facebook

Stella

tchc Tarrant County Homeless Coalition

Learn more Liked

Like Comment Share

Write a comment...

tchc Tarrant County Homeless Coalition September 8 · 🌐

The local RFP for projects for the FY21 CoC competition has been released! The deadline for applications is October 8, 2021. For questions, please contact tchc@ahomewithhope.org with the subject line FY21 NOFA. Thank you for your service to help people gain housing!

<https://conta.cc/3E0TJMy>

Page Transparency See All

Facebook is showing information to help you better understand the purpose of a Page. See actions taken by the people who manage and post content.

Page created - January 5, 2009

Page manager location: United States

Related Pages

- North Texas Fair Housing...** Nonprofit Organization Like
- Betsy Price for Mayor** Alton Hickman Jr. likes this Politician Like
- Advocates for Texas Hou...** Community Organization Like

Add Your Business to Facebook

Showcase your work, create ads and connect with customers or supporters.

A PLACE TO CALL HOME

MYEMAIL.CONSTANTCONTACT.COM

Attention! 2021 HUD Continuum of Care Program Competition

3

FY21 CoC Competition Public Announcement TA Session

Facebook is showing information to help you better understand the purpose of a Page. See actions taken by the people who manage and post content.

Page created - January 5, 2009

Page manager location: United States

Related Pages

- North Texas Fair Housing... Nonprofit Organization Like
- Betsy Price for Mayor Alton Hickman Jr. likes this Politician Like
- Advocates for Texas Hou... Community Organization Like

Add Your Business to Facebook

Showcase your work, create ads and connect with customers or supporters.

Create Page

Privacy · Terms · Advertising · Ad Choices · Cookies · More · Facebook © 2021

Tarrant County Homeless Coalition September 13 · 🌐

A reminder that tomorrow September 14th, TCHC will host an Optional Virtual 3-hr Technical Assistances Session to help with questions and inquires related to New CoC Project Applications, ZoomGrants, and eSNAPS!

Click below to access virtual meeting information!

<https://conta.cc/3EakoXH>

A PLACE TO CALL HOME

MYEMAIL.CONSTANTCONTACT.COM

Virtual FY21 CoC NOFA TA Session (Optional)

Virtual FY21 CoC NOFA Technical Assistance Session (Optional) A re...

2 Likes 1 Share

Like Comment Share

Write a comment

CoC
Web
Page

Announcement of Local Competition and Scoring Criteria on Website

<https://ahomewithhope.org/coc/funding-opportunities/>
NOFA INTLS entirely.

Please get in touch with us at TCHC@AHOMEWITHHOPE.ORG with any questions.

Timeline: 2021 CoC

COC NOFA FY2021 TIMELINE

Notices and Documents: 2021 CoC Competition

No.	Date	Description	Deadline
CoC-21-001	08/24/2021	 HUD Guidance and Notices 2021 HUD COC NOTICE OF FUNDING AVAILABILITY FY 2021 COC NOFA BRIEFING RECORDING PUBLIC BRIEFING 2021 SLIDES	11/12/21
CoC-21-002	08/24/2021	 FY 2021 COC PROGRAM NOFO COC PROGRAM COMPETITION FY2021 COC FONSI12-20 NEW COC AND ESG VIRTUAL BINDERS	N.A.
CoC-21-003	08/25/2021	 TX-601 Competition Policies FY21 RANKING POLICY REALLOCATION POLICY	N.A.
CoC-21-004	08/25/2021	 2021 Baseline Statistics 2021 GRANT INVENTORY WORKSHEET 2021 POINT IN TIME 2021 HOUSING INVENTORY CHART	N.A.
CoC-21-005	08/25/2021	 ESNAPS ASSISTANCE <i>On the website, the following sections provide the most appropriate assistance: Submitting Applications for Project Funding, How To: Technical Guides, Special Topics</i>	N.A.
CoC-21-006	9/8/2021	 COC COMPETITION UPDATE	N.A.
CoC-21-007	9/8/2021	 FY2021 LOCAL RFP	10/8/2021

Date the
competition
deadline
was
published in
public
briefing

Public post of
local scoring
and rating
criteria

Competition Deadline in Public Briefing on August 24

FY2021 COC FUNDING COMPETITION



Tarrant County Homeless Coalition

How to Apply

- **Local RFP**
 - In [ZoomGrants](#)
 - Released Week of September 6, 2021
- **All required information will be included in the TX-601 RFP**
 - Complete all required components as listed in the RFP
 - Submit via [ZoomGrants](#) no later than 5:00 p.m., Friday, October 8, 2021
 - Please also ensure that all projects have a complete application in e-SNAPS no later than 5:00 p.m., Friday, October 8, 2021
 - Please hit "Submit" in [eSNAPS](#) once your project is complete
 - Renewal Project Score Cards will be uploaded into [ZoomGrants](#)

Next Page: Local RFP with Scoring Criteria Published September 8 and Due October 8

Fort Worth/Arlington/Tarrant County Continuum of Care TX-601 FY2021 CoC Program Local Competition RFP

RFP ISSUE DATE: September 7, 2021

PROPOSAL DEADLINE: **5:00 pm, October 8, 2021**

ESTIMATED FUNDS AVAILABLE: Tier 1 = \$15,025,767
Tier 2 = Up to \$2,620,671 (\$751,288 in CoC Bonus and
\$1,869,383 in Domestic Violence Bonus)

New projects apply at BOTH:
<https://www.zoomgrants.com/zgf/TCHC2021> AND
www.esnaps.hud.gov

Renewal projects apply at: www.esnaps.hud.gov



Table of Contents

Introduction	3
Document Overview	3
Priorities and Objectives	3
FY21 TX-601 CoC Priorities.....	5
FY21 CoC NOFA Highlights	5
New Project Opportunities	7
Eligible Project Applicants.....	8
Financial Management Requirements.....	9
Application Process.....	10
Local Scoring & Ranking	10
Project Evaluation Process.....	12
Fund Allocations Process	16
Appendix A: 2021 Renewal CoC Projects	17
Appendix B: 2021 Renewal CoC Projects Score Card.....	18
Appendix C: TX-601 Reallocation Policy.....	23
Appendix D: TX-601 Ranking Policy	25
Appendix E: FY2021 RFP Narrative Questions	27
Appendix F: New Projects RFP Scoring Criteria	30
Appendix G: Resources	36

Introduction

The Continuum of Care (CoC) Program (24 CFR part 578) is designed to promote a community-wide commitment to the goal of ending homelessness; to provide funding for efforts by nonprofit providers, States, and local governments to quickly re-house homeless individuals, families, persons fleeing domestic violence, and youth while minimizing the trauma and dislocation caused by homelessness; to promote access to and effective utilization of mainstream programs by homeless persons; and to optimize self-sufficiency among those experiencing homelessness.

Every year, the U.S. Department of Housing and Urban Development (HUD) makes available federal resources for homeless programming to communities around the country through its Continuum of Care (CoC) Program and its annual CoC Competition. Continuums access these funds by completing consolidated applications on behalf of the federally funded homeless programs in their CoC.

The CoC Program is authorized by subtitle C of title IV of the McKinney-Vento Homeless Assistance Act, (42 U.S.C. 11381–11389) (the Act), and the CoC Program rule found in 24 CFR part 578 (the Rule). The Fiscal Year (FY) 2020 funds were authorized by the Further Consolidated Appropriations Act, 2020 (Public Law 116-94, approved December 20, 2019). The FY 2021 funds were authorized by the Consolidated Appropriations Act, 2021 (Public Law 116-260, approved December 27, 2020).

The TX-601 Ft Worth/Arlington/Tarrant County CoC has chosen the Tarrant County Homeless Coalition (TCHC) to serve as its Collaborative Applicant for FY2021.

Document Overview

This document is intended to provide CoC members with basic information about the FY2021 CoC Competition.

This FY2021 CoC competition plan is only applicable to HUD CoC-funded projects renewing their CoC project funding in 2021, or those organizations interested in applying for funding for a new CoC funded project.

Priorities and Objectives

HUD's Homeless Policy and Program Priorities

(NOFA pages 9- 10)

The FY21 NOFA lists HUD policy priorities, including:

- (1) **Ending homelessness for all persons**– To end homelessness, CoCs should identify, engage, and effectively serve all persons experiencing homelessness. CoCs should measure their performance based on local data that consider the challenges faced by all subpopulations experiencing homelessness in the geographic area (e.g., veterans, youth, families, or those experiencing chronic homelessness). CoCs should partner with housing, health care, and supportive services providers to expand housing options, such as permanent supportive housing, housing subsidies, and rapid rehousing. Additionally, CoCs should use local data to determine the characteristics of individuals and families with the highest needs and longest experiences of homelessness to develop housing and supportive services tailored to their needs.

- (2) ***Use a Housing First approach***—Housing First prioritizes rapid placement and stabilization in permanent housing and does not have service participation requirements or preconditions. CoC Program funded projects should help individuals and families move quickly into permanent housing, and the CoC should measure and help projects reduce the length of time people experience homelessness. Additionally, CoCs should engage landlords and property owners to identify an inventory of housing available for rapid rehousing and permanent supportive housing participants, remove barriers to entry, and adopt client-centered service methods. HUD encourages CoCs to assess how well Housing First approaches are being implemented in their communities.
- (3) ***Reducing unsheltered homelessness*** — People living unsheltered have extremely high rates of physical and mental illness and substance use disorders. CoCs should identify permanent housing options for people who are unsheltered.
- (4) ***Improving system performance*** – CoCs should be using system performance measures (e.g., average length of homeless episodes, rates of return to homelessness, rates of exit to permanent housing destinations) to determine how effectively they are serving people experiencing homelessness. CoCs should review all projects eligible for renewal in FY 2021 to determine their effectiveness in serving people experiencing homelessness, including cost-effectiveness. CoCs should also look for opportunities to implement continuous quality improvement and other process improvement strategies. HUD recognizes the effects of COVID-19 on CoC performance and data quality and, compared to previous CoC NOFOs, reduces the points available for rating factors related to system performance. However, HUD plans to significantly increase the points available for system performance rating factors in the FY 2022 and subsequent CoC NOFOs.
- (5) ***Partnering with housing, health, and service agencies***-- Using cost performance and outcome data, CoCs should improve how all available resources are utilized to end homelessness. This is especially important as the CARES Act and American Rescue Plan have provided significant new resources to help end homelessness. HUD encourages CoCs to maximize the use of mainstream and other community-based resources when serving persons experiencing homelessness. This includes partnering with healthcare organizations to help participants obtain medical insurance; with public housing authorities (PHAs) to use coordinated entry, develop housing units, and provide housing subsidies to people experiencing homelessness; and partner with local workforce development centers.
- (6) ***Racial equity***-- HUD is emphasizing system and program changes to address racial equity within CoCs. CoCs should review local policies, procedures, and processes to determine where and how to address racial disparities affecting individuals and families experiencing homelessness.
- (7) ***Persons with lived experience***-- HUD is encouraging CoCs to include in the local planning process people who are currently experiencing or have formerly experienced homelessness to address homelessness. People with lived experience should determine how local policies may need to be revised and updated, participate in CoC meetings and committees as stakeholders, provide input on decisions, and provide input related to the local competition process. CoCs should seek opportunities to hire people with lived experience.

FY21 TX-601 CoC Priorities

In addition to the HUD priorities above, TX-601 has set the following local priorities based on the needs and gaps in the current CoC system:

1. Dedicated Permanent Supportive Housing that is sponsor-based or project-based. TX-601 faces a very tight rental market. Project and sponsor based projects make it easier to quickly find units for people experiencing homelessness.
2. Projects to serve people with mental illness or substance use who cannot safely live in a “normal” apartment (SRO PSH, RRH, or Joint TH-RRH). TX-601 has clients who cannot maintain safety in a unit with a full kitchen and who need additional support to promote their safety in the least restrictive environment.
3. Rapid Rehousing
4. Geographic distribution of projects throughout the TX-601 area.
5. Projects that serve people with criminal records, sex offenders, and behavioral health disorders.

FY21 CoC NOFA Highlights

HUD will continue the 2 Tier funding process as defined below.

- Projects in Tier 1 will be conditionally selected from the highest scoring CoC to the lowest scoring CoC (or until funding runs out), provided the projects pass both eligibility and threshold review (*NOFA page 13*)
- Tier 2 Projects will be assessed for eligibility and threshold requirements and funding will be determined using a HUD formulated score (*NOFA page 14*)
 - Up to 50 points for CoC Application Score
 - Up to 40 points for Project Ranking
 - Up to 10 points for Commitment to Housing First
- Two-tiered funding approach formula:
 - **TX-601 Annual Renewal Demand (ARD): \$15,025,767**
 - **Tier 1 TX-601: \$15,025,767**
 - Tier 1 = 100% of CoCs ARD
 - **Tier 2 TX-601: Up to \$2,620,681**
 - Tier 2 = CoC Bonus (up to \$721,288) + Domestic Violence Bonus (up to \$1,869,383)

The CoC Planning Project is non-competitive and is therefore not ranked with the remaining projects. The amount available for CoC Planning is up to 3% of the ARD, which includes funds up to \$450,773. CoC Planning must pass eligibility and threshold requirements.

The Collaborative Applicant (TCHC) has the responsibility to assure that all individual project applications and attachments are accurate and complete. Therefore, application completeness will be a scored item in the local competition.

Threshold Requirements

All projects in Tier 1 & Tier 2 will be subject to a HUD Threshold eligibility review. Threshold requirements include the following (*NOFA pages 44-50*):

- Ineligible applicants
- Project Eligibility: Monitoring findings, OIG Investigation, routinely does not make quarterly drawdowns, late APR submission, etc
- Financial and management capacity to carry out the project
- Required Certifications
- Eligible participants
- HMIS participation
- Project Quality Thresholds: New Projects*
- Project Renewal Threshold: Renewal Projects
- Consistency with Consolidated Plan
- Environmental Requirements
- Past performance including:
 - The ability to account for funds appropriately;
 - Timely use of funds received from HUD;
 - Timely submission and quality of reports submitted to HUD;
 - Performance in assisting program participants to achieve and maintain independent living and records of success;
 - Meeting program requirements;
 - Meeting performance targets as established in the grant agreement;
 - The applicant's organizational capacity to operate the project;
 - Unwilling to accept technical assistance, made changes without HUD approval, or lost program site; and
 - The number of persons to be served or targeted for assistance

Domestic Violence (DV) Bonus (*NOFA page 15-16*)

Originally new in FY2018, CoCs will again have the opportunity to apply for a DV Bonus for PH-RRH projects, Joint TH/PH-RRH component projects, and Supportive Services Only (SSO) projects for coordinated entry (SSO-CE). A CoC may apply for up to 15% of its Preliminary Pro Rata Need (PPRN), to create DV Bonus projects. Regardless of the type of project, the grant term must be 1-year. Minimum project application is \$50,000. Only one SSO-CE project can be submitted per CoC; however, there is no limit on the number of PH-RRH and Joint TH and PH-RRH projects provided that each application is for at least \$50,000.

CoCs are required to rank all DV Bonus projects on the CoC Priority Listing with a unique rank number. If a project application designated as DV Bonus is conditionally selected by HUD with DV Bonus funds, HUD will remove the ranked DV Bonus project from the New Project Listing and all other project applications ranked below the DV Bonus project will slide up one rank position (e.g., if the conditionally selected DV Bonus project is ranked #5, HUD will remove the DV Bonus project and each project below #5 will move up one ranked position).

HUD will conditionally select no more than \$102,000,000 in new DV Bonus eligible projects. To be eligible to receive a new DV Bonus project, a CoC must demonstrate it ranks projects based on how they improve system performance as outlined in Section VII.B.2.b of this NOFO. Additionally, to be eligible to receive a DV Bonus project for PH-RRH or Joint TH and PH-RRH component, all projects funded through the DV Bonus must adopt a housing first approach

DV Bonus projects will be assigned up to 100 points (separate from Tier 2 scoring) to compete nationally for DV Bonus dollars:

- For Rapid Re-housing and Joint TH and PH-RRH component projects:
 - CoC Score. Up to 50 points in direct proportion to the score received on the CoC Application.
 - Need for the Project. Up to 25 points based on the extent the CoC is able to quantify the need for the project in its portfolio, the extent of the need, and how the project will fill that gap.
 - Quality of the Project Applicant. Up to 25 points based on the previous performance of the applicant in serving survivors of domestic violence, dating violence, sexual assault, or stalking, and their ability to house survivors and meet safety outcomes.
- For SSO Projects for Coordinated Entry:
 - CoC Score. Up to 50 points in direct proportion to the score received on the CoC Application.
 - Need for the Project. Up to 50 points based on the extent to which the CoC is able to demonstrate the need for a coordinated entry system that better meets the needs of survivors of domestic violence, dating violence, sexual assault, or stalking, and how the project will fill this need.

New Project Opportunities

In the FY2021 CoC Program Competition, in addition to requests for renewal projects and CoC planning project requests, CoCs may submit requests for new projects funded through reallocation, bonus, or a combination of reallocation and bonus, and DV bonus.

New projects are subject to the rules and regulations included in the HUD NOFA and the CoC Policies and Procedures; therefore, applicants should review these documents with care before submitting a proposal.

Reallocation or Bonus Projects

Through the reallocation process and Bonus funds (*NOFA page 35*), CoCs may create the following types of new projects:

- a) New permanent supportive housing projects where all beds will be 100% dedicated for chronically homeless individuals and families or designated as DedicatedPLUS (*NOFA page 16*), as defined in 24CFR 578.3.
- b) New rapid rehousing projects that will serve homeless individuals and families, including unaccompanied youth.
- c) New Joint TH/PH-RRH projects that will include transitional housing and permanent housing-rapid rehousing in a single project to serve individuals and families experiencing homelessness,

including those fleeing or attempting to flee domestic violence, dating violence, sexual assault or stalking.

- d) New Supportive Services Only (SSO) project specifically for a coordinated assessment system.
- e) New dedicated Homeless Management Information System (HMIS) project that must be carried out by the HMIS Lead.

Project applications for rental assistance cannot request more than 100 percent of the published FMR. New project applications must adhere to 24 CFR 578.51(f) and must request the full FMR amount per unit.

DV Bonus

Through the DV Bonus (*NOFA page 36*), CoCs may create the following types of new projects:

- a) Permanent Housing-Rapid re-housing projects dedicated to serving survivors of domestic violence, dating violence, sexual assault, or stalking that are defined as homeless at 24 CFR 578.3;
- b) Joint TH and PH-RRH component projects as defined in Section III.B.2.q of the NOFA dedicated to serving survivors of domestic violence, dating violence, sexual assault, or stalking that are defined as homeless at 24 CFR 578.3; or
- c) Supportive service only-coordinated entry project to implement policies, procedures, and practices that equip the CoC's coordinated entry to better meet the needs of survivors of domestic violence, dating violence, sexual assault, or stalking.

Eligible Project Applicants

Eligible project applicants for the CoC Program Competition are, under 24 CFR 578.15, nonprofit organizations, States, local governments, and instrumentalities of State and local governments. Public housing agencies, as such term is defined in 24 CFR 5.100, are eligible without limitation or exclusion. For-profit entities are not eligible to apply for grants or to be subrecipients of grant funds. (*NOFA page 30-31*)

Renewal Projects

Awards made under the CoC Program are eligible for renewal with FY 2021 funds if they are currently in operation and have an executed grant agreement that is dated no later than December 31, 2021 and expire in CY 2022 (the period from January 1, 2022 through December 31, 2022) and is listed in the [CoC's Grant Inventory Worksheet](#) (NOFA page 31). **Renewal projects can request funding up to the amount listed in the above Grant Inventory Worksheet.**

Eligible renewal projects requesting rental assistance are permitted to request a per-unit amount less than the Fair Market Rent (FMR) if the actual rent per unit under lease is less than the FMR. This will help reduce the number of projects receiving rental assistance that have large balances of unspent funds remaining at the end of the operating year. Renewal project applicants must ensure that the amount requested will be sufficient to cover all eligible costs as HUD cannot provide funds beyond what is awarded through this Competition. Project applications for rental assistance cannot request more than 100 percent of the published FMR.

Expansion Project

HUD will allow project applicants to apply for a new expansion project under the DV Bonus, reallocation, and bonus processes to expand existing projects that will increase the number of units, persons served, services provided to existing program participants, or to add additional activities to HMIS and SSO-Coordinated Entry projects. If the new expansion project will expand an existing eligible CoC Program renewal project HUD will not fund capital costs (i.e., new constructions, rehabilitation, or acquisition) and HUD will only allow a 1-year funding request. (NOFA page 33).

Expansion projects require a renewal application for the existing project AND a new application for the expansion information (NOFA page 22, 40).

Consolidated Project

Applicants may use the consolidation process to combine two or more eligible renewal projects (e.g., permanent housing-permanent supportive housing projects) and may do so through the renewal project application. (NOFA page 41)

First Time Applicants

TX-601 encourages eligible new applicants to apply for funding in the FY21 CoC Program Competition.

Thoroughly read the entire [HUD CoC NOFA](#). Pay careful attention to the Eligible Applicants section (NOFA page 28, 30, 31) and the New Projects Requirements (NOFA page 32,33, 35).

If you do not have an eSNAPS account (The electronic grants management system managed by HUD's Office of Special Needs Assistance Programs (SNAPS), ***create an account immediately***. For further information, visit: <https://www.hudexchange.info/resource/2903/adding-deleting-registrants-in-esnaps/>

New applications are also processed through Zoom Grants at www.zoomgrants.com.

Financial Management Requirements

It is important for applicants to review the financial management requirements that went into effect in December 2014 and will apply to the FY2021 CoC Program Grant; "Transition to 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Final Guidance", a.k.a "The Transition Notice." Applicants should have their financial managers review the notice at: <https://portal.hud.gov/hudportal/documents/huddoc?id=15-01sdn.pdf>

Managers should also review the [HUD CoC Virtual Binders](#) with information on financial management, eligible costs, match, indirect costs and program requirements.

Project Budgets

CoC Program eligible costs are detailed at 24 CFR 578.37 through 63.

Match

24 CFR 578.73 provides the information regarding match requirements. As authorized by the FY 2019 HUD Appropriations Act, program income may now be used as a source of match and must be properly documented in the project application. A 25% match is required on all budget categories except leasing. (NOFA page 27)

Indirect Costs

Normal indirect cost rules under 2 CFR part 200 apply. Project applicants that intend to charge indirect costs to the award must clearly state in the project application(s) the rate and distribution base the recipient intends to use, and if applicable, the rate and distribution base to be used by any sub-recipient(s). If the rate is a Federally negotiated indirect cost rate, the project application must include the corresponding negotiated indirect cost rate agreement signed by the cognizant agency. For each applicant or intended sub-recipient that meets the conditions for the de minimis rate under 2 CFR 200.414(f) and will use that rate to charge indirect costs, the project application must clearly state the intended use of the de minimis rate of 10 percent of Modified Total Direct Costs (MTDC). As described in 2 CFR 200.403, costs must be consistently charged as either indirect or direct costs but may not be double charged or inconsistently charged as both. (NOFA page 34).

Application Process

As the collaborative applicant, TCHC runs a local competition for HUD Continuum of Care funding and completes and submits the community's application to HUD. The CoC application processes for renewal projects, first time renewal projects, and new projects outlined below. **All application components are due submitted in eSNAPS and/or Zoom Grants on October 8, 2021, at 5:00 PM.**

Upon completion of the local competition, TCHC will compile all selected projects into the federal consolidated application. TCHC is required by HUD to review all project applications in eSNAPS for accuracy and quality. TCHC may need further information or application changes from the applicant before the submission of the federal consolidated application on November 12, 2021. By applying for the local competition, applicants agree to respond to TCHC requests for information in a timely manner to complete the federal consolidated application.

Renewal Projects

Renewal projects application includes:

- Project Scorecard generated by TCHC (except projects that do not have one year of operational data)
- HUD CoC project application completed in eSNAPS www.esnaps.hud.gov
- HUD required documentation in eSNAPS

New Projects

New projects application includes:

- Local RFP Narrative Responses completed in Zoom Grants system (application questions attached) Use this link to complete an application in Zoom Grants:
<https://www.zoomgrants.com/zgf/TCHC2021>
- HUD CoC project application completed in eSNAPS www.esnaps.hud.gov
- HUD required documentation in eSNAPS

Local Scoring & Ranking

Goals & Priorities for the FY2021 CoC Competition

The CoC has identified the following funding priorities for the FY2021 CoC Competition:

- Submit a consolidated application that meets threshold and maximizes available funding
- Fund projects that meet community needs and improve system performance
- Fund projects that are cost effective and maximize program and mainstream resources, including leveraging healthcare, workforce, and public housing authority
- Fund projects that successfully end homelessness
- Promote the use of best practices including Housing First
- Fund projects that reduce unsheltered homelessness

The ranking of new and renewal project in the 2021 CoC Consolidated application are guided by the ranking goal: *To prioritize activities that are most successful in ending homelessness and maximize funding available to end homelessness in the CoC, while also providing an incentive to all funded providers to monitor and improve their performance, including efficiency with funds and ensure continued funding with CoC resources.*

To that end, the following priorities, in no particular order, will help guide development of a final ranking approach:

- The CoC may seek to preserve low-ranking projects at risk of losing funding where those projects represent the only CoC Program funding in their communities
- The CoC may seek to preserve low-ranking Permanent Housing (PH) projects at risk of losing funding where those projects represent the only CoC Program funded PH in their communities
- The CoC may prioritize projects that have demonstrated the use of Housing First practices
- The CoC may consider reducing funding requests for the lowest ranked projects as a means to preserve funding for higher ranked projects, if needed, and keeping in line with other priorities
- The CoC may consider ranking new projects higher than some renewal projects, where the CoC believes doing so will better help the CoC meet the ranking goal outlined above

Renewal CoC Projects are subject to performance review via the Renewal Project Scorecard which was adopted by the TX-601 Board of Directors. The scorecard reflects the HUD System Performance Measures, HUD Policy Priorities and local priorities and comprises 100% of the total renewal project score.

New project scores will be entirely derived from the scored elements in the local RFP, which include HUD priorities and local priorities.

The TX-601 Board of Directors adopted the [FY2021 Ranking Policy](#) (Appendix D) and the [FY2019 Reallocation Policy](#) (Appendix C), which provides guidance to the Allocation Committee when determining project rank order.

A. HUD Ranking Requirements

The CoC must assign a unique rank to each project that it intends to submit to HUD for FY2021 funding except for the CoC planning grant. Ranking of renewal projects must incorporate scoring on project performance, system performance and effectiveness. Each CoC must comprehensively review both new and renewal projects within its geographic area, using CoC-approved scoring criteria and selection priorities, to determine the extent to which each project is still necessary and addresses the listed policy priorities. Funds for projects that are determined to be underperforming, obsolete, or ineffective should be reallocated to new projects that are based on proven or promising models.

Any new or renewal project may be placed in Tier 1. CoCs should carefully consider the priority and ranking for all projects in Tier 1 and Tier 2. Projects in Tier 1 will be conditionally selected if applications pass both HUD's eligibility and threshold review. Projects in Tier 1 are selected from the highest scoring CoC to the lowest scoring CoC or until funds run out.

Projects placed in Tier 2 will be assessed for eligibility threshold and threshold requirements and funding will be determined using the CoC Applications score as well as factors listed in the NOFA.

B. Policy Priorities

CoCs should consider the policy priorities established in the NOFA (*NOFA page 9*) in conjunction with local priorities to determine the ranking of new projects created through reallocation, CoC planning, and renewal project requests.

Project Evaluation Process

The CoC Board of Directors reviews and approves the evaluation process and project ranking approach. The evaluation process and related project ranking helps TX-601 fully maximize CoC Program funds, make informed funding decisions, and continue to move the CoC toward our goal of ending homelessness. Scoring and ranking of proposals is conducted by the CoC Allocations Committee Ranking Workgroup.

The CoC Competition has separate scoring for 1) Renewal Projects and 2) New Projects. Renewal projects are evaluated only on past performance as determined by a project performance score card. Per the CoC Ranking Policy, renewal projects with less than one year of operational data when scorecards are run are automatically ranked in Tier 1 according to how they address community needs. New projects are evaluated only with narrative responses to this RFP.

Request for Proposals and New Projects

New projects are required to submit a response to the Request for Proposal (RFP) to apply for the local CoC competition. Applicants must submit one RFP per project. The local RFP contains narrative questions that must be completed by all applicants.

Narrative questions are derived from local priorities and FY2021 HUD policies and priorities. Narrative questions vary by project type (i.e. PSH, RRH) and serve as an opportunity for applicants to provide more detail regarding their project. The Allocations Committee Ranking Workgroup is responsible for scoring this portion of the local competition. A scoring matrix is provided to this committee to assist with the scoring process.

The FY2021 RFP questions can be found in Appendix E: FY2021 RFP Narrative Questions.

New projects are also required to submit a full application in eSNAPS.

Renewal Project Scorecards

Renewal projects are evaluated utilizing performance and financial data, data quality elements, grant management efforts and CoC participation. The evaluation is used to establish which programs have been most successful in achieving HUD and locally determined performance standards; and to identify how programs are contributing to the overall System Performance of the CoC.

Performance data is gathered via an Annual Performance Report (APR) for each program with the date range of August 1, 2019 – July 31, 2020.

To build the scorecard, the CoC pulled aggregate data in 2019 to provide a CoC-wide average baseline performance for the related scorecard measures. After calculating average performance of each applicable measure, a +/-5% deviation is established for the scoring range. The range nearest the average percentage is eligible for 5 points; project percentages above the specified average will receive 10 points; and project percentages below the specified average range will receive 0 points. This method allows programs to be compared and scored specifically to other programs of the same project component type and identify which projects are most improving the CoC System Performance. Ranges not related to APR measures were obtained from information derived from other sources including but not limited to NAEH, HUD, and eSNAPS project applications.

Before using project reports to establish scores, TCHC notifies renewing projects of the performance date range and deadlines to complete all data corrections. In FY2021, projects were notified on September 14, 2020 of the data parameters and expectations and were given a deadline of September 25, 2020 to have all data corrections complete. TCHC provided technical assistance via email and using online video tutorials. Finalized APR data was generated on October 7, 2020 to represent data used for the score cards. Final scorecards for the FY2021 CoC Competition were sent on October 9, 2020. Non-HMIS users submit data from a comparable database with the same deadline of September 25, 2020. Data from the comparable database is used to generate score cards for these projects.

Score card data is derived from HUD reports including Annual Performance Reports (APRs), Data Quality Reports, System Performance Reports, HMIS custom reports, and HUD's quarterly eLOCCS expenditure report. Project applications, agency self-report, and sign-in sheets will be used for data outside the HMIS.

A complete list of projects eligible for renewal in the FY2021 CoC Competition can be found in Appendix A: 2021 Renewal CoC Projects.

The 2021 Renewal Project Scorecard can be found in Appendix B: 2021 Renewal Project Scorecard.

The following areas are evaluated as part of the renewal project evaluation process.

Scorecard Category Weight	
Project Performance	50%
HMIS Data Quality	20%
Coordinated Entry Participation	20%
Grant Management & Financials	10%
Total Score	100%

Project Performance:

1. Quarterly Occupancy Utilization Rate
 - a) Purpose: Indicates efficient use of community resources. High occupancy indicates system efficiency and community demand for services. Project occupancy data is reported to HUD twice a year via the Housing Inventory Chart (HIC) and the Longitudinal Systems Analysis (LSA).
2. Percentage of chronically homeless households served (PSH projects only)

- a) Purpose: Indicates project success in ending chronic homelessness by measuring the number of chronically homeless participants served in the project during the measured year.
- 3. Percentage of participants who remained in PSH or exited to permanent housing
 - a) Purpose: Indicates project success in ending homelessness by measuring the number of participants with a permanent destination at project exit and those who remained in a permanent supportive housing project compared to the total number of participants active in the project during the measured year.
- 4. Average length of stay of participants (RRH projects only)
 - a) Purpose: Indicates the efficiency of the program and self-sufficiency of participants.
- 5. Percentage of adults at exit or annual assessment who gained or increased employment income
 - a) Purpose: Indicates that the project is assisting households to increase self-sufficiency and stabilize housing by retaining or gaining employment income.
- 6. Percentage of adults at exit or annual assessment who gained or increased non-employment cash income
 - a) Purpose: Indicates that the project is assisting participants toward self-sufficiency through retaining or increasing income by utilizing all possible resources available to participants.
- 7. Returns to Homelessness
 - a) Purpose: Indicates the project's long-term success of participants who successfully exited two years ago.

HMIS Data Quality:

- 8. Personal Identifying Information Error Rate
 - a) Purpose: To achieve accurate data collection and to satisfy HUD HMIS data requirements, projects must ensure that data entered into the local HMIS system is complete.
- 9. Universal Data Elements Error Rate
 - a) Purpose: To achieve accurate data collection and to satisfy HUD HMIS data requirements, projects must ensure that data entered into the local HMIS system is complete.
- 10. Income and Housing Data Quality
 - a) Purpose: To achieve accurate data collection and to satisfy HUD HMIS data requirements, projects must ensure that data entered in the local HMIS system is complete.

Data provided from non-HMIS participating agencies sent in a CSV format unable to be processed through the electronic database utilized by HMIS participating agencies will be reviewed outside of the system for data quality and completeness.

Coordinated Entry System Participation:

- 11. Time to Lease Up
 - a) Purpose: TX-601 set a community-wide goal to house clients within 45 days of project enrollment. This metric will allow TX-601 to measure progress towards reaching this goal.
- 12. Accepted Referrals
 - a) Purpose: TX-601 set a community-wide goal of accepting at least 90% of clients referred from Coordinated Entry (no more than 10% denial rate). This metric will allow TX-601 to measure progress towards reaching this goal. Based on software capacity at the time scorecards were pulled, this item did not contribute to the scorecard score.

Grant Management & Financials:

- 13. Projected Project Spend Down

- a) Purpose: Ensure the program is on track to spend down all project funds by the end of its current grant term.
- 14. Cost Efficiency
 - a) Purpose: It is important to HUD that programs demonstrate cost efficiency – the annual cost to retain or move someone into permanent housing.
- 15. Percentage of total grant funds recaptured in the most recent grant closeout
 - a) Purpose: It is important to HUD that programs show agency capacity to spend funds allocated in a timely manner and in full and allows for potential fund reallocation of unspent funds during the HUD CoC Competition.
- 16. 2019 PIT Count Participation
 - a) Purpose: Indicates if agency is participating in CoC-related activities.
- 17. CoC General Meeting Attendance
 - a) Purpose: Indicates if agency is participating in CoC-related activities.

Review Only:

This section is **not** part of the FY2021 total project score. These are test questions to begin evaluating performance in the specified areas. These questions may be scored during future competitions.

- 1. Site Monitoring
 - a) Purpose: HUD requires that project meet threshold requirements throughout the life cycle of the project.
- 2. CES Rejected Referrals
 - a) Purpose: Ensure all programs are prioritizing services to those that need it most and abiding to fair-housing and anti-discrimination laws.
- 3. PSH Move On
 - a) Purpose: Ensure PSH projects are assisting clients to independent living and effectively utilizing project beds.

First Year Renewals

First year renewals will not receive a score card because the project has not had the opportunity to complete a full year at the time score cards are run. First year renewals will automatically be renewed pending the submission of requested narrative responses. In FY21, projects that did not have one year of operational data at the time that scorecards were completed are considered “first year renewals” and will be automatically renewed pending the submission of requested narrative responses in eSNAPS.

Victim Service Provider Projects

Domestic Violence project applications are reviewed, scored and ranked in the manner described in previous sections. All performance related data is provided by the Victim Service provider as generated from the non-HMIS Comparable Database.

All Domestic Violence applicants, whether new or renewing, will be required to describe methods and tools used to ensure and increase client safety while enrolled in the program through the local RFP.

For new projects seeking DV Bonus funding, additional questions will be required on the local RFP to demonstrate unmet community need and a proposed plan to address the unmet need, along with data sources and calculations used to establish the unmet need.

Total Project Score

The total project score for Renewal Projects with at least one full year of operation is comprised 100% from the project scorecard. TX-601 places an emphasis on project performance to align with HUD priorities. First year renewals or projects with less than one year of data when the scorecards were run will automatically be renewed pending the submission of requested narrative responses.

The total project score for New Projects is 100% derived from the local RFP (narrative responses). Score cards are not applicable for these projects.

Fund Allocations Process

The Allocations Committee Ranking Workgroup, a committee of the TX-601 CoC Board, is comprised of objective community members who score project applications, rank projects as required, and make funding recommendations. The committee members are not affiliated with applicant agencies. Committee members are provided with multiple training opportunities regarding the CoC NOFA, the scoring process, and the ranking policy. Members are given materials a minimum of 1 week prior to the deliberations meeting to review, score, accept/reject and rank project applications. The following project application materials are provided to each committee member:

- Renewal Project Score Card
- Local RFP responses for new projects
- Relevant eSNAPS data
- Relevant Project Financial Data
- Local Monitoring Materials

The scores from each member are returned to TCHC for initial project ranking per the CoC policy. Committee members deliberate in a closed meeting to make ranking, funding and reallocation decisions as guided by CoC policy. Additionally, the committee will make decisions related to which projects to accept and/or reject in the local competition. Once a consensus has been met, the committee will provide final ranking recommendations to the CoC Board of Directors for review and instruct the Collaborative Applicant to submit the project ranking within the HUD-required timeframe. The CoC will notify any projects that are rejected or reallocated within the HUD-required timeframe.

Appendix A: 2021 Renewal CoC Projects

Grantee Name	Project Name	Project Type
Center for Transforming Lives	CTL Rapid Rehousing Renewal 1805	RRH
CitySquare	OnTRAC Tarrant TH/RRH	Joint TH/RRH
Day Resource Center for the Homeless	Quail Trail	PSH
Fort Worth Housing Solutions	SPC 1 2019-2020	PSH
Fort Worth Housing Solutions	SPC 2 2019-2020	PSH
Fort Worth Housing Solutions	SPC 6 2019-2020	PSH
Fort Worth Housing Solutions	Change 2019-2020	PSH
Hearts Full of Love	HFOL RRH 2019	RRH
Housing Authority of the City of Arlington	2019 AHA SPC Expansion	PSH
Housing Authority of the City of Arlington	Arlington Nurse Family Partnership	RRH
Housing Authority of the City of Arlington	Arlington Housing Rapid Rehousing	RRH
MHMR of Tarrant County	MHMR Gateway to Housing	PSH
Presbyterian Night Shelter	Housing Solutions Combined	PSH
Presbyterian Night Shelter	Mimi Hunter Fitzgerald Safe Haven	SH
Recovery Resource Council	Project New Start Renewal Application FY2019	PSH
Recovery Resource Council	Hope Today! Combined	PSH
SafeHaven of Tarrant County	SafeSolutions for Rapid Rehousing	RRH
SafeHaven of Tarrant County	SafeFoundations for Rapid Rehousing	RRH
SafeHaven of Tarrant County	Supporting SafeSolutions	RRH
Tarrant County	CEC 3CP	RRH
Tarrant County	TBLA 114 Tarrant County	RRH
Tarrant County	TBLA 13 MHMR	PSH
Tarrant County	TBLA 15 Samaritan House	PSH
Tarrant County	TBLA 17 MHMR	PSH
Tarrant County	Samaritan House Grace Village	PSH
Tarrant County	Salvation Army Veterans PSH Program	PSH
Tarrant County	Housing SPC	PSH
Tarrant County	SafeTomorrows	PSH
Tarrant County	TSA Housing First PSH Combined	PSH
Tarrant County	TSA SIMON PSH	PSH
Tarrant County Homeless Coalition	CoC HMIS	HMIS
Tarrant County Homeless Coalition	CoC Coordinated Entry System	SSO

Appendix B: 2021 Renewal CoC Projects Score Card

Total Project Score					
Total Project Score = Project Performance Percentage Achieved + HMIS Data Quality Percentage Achieved + Coordinated Entry Participation Percentage Achieved + Grant Management & Financials Percentage Achieved	Scoring Category	Total Points Achieved	Total Points Available	Category Weight	Percentage Achieved
	Project Performance	0	50	50%	0%
	HMIS Data Quality	0	30	20%	0%
	Coordinated Entry Participation	0	10	20%	0%
	Grant Management & Financials	0	50	10%	0%
	Total Score	0%			

Performance Criteria	Purpose & Source of Measurement	Formula Information		Performance Calculation	Points: 10	Points: 5	Points: 0	Total
Project Performance 50%								
Achieving project outcomes provides a benchmark for how well projects help to end homelessness. Assessing & monitoring project outcomes is necessary to understand a project's rate of success and contribution to CoC-wide performance goals.								
Quarterly Occupancy Utilization Rate	Household utilization rates demonstrate that the CoC is fully utilizing its inventory. Sage APR Q8b & Application	January Total (Q8b, Row 1, Column 1)		#DIV/0!	90%-150%	80%-89%	>=151% or <=79%	
		April Total (Q8b, Row 2, Column, Column 1)						
		July Total (Q8b, Row 3, Column 1)						
		October Total (Q8b, Row 4, Column 1)						
		Adjusted Total from Project Application (Auto Calculates)						
		Proposed number of households served						
Percentage of chronically homeless households served	Indicates community success in ending chronic homelessness by measuring the number of chronically homeless participants served in the project during the measured year. Sage APR Q26a	Total Chronically Homeless Households served		#DIV/0!	PSH: >=75%	PSH: 65% - 74%	PSH: <= 64%	
		Total Households served						

Percentage of participants who remained in PSH or exited to permanent housing	Successful housing outcomes are one of the most important measures of project success. Sage APR Q23c	Total Number of Persons Served (Q05a, Row 1)		PSH: ≥ 98% RRH: ≥ 95%	PSH: 90-97% RRH: 90% - 94%	PSH: ≤ 89% RRH: ≤ 89%	
		Total Persons exiting to positive destinations (Q23c, 3rd row from bottom)					
		Total Exits (Q23c, 4th row from bottom)					
		Total persons whose destinations excluded them from the calculation (Q23c, 2nd row from bottom)					
		Unsuccessful exits (Auto Calculated)					
Average length of stay of program leavers	Length of Stay is measured to determine if clients are moving through the programs in an appropriate length of time and are efficiently moving towards a permanent and stable home. It also assists community system modeling efforts. Sage APR Q22b			RRH: ≥ 3-18 months	RRH: 19-24 months	RRH: ≥ 25 / ≤ 2 months	
Percentage of adults at exit or annual assessment who gained or increased employment income	Improving household access to financial resources is crucial to reducing vulnerability to homelessness. Increase in income is measured in the NOFA & System Performance Measures Sage APR Q19a1, Q19a2	N/A		PSH: ≥ 15% RRH: ≥ 56%	PSH: 9% - 14% RRH: 50% - 55%	PSH: ≤ 8% RRH: ≤ 49%	
Percentage of adults at exit or annual assessment who gained or increased non-employment cash income	Improving a household's access to financial resources is crucial to reducing vulnerability to homelessness. Increase in income is measured through the NOFA & System	N/A		PSH: ≥ 61% RRH: ≥ 21%	PSH: 55 - 60% RRH: 15% - 20%	PSH: ≤ 54% RRH: ≤ 14%	

	Performance Measures. Sage APR Q19a1, Q19a2						
Returns to Homelessness	Reducing returns to homelessness is one of the most important measures of program success and is HUD System Performance Measure 2a. Greenriver Report			<= 5%	6% - 15%	>= 16%	
HMIS Data Quality 20% HMIS participation and data quality are priorities for TX601 & HUD. Accurate, complete & timely data is crucial to determine how projects are contributing to ending homelessness. High quality data is key to understanding what projects are doing and how the CoC & HUD can make informed decisions about the project.							
Personal Identifying Information Error Rate	To achieve accurate data collection and to satisfy HUD HMIS data requirements, projects must ensure that data entered into the local HMIS system is complete. HUD Data Quality Report; Sage APR Q6a, Q6b, Q6c	N/A		0% - 1%	2% - 5%	>= 6%	
Universal Data Elements Error Rate		N/A		0% - 1%	2% - 5%	>= 6%	
Income and Housing Data Quality		N/A		0% - 1%	2% - 5%	>= 6%	
Coordinated Entry System Participation 20% 24 CFR 578.(a)(8) states that CoCs must establish and operate a Coordinated Entry System to allocate assistance as effectively as possible, prioritizing services to those that need it the most.							
Time to Lease Up	TX-601 established Community-wide performance expectations in 2016 and identified that well-functioning Housing Crisis Response System moves households from homelessness to permanent housing in less than 30 days.	Average Time to Lease Up		<= 30 days	31-45 days	>= 46 days	

	Sage APR Q22c							
Accepted Referrals	TX-601 established Community-wide performance expectations in 2016 to allocate assistance as effectively as possible, prioritizing services to those that need it the most. GreenRiver Report	Number of CES Referrals		N/A	>=90%		<=89%	
		Number of Accepted Referrals						
Grant Management & Financials 10% Projects must demonstrate understanding of compliance with federal & local regulations of project operations.								
Projected Project Spend Down	Ensure the program is on track to spend down all project funds by the end of its current grant term Agency Self-Report and eLOCCS data	Funds expended to date, as reflected in eLOCCS			(+/-) 0 - 10%	(+/-) 11 - 15%	(+/-) 16% +	
		Total Grant Amount Awarded						
		Number of months since start of grant term to present						
Cost Efficiency	It is important to HUD that programs demonstrate cost efficiency - the annual cost to retain or move someone into permanent housing. Project Application & Sage APR Data	Total CoC Budget Plus 25% Required Match			PSH <=\$8,999 RRH <=\$2,499	PSH \$9,000 - 11,000 RRH \$2,500 - 4,500	PSH >=\$11,001 RRH >=\$4,501	
		Number of participants who exited to or remained in permanent housing during the reporting period						
Percentage of total grant funds that were recaptured in the most recent grant closeout	It is important to HUD that programs show agency capacity to spend funds allocated in a timely manner and in full and allows for potential fund reallocation of unspent funds	Total Grant Award			0-2%	3-5%	>= 6%	
		Total Spent						
		Unspent Amount	\$ -					

	during the HUD CoC Competition. Sage APR Data							
2019 PIT Count Participation	The measure indicates if agency is participating in CoC-related activities PIT Registration or PIT Data	N/A			Yes		No	
CoC General Meeting Attendance	To support collaboration between agencies and knowledge of local resources at the CoC will provides CoC wide meetings with varying topics related to homelessness and housing services. The measure indicates agency participation. TCHC Sign-In Sheets	Number of Meetings		#DIV/0!	>= 75%	50% - 74%	<= 49%	
		Number Attended						

Appendix C: TX-601 Reallocation Policy

TX-601 Grant Reallocation Policy

For FY2019 CoC Program funding, HUD will prioritize those CoCs that demonstrate a capacity to reallocate funding in the FY2019 CoC Program Competition or have reallocated a total of at least 20 percent of the CoC's total ARD between FY 2015 and FY 2019 from lower performing projects to higher performing projects as demonstrated through the CoC's local selection process. TX-601 uses local data to determine the characteristics of individuals and families with the highest needs and longest experiences of homelessness in order to develop housing and supportive services tailored to their needs through the CoC competition. TX-601 uses the reallocation process to create new projects that improve the overall system performance and better respond to the community need. The policy below is in response to HUD's recommendation to reallocate low performing and underspent projects.

Voluntary Reallocation Policy

To meet HUD and community priorities, CoC programs that are not housing first, demonstrate low performance, or have a high recapture rate may voluntarily reallocate a portion of their grant. Funds from projects that are voluntarily reallocated will be used to fund higher performing or new projects. TCHC will offer technical support and acknowledgement letters for agencies who voluntarily reallocate their grant awards.

Involuntary Reallocation Policy

Performance

Renewal projects will be assessed on their project quality and ability to meet performance outcomes such as occupancy rates, participant income growth, successful exits, and cost efficiency. Projects with the lowest performance rates may be reallocated to higher performing projects or new projects.

Spending History

HUD assumes that projects will spend 100% of the funds allocated to them. Projects that fail to spend the total grant award may see a decrease in funding as those funds are added to the pool of funds available for reallocation to other projects. Projects that have a high recapture rate for two consecutive program years, may be reduced to the amount disbursed at the end of the 12-month review. An exception to this policy may be made for new projects that could not expend funds due to implementation barriers.

HMIS Participation

HMIS participation is required to meet HUD renewal project threshold requirements. Non-HMIS providers must use a comparable database that meets the needs of the local HMIS to meet this

threshold. The midterm performance review along with data quality reports will be examined to determine if agency participation in HMIS is adequate. Projects with a data error rate of 10% or more will be placed on a data error plan to correct existing errors and prevent future occurrences. The data error plan will consist of a series of required data quality workshops for users within the project. Projects that do not meet threshold requirements or have the highest rates of data errors may be reallocated to higher performing projects or new projects.

Note: This policy was approved in 2019. The CoC Board has not modified this policy since then, and it remains the current policy of the TX-601 CoC.

Appendix D: TX-601 Ranking Policy

TX-601 Project Ranking Policy

CoC TX-601 will use the following process to rank all project applications in the 2021 Continuum of Care Program Competition to accomplish the following objectives:

- To prioritize those activities that are most successful in ending homelessness
- To maximize funding available to end homelessness in the CoC
- To provide an incentive to all funded providers to monitor and improve their performance, including efficiency with funds, to ensure continued funding with CoC resources

Projects are scored utilizing objective criteria including: project quality, past performance, cost effectiveness and contributions made to improve overall system performance. Domestic Violence providers will be evaluated utilizing data generated from a comparable database and are held to the same performance standards as non-domestic violence focused projects. TX-601 monitors HUD required and local performance and compliance standards throughout the year and findings are incorporated into the scoring process.

TX-601 uses a project renewal scorecard to evaluate all projects. This scorecard is generated through our data warehouse, Green River. The scorecard is based on APR data pulled through the Green River system and may have minimal variances from the APR data generated in the ETO system. TX-601 will use the scorecards with the Green River data and not the ETO data. During the scorecard process, agencies will have an opportunity to make data corrections to ensure an accurate scorecard. TX-601 will provide periodic scorecards to programs throughout the year so that they have ample time to make any corrections throughout the year.

After completing all renewal project scorecards, the Allocations Ranking Workgroup will preliminarily rank all renewal projects according to their scorecard score – e.g., projects with higher scores will be ranked higher in the project listing, regardless of project component type. However, the Allocations Ranking Workgroup and CoC Board will not make final ranking or funding recommendations until HUD releases the FY2021 CoC Competition Notice of Funding Availability (NOFA). Any unforeseen requirements stated in the FY2021 CoC Competition NOFA may impact ranking priority order, any necessary changes will be finalized and approved by the Allocations Performance Workgroup Committee.

Projects that are renewing for the first time, and subsequently have not completed a full project year and have not submitted an APR to HUD will not have a Project Renewal Score Card. These projects will be automatically renewed and will be given ranking priority over new project applications. Further, any project that has been under contract for 24 months or less will be automatically renewed and given ranking priority over new project applications.

New projects are not subject to a renewal project scorecard and will be required to complete a narrative response that will be scored by the Allocations Ranking Workgroup. New projects will be ranked in score order below renewing projects.

As HMIS and Coordinated Entry are HUD mandated activities, these projects will be placed in Tier 1 to secure the funding needed for these activities. The CoC Planning Grant is non-competitive and is not a ranked project in this competition.

The CoC Board approves all funding recommendations.

Renewal Project Score Threshold

All scored renewing projects are subject to an eligibility threshold. Projects that score in the lowest 30% of all Renewal Projects may be moved to a lower ranking status and may be subject to reallocation. For example, the Allocations Ranking Workgroup may choose to rank a new project above a renewing project that scores in the bottom 30%.

Geography

HUD has determined that geographic diversity is an appropriate consideration in selecting homeless assistance projects in the CoC competition. Likewise, TX-601 recognizes that geography is an appropriate consideration for the local competition. Projects may be ranked higher to ensure CoC funded programs are accessible to people experiencing homelessness throughout the entire TX-601 geography.

Vulnerable/High-Needs Populations

TX-601 recognizes that high quality projects that serve vulnerable and high-needs populations--such as youth, chronic homelessness, domestic violence, severe mental illness, criminal history, and substance abuse--are a critical component to ending homelessness. To address these needs and vulnerabilities of program participants during the ranking and selection process, the Allocations Ranking Workgroup of the CoC may rank the projects higher to ensure that needs of these populations are being served through CoC funded programs. These programs must meet a need in the community, show positive housing related outcomes, and provide choice to participants seeking the services offered.

New projects applying for the Domestic Violence Bonus funds will be ranked in Tier 2 to ensure that existing high performing renewal projects that serve high-needs populations will remain prioritized in the competition. If there are no other Domestic Violence renewal projects in Tier 1, Domestic Violence Bonus projects will be considered for Tier 1.

Voluntary Reallocation

Projects that choose to voluntarily reallocate at least 55% of their current grant amount in order to apply for a new reallocation-based project may be granted additional consideration in the ranking order.

Appendix E: FY2021 RFP Narrative Questions for New Projects

Agency contact information is questions 1 to 5.

6. GENERAL DESCRIPTION: Provide a description that addresses the entire scope of the proposed project. The project description should be complete and concise. Please also describe your organization's capacity to implement the project. These answers can be pasted from eSNAPS questions 3B1 and 2B1.

Please address: target population, expansion or new project, type & number of units, specific services to be provided, projected outcomes, coordination with partners, how project meets community needs in its service area, and organization capacity.

7. Will the project target any of the following populations?

8. Does the proposed project leverage funding for housing or rent outside of the CoC or ESG programs to provide housing for the proposed project? If so, please state the percent of units in this application that will leverage housing funding outside of CoC or ESG. Examples include private funding for participants' rent, Public Housing Agency project-based vouchers, state or local government funding, HOME funding, or other federal programs outside of ESG or CoC. (This is a HUD priority for FY21).

9. Does the proposed project use healthcare resources to help program participants? Examples include direct contributions from a public or private health insurance provider for the project or the provision of health care services by a private or public organization (including substance abuse services for all program participants that want to participate). If so, please provide the dollar value of the leveraged healthcare resources. (This is a HUD priority for FY21).

10: Do you commit to: using HMIS or a comparable database (for DV projects) for this project; requiring staff to attend HMIS training annually; require staff to maintain timely data entry and excellent data quality? Check all that apply.

11: Will the new project participate in the local Coordinated Entry Process?

12. How will you help participants: 1) obtain permanent housing, 2) remain in permanent housing or exit to a stable permanent situation, and 3) access mainstream health, social, and employment resources according to their individual needs? Examples include transportation, case management, safety plans, etc. The answer to this question can be pasted from eSNAPS questions 4 A 1, 2, 4, 5, and 6.

13: HUD increasingly relies on data-driven performance to evaluate success. CoC's submit system performance measures each year to demonstrate community-wide performance. Describe project strategies to contribute to the CoC's success.

14: Describe your estimated project implementation timeline; including the schedule for proposed activities, management plan and method for ensuring effective and timely completion of all work.

15: In July 2017, the Continuum of Care Board of Directors adopted a policy which requires all CoC-funded projects to adopt an Emergency Transfer Plan. If you do not currently have a plan, please describe how you will develop & implement a plan. Attachment (if applicable):
Emergency Transfer Plan

16: In September 2017, the CoC Board of Directors approved Non-Discrimination & Fair Housing Policy which requires all programs to adopt an anti-discrimination policy. Describe how the policy is being implemented or will be developed in your agency. Attachment (if applicable):
Anti-Discrimination Policy

17: How does your agency systematically provide information to staff about mainstream benefits, including up-to-date resources on eligibility and program changes that can affect homeless clients?

18: How will your program work with mainstream employment organizations to help individuals and families increase their cash income?

19: Indicate how the project will inform individuals & families who become homeless of their eligibility for educational services; or explain how you plan to develop & implement such a policy

20: Please describe any formal partnerships and collaborations the project will have with youth education providers, McKinney-Vento LEA or SEA and school districts.

21: Will the project screen out participants based on the following items? Select all that apply.

22: Does the project ensure that participants are not terminated from the program for the following reasons? Select all that apply.

23. NEW RRH & JOINT TH-RRH PROJECTS ONLY: Please refer to the Competition Resources Section of the application and review the Rapid Rehousing Rental Assistance Subsidy Model document to determine the appropriate model for the project and indicate below.

24. JOINT TH-RRH ONLY: Please define the specific subpopulation this project is proposing to serve and provide justification that this type of project is necessary for the CoC. Please also indicate how you will ensure enough RRH is available for participants who want to move from TH to RRH when they are ready and without delay (examples include more RRH than TH units).

25: DV Bonus Only: Please report the number of DV survivors in the CoC that have a need for housing or services.

26: DV Bonus Only: Please report the number of DV survivors that the CoC is currently serving.

27: DV Bonus Only: Describe how the number of DV survivors needing housing or services was calculated and identify the data source used.

28: DV Bonus Only: Provide the project proposed Rate of Housing Placement and Rate of Housing Retention of DV Survivors by Percentage.

29: DV Bonus Only: Describe how the rate of housing placement and retention was determined and the data source used.

30: DV Bonus Only: Describe how the project will ensure the safety of DV survivors experiencing homelessness and how it will measure the ability to ensure safety.

31: DV Bonus Only: Describe the applicant experience with trauma-informed, victim-centered approaches and how the project will utilize the approaches to meet needs of participants.

32: DV Bonus Only: Describe how the project will meet service needs and ensure participants quickly move into permanent housing while addressing safety needs.

33: DV Bonus Only: Provide justification for why a DV Bonus project is necessary for the CoC.

Appendix F: New Projects RFP Scoring Criteria

Scoring Category	Measurement	Points Available
General Description and Organization Experience	<p>This is a two part question, with each part worth up to 10 points for a total maximum score of 20 points.</p> <p>Up to 10 points will be awarded to applicants who clearly articulate how their project meets community needs, the target population(s) to be served, the project's plan for addressing the identified housing and supportive service needs, projected project outcome(s), and coordination with other source(s) or partner(s).</p> <p>Up to 10 points will be awarded to organizations who demonstrate capacity and experience to manage federal funding, effectively serve homeless populations, and meet performance objectives in their application.</p> <p>6.GENERAL DESCRIPTION: Provide a description that addresses the entire scope of the proposed project. The project description should be complete and concise. Please also describe your organization's capacity to implement the project. These answers can be pasted from eSNAPS questions 3B1 and 2B1. <i>Please address: target population, expansion or new project, type & number of units, specific services to be provided, projected outcomes, coordination with partners, how project meets community needs in its service area, and organization capacity.</i></p>	20
Unsheltered and People with Barriers	<p>Maximum points will be awarded to projects that will serve at least 3 of the populations outlined below. Projects that will serve none of the populations outlined below will receive zero points for this question.</p> <p>7.Will the project target any of the following populations?</p>	10
Leveraging Housing Resources	<p>Maximum points will be awarded to projects that leverage at least 25% of proposed units through funding outside of the CoC or ESG. Projects without any outside leverage for housing units and rent receive zero points.</p> <p>8.Does the proposed project leverage funding for housing or rent outside of the CoC or ESG programs to provide housing for the proposed project? If so, please state the percent of units in this application that will leverage housing funding outside of CoC or ESG. Examples include private funding for participants' rent, Public Housing Agency project-based vouchers, state or local government funding, HOME funding,</p>	10

	or other federal programs outside of ESG or CoC. (This is a HUD priority for FY21).	
Leveraging Healthcare Resources	<p>Maximum points will be awarded to projects who either provide substance abuse treatment to all participants who want it or have a dollar value of leveraged support that is at least 25% of the requested funding. Zero points will be awarded to projects who do not provide any healthcare resources leverage.</p> <p>9.Does the proposed project use healthcare resources to help program participants? Examples include direct contributions from a public or private health insurance provider for the project or the provision of health care services by a private or public organization (including substance abuse services for all program participants that want to participate). If so, please provide the dollar value of the leveraged healthcare resources. (This is a HUD priority for FY21).</p>	10
HMIS	<p><i>This question is not scored.</i></p> <p>Do you commit to: using HMIS or a comparable database (for DV projects) for this project; requiring staff to attend HMIS training annually; require staff to maintain timely data entry and excellent data quality? Check all that apply.</p>	<p>This question is not scored. Projects who do not plan to participate in HMIS will be screened out.</p>
Coordinated Entry Participation	11: Will the new project participate in the local Coordinated Entry Process?	Not Scored. Projects that will not participate in Coordinated Entry are ineligible for award.
Supportive Services	<p>This is a 3 part question with each part worth 5 points and the total question worth 15 points.</p> <p>Up to 5 points will be awarded to applications that provide robust supportive services to help clients get into permanent housing that are tailored to individual needs.</p> <p>Up to 5 points will be awarded to applications that provide robust supportive services to help clients maintain permanent housing or exit successfully to stable housing that are tailored to individual needs.</p>	15

	<p>Up to 5 points will be awarded to applications that provide robust services to help clients access mainstream services in a way that is tailored to individual needs.</p> <p>12. How will you help participants: 1) obtain permanent housing, 2) remain in permanent housing or exit to a stable permanent situation, and 3) access mainstream health, social, and employment resources according to their individual needs? Examples include transportation, case management, safety plans, etc. The answer to this question can be pasted from eSNAPS questions 4 A 1, 2, 4, 5, and 6.</p>	
System Performance Measures	<p>Maximum points will be awarded to applicants that demonstrate how their project will contribute to the CoC's overall success for the stated system performance measures. Applicants should use quantifiable and measurable data to demonstrate their contributions to the system, as well as how they will continue to improve their performance and strategies to improve the system.</p> <p>13: HUD increasingly relies on data-driven performance to evaluate success. CoC's submit system performance measures each year to demonstrate community-wide performance. Describe project strategies to contribute to the CoC's success.</p>	15
Timeline Description	<p>Maximum points will be awarded to applicants who clearly describe their project timeline including, but not limited to, development of the program, hiring staff, enrolling clients, and participating in HMIS and coordinated entry.</p> <p>14: Describe your estimated project implementation timeline; including the schedule for proposed activities, management plan and method for ensuring effective and timely completion of all work.</p>	5
Violence Against Women Act (VAWA) Policy	<p>This question is not scored. Applicants without a plan to implement a Emergency Transfer Plan will be screened out of the competition.</p> <p>15: In July 2017, the Continuum of Care Board of Directors adopted a policy which requires all CoC-funded projects to adopt an Emergency Transfer Plan. If you do not currently have a plan, please describe how you will develop & implement a plan. Attachment (if applicable): Emergency Transfer Plan</p>	This question is not scored.
Anti-Discrimination Policy	<p>This question is not scored. Applicants without a anti-discrimination policy or a plan for one will be screened out of the competition.</p> <p>16: In September 2017, the CoC Board of Directors approved Non-Discrimination & Fair Housing Policy which requires all programs to adopt an anti-discrimination policy. Describe how the policy is being implemented or will be developed in your agency. Attachment (if applicable): Anti-Discrimination Policy</p>	This question is not scored.
Income	<p>Maximum points will be awarded to applicants who clearly articulate how they systematically update program staff on mainstream resources.</p>	2

	17: How does your agency systematically provide information to staff about mainstream benefits, including up-to-date resources on eligibility and program changes that can affect homeless clients?	
	Maximum points will be awarded to applicants that describe a good plan and past experience with collaborating with health care organizations to help households enroll in health insurance, and help clients access benefits. 18: How will your program work with mainstream employment organizations to help individuals and families increase their cash income?	3
Educational Access/Services	Maximum points will be awarded to applicants who clearly describe policies and procedures for educational services. 19: Indicate how the project will inform individuals & families who become homeless of their eligibility for educational services; or explain how you plan to develop & implement such a policy	2
Educational Access/Services	Maximum points will be awarded to applicants who identify any formal agreements regarding education, early childhood services and supports. 20: Please describe any formal partnerships and collaborations the project will have with youth education providers, McKinney-Vento LEA or SEA and school districts.	3
Housing First / Low Barrier	Maximum points will be awarded to applicants whose answer is none of the above. Applicants who check 3 or more boxes receive zero points. 21: Will the project screen out participants based on the following items? Select all that apply.	10
Housing First / Low Barrier	Maximum points will be awarded to applicants whose answer is none of the above. Applicants who check 3 or more boxes receive zero points. 22: Does the project ensure that participants are not terminated from the program for the following reasons? Select all that apply.	10
New Joint TH/RRH Projects Only		
New TH/PH-RRH Subsidy Type	This question is not scored. 23. NEW RRH & JOINT TH-RRH PROJECTS ONLY: Please refer to the Competition Resources Section of the application and review the Rapid Rehousing Rental Assistance Subsidy Model document to determine the appropriate model for the project and indicate below.	
New TH/PH-RRH: Description	This is a two part question. Each part of the question is worth 5 points for a total of 10 points.	10

	<p>Up to 5 points will be awarded to applicants who clearly articulate why their program is vital to the Continuum of Care.</p> <p>Up to 5 points will be awarded to applicants who have demonstrated they will have enough RRH capacity in a Joint TH/RRH project. This might be demonstrated by having more RRH units in their project than TH projects.</p> <p>24. JOINT TH-RRH ONLY: Please define the specific subpopulation this project is proposing to serve and provide justification that this type of project is necessary for the CoC. Please also indicate how you will ensure enough RRH is available for participants who want to move from TH to RRH when they are ready and without delay (examples include more RRH than TH units).</p>	
DV Bonus Projects Only		
Unmet Need for DV Survivors	<p>This criteria is scored across three questions. The total point value for the three questions is 5 points.</p> <p>Up to 2 points is awarded for question 25 if the reviewer feels the number reported demonstrates need.</p> <p>Up to 1 point is awarded for question 26 for an answer.</p> <p>Up to 1 point is awarded for question 27 and if the calculation method and data sources are sound.</p> <p>25: Please report the number of DV survivors in the CoC that have a need for housing or services.</p> <p>26: Please report the number of DV survivors that the CoC is currently serving.</p> <p>27: Describe how the number of DV survivors needing housing or services was calculated and identify the data source used.</p>	5
Placement & Retention for DV Survivors	<p>This criteria is scored across two questions. The total point value for the two questions is 5 points.</p> <p>Up to 3 points is awarded to question 28 if the rate of housing placement and rate of housing retention for the proposed project meets the community's need.</p> <p>Up to 2 points are awarded to question 29 if the calculation methods and data sources are sound.</p> <p>28: Provide the project proposed Rate of Housing Placement and Rate of Housing Retention of DV Survivors by Percentage.</p> <p>29: Describe how the rate of housing placement and retention was determined and the data source used.</p>	5

Ensuring Safety for DV Survivors	<p>Maximum points will be awarded to applicants who are able to clearly describe their method for ensuring client safety; and, describe any tools such as best practices, models, and/or assessments used to ensure ongoing and improved safety for enrolled clients.</p> <p>30: Describe how the project will ensure the safety of DV survivors experiencing homelessness and how it will measure the ability to ensure safety.</p>	5
Trauma-Informed, Victim-Centered Approach	<p>Maximum points will be awarded to applicants who clearly describe applicant experience and planned utilization of trauma-informed, victim-centered approaches to meet needs of participants.</p> <p>31: Describe the applicant experience with trauma-informed, victim-centered approaches and how the project will utilize the approaches to meet needs of participants.</p>	10
Service Needs for DV Survivors	<p>Maximum points will be awarded to applicants who address safety needs to ensure participants move quickly into Permanent Housing.</p> <p>32: Describe how the project will meet service needs and ensure participants quickly move into permanent housing while addressing safety needs.</p>	10
Need for DV Bonus Project	<p>Maximum points will be awarded to applicants who are able to clearly demonstrate the need for the DV Bonus project and how it will address and meet needs of DV survivors in the continuum; and who those clearly articulate why their program is vital to the Continuum of Care.</p> <p>33: Provide justification for why a DV Bonus project is necessary for the CoC.</p>	15
Project Score	<p>Project Score Percentage = Points Earned / Applicable Points</p> <p>Maximum points available for DV Bonus Projects: 180 Maximum points available for Joint TH/RRH Projects: 140 Maximum points available for all other projects: 130</p>	--

Appendix G: Resources

FY21 HUD NOFA: <https://www.grants.gov/web/grants/view-opportunity.html?opId=335322>

Zoom Grants Portal 2021 NOFA Application: <https://www.zoomgrants.com/zgf/TCHC2021>

eSNAPS Log In: www.esnaps.hud.gov

HEARTH Act: <https://www.hudexchange.info/homelessness-assistance/hearth-act/>

CoC Program Interim Rule:

<https://www.hudexchange.info/resources/documents/CoCProgramInterimRule.pdf>

eSNAPS Resources: <https://www.hudexchange.info/programs/e-snaps/>

TCHC Funding Opportunities Webpage: <http://ahomewithhope.org/coc/funding-opportunities/>

Fort Worth/Arlington/Tarrant County Continuum of Care TX-601 FY2021 CoC Program Local Competition Review and Ranking Process

Table of Contents:

1. Competition Overview—Page 2
 - a. Local Scoring and Ranking—Page 2
 - b. Reallocation Policy- Page 7
 - c. Ranking Policy- Page 9
 - d. Renewal Project Scorecard- Page 11
 - e. New Project Scoring Criteria- Page 16
2. Copy of One Scored Project Application For Renewal Project—Page 22
3. Final Project Scores for New and Renewal Applications—Page 25

Competition Overview

RFP ISSUE DATE:

September 7, 2021

PROPOSAL DEADLINE:

5:00 pm, October 8, 2021

New projects apply at BOTH: <https://www.zoomgrants.com/zgf/TCHC2021> AND www.esnaps.hud.gov

Renewal projects apply at: www.esnaps.hud.gov

Local Scoring & Ranking

Goals & Priorities for the FY2021 CoC Competition

The CoC has identified the following funding priorities for the FY2021 CoC Competition:

- Submit a consolidated application that meets threshold and maximizes available funding
- Fund projects that meet community needs and improve system performance
- Fund projects that are cost effective and maximize program and mainstream resources, including leveraging healthcare, workforce, and public housing authority
- Fund projects that successfully end homelessness
- Promote the use of best practices including Housing First
- Fund projects that reduce unsheltered homelessness

The ranking of new and renewal project in the 2021 CoC Consolidated application are guided by the ranking goal: *To prioritize activities that are most successful in ending homelessness and maximize funding available to end homelessness in the CoC, while also providing an incentive to all funded providers to monitor and improve their performance, including efficiency with funds and ensure continued funding with CoC resources.*

To that end, the following priorities, in no particular order, will help guide development of a final ranking approach:

- The CoC may seek to preserve low-ranking projects at risk of losing funding where those projects represent the only CoC Program funding in their communities
- The CoC may seek to preserve low-ranking Permanent Housing (PH) projects at risk of losing funding where those projects represent the only CoC Program funded PH in their communities
- The CoC may prioritize projects that have demonstrated the use of Housing First practices
- The CoC may consider reducing funding requests for the lowest ranked projects as a means to preserve funding for higher ranked projects, if needed, and keeping in line with other priorities
- The CoC may consider ranking new projects higher than some renewal projects, where the CoC believes doing so will better help the CoC meet the ranking goal outlined above

Renewal CoC Projects are subject to performance review via the Renewal Project Scorecard which was adopted by the TX-601 Board of Directors. The scorecard reflects the HUD System Performance Measures, HUD Policy Priorities and local priorities and comprises 100% of the total renewal project score.

New project scores will be entirely derived from the scored elements in the local RFP, which include HUD priorities and local priorities.

The TX-601 Board of Directors adopted the [FY2021 Ranking Policy](#) (Appendix D) and the [FY2019 Reallocation Policy \(Appendix C\)](#), which provides guidance to the Allocation Committee when determining project rank order.

A. HUD Ranking Requirements

The CoC must assign a unique rank to each project that it intends to submit to HUD for FY2021 funding except for the CoC planning grant. Ranking of renewal projects must incorporate scoring on project performance, system performance and effectiveness. Each CoC must comprehensively review both new and renewal projects within its geographic area, using CoC-approved scoring criteria and selection priorities, to determine the extent to which each project is still necessary and addresses the listed policy priorities. Funds for projects that are determined to be underperforming, obsolete, or ineffective should be reallocated to new projects that are based on proven or promising models.

Any new or renewal project may be placed in Tier 1. CoCs should carefully consider the priority and ranking for all projects in Tier 1 and Tier 2. Projects in Tier 1 will be conditionally selected if applications pass both HUD's eligibility and threshold review. Projects in Tier 1 are selected from the highest scoring CoC to the lowest scoring CoC or until funds run out.

Projects placed in Tier 2 will be assessed for eligibility threshold and threshold requirements and funding will be determined using the CoC Applications score as well as factors listed in the NOFA.

B. Policy Priorities

CoCs should consider the policy priorities established in the NOFA (*NOFA page 9*) in conjunction with local priorities to determine the ranking of new projects created through reallocation, CoC planning, and renewal project requests.

[Project Evaluation Process](#)

The CoC Board of Directors reviews and approves the evaluation process and project ranking approach. The evaluation process and related project ranking helps TX-601 fully maximize CoC Program funds, make informed funding decisions, and continue to move the CoC toward our goal of ending homelessness. Scoring and ranking of proposals is conducted by the CoC Allocations Committee Ranking Workgroup.

The CoC Competition has separate scoring for 1) Renewal Projects and 2) New Projects. Renewal projects are evaluated only on past performance as determined by a project performance score card. Per the CoC Ranking Policy, renewal projects with less than one year of operational data when scorecards are run are automatically ranked in Tier 1 according to how they address community needs. New projects are evaluated only with narrative responses to this RFP.

[Request for Proposals and New Projects](#)

New projects are required to submit a response to the Request for Proposal (RFP) to apply for the local CoC competition. Applicants must submit one RFP per project. The local RFP contains narrative questions that must be completed by all applicants.

Narrative questions are derived from local priorities and FY2021 HUD policies and priorities. Narrative questions vary by project type (i.e. PSH, RRH) and serve as an opportunity for applicants to provide more detail regarding their project. The Allocations Committee Ranking Workgroup is responsible for scoring this portion of the local competition. A scoring matrix is provided to this committee to assist with the scoring process.

The FY2021 RFP questions can be found in Appendix E: FY2021 RFP Narrative Questions.

New projects are also required to submit a full application in eSNAPS.

Renewal Project Scorecards

Renewal projects are evaluated utilizing performance and financial data, data quality elements, grant management efforts and CoC participation. The evaluation is used to establish which programs have been most successful in achieving HUD and locally determined performance standards; and to identify how programs are contributing to the overall System Performance of the CoC.

Performance data is gathered via an Annual Performance Report (APR) for each program with the date range of August 1, 2019 – July 31, 2020.

To build the scorecard, the CoC pulled aggregate data in 2019 to provide a CoC-wide average baseline performance for the related scorecard measures. After calculating average performance of each applicable measure, a +/-5% deviation is established for the scoring range. The range nearest the average percentage is eligible for 5 points; project percentages above the specified average will receive 10 points; and project percentages below the specified average range will receive 0 points. This method allows programs to be compared and scored specifically to other programs of the same project component type and identify which projects are most improving the CoC System Performance. Ranges not related to APR measures were obtained from information derived from other sources including but not limited to NAEH, HUD, and eSNAPS project applications.

Before using project reports to establish scores, TCHC notifies renewing projects of the performance date range and deadlines to complete all data corrections. In FY2021, projects were notified on September 14, 2020 of the data parameters and expectations and were given a deadline of September 25, 2020 to have all data corrections complete. TCHC provided technical assistance via email and using online video tutorials. Finalized APR data was generated on October 7, 2020 to represent data used for the score cards. Final scorecards for the FY2021 CoC Competition were sent on October 9, 2020. Non-HMIS users submit data from a comparable database with the same deadline of September 25, 2020. Data from the comparable database is used to generate score cards for these projects.

Score card data is derived from HUD reports including Annual Performance Reports (APRs), Data Quality Reports, System Performance Reports, HMIS custom reports, and HUD's quarterly eLOCCS expenditure report. Project applications, agency self-report, and sign-in sheets will be used for data outside the HMIS.

A complete list of projects eligible for renewal in the FY2021 CoC Competition can be found in Appendix A: 2021 Renewal CoC Projects.

The 2021 Renewal Project Scorecard can be found in Appendix B: 2021 Renewal Project Scorecard.

The following areas are evaluated as part of the renewal project evaluation process.

Scorecard Category Weight	
Project Performance	50%
HMIS Data Quality	20%
Coordinated Entry Participation	20%
Grant Management & Financials	10%
Total Score	100%

Project Performance:

1. Quarterly Occupancy Utilization Rate

- a) Purpose: Indicates efficient use of community resources. High occupancy indicates system efficiency and community demand for services. Project occupancy data is reported to HUD twice a year via the Housing Inventory Chart (HIC) and the Longitudinal Systems Analysis (LSA).
- 2. Percentage of chronically homeless households served (PSH projects only)
 - a) Purpose: Indicates project success in ending chronic homelessness by measuring the number of chronically homeless participants served in the project during the measured year.
- 3. Percentage of participants who remained in PSH or exited to permanent housing
 - a) Purpose: Indicates project success in ending homelessness by measuring the number of participants with a permanent destination at project exit and those who remained in a permanent supportive housing project compared to the total number of participants active in the project during the measured year.
- 4. Average length of stay of participants (RRH projects only)
 - a) Purpose: Indicates the efficiency of the program and self-sufficiency of participants.
- 5. Percentage of adults at exit or annual assessment who gained or increased employment income
 - a) Purpose: Indicates that the project is assisting households to increase self-sufficiency and stabilize housing by retaining or gaining employment income.
- 6. Percentage of adults at exit or annual assessment who gained or increased non-employment cash income
 - a) Purpose: Indicates that the project is assisting participants toward self-sufficiency through retaining or increasing income by utilizing all possible resources available to participants.
- 7. Returns to Homelessness
 - a) Purpose: Indicates the project's long-term success of participants who successfully exited two years ago.

HMIS Data Quality:

- 8. Personal Identifying Information Error Rate
 - a) Purpose: To achieve accurate data collection and to satisfy HUD HMIS data requirements, projects must ensure that data entered into the local HMIS system is complete.
- 9. Universal Data Elements Error Rate
 - a) Purpose: To achieve accurate data collection and to satisfy HUD HMIS data requirements, projects must ensure that data entered into the local HMIS system is complete.
- 10. Income and Housing Data Quality
 - a) Purpose: To achieve accurate data collection and to satisfy HUD HMIS data requirements, projects must ensure that data entered in the local HMIS system is complete.

Data provided from non-HMIS participating agencies sent in a CSV format unable to be processed through the electronic database utilized by HMIS participating agencies will be reviewed outside of the system for data quality and completeness.

Coordinated Entry System Participation:

- 11. Time to Lease Up
 - a) Purpose: TX-601 set a community-wide goal to house clients within 45 days of project enrollment. This metric will allow TX-601 to measure progress towards reaching this goal.
- 12. Accepted Referrals
 - a) Purpose: TX-601 set a community-wide goal of accepting at least 90% of clients referred from Coordinated Entry (no more than 10% denial rate). This metric will allow TX-601 to measure progress towards reaching this goal. Based on software capacity at the time scorecards were pulled, this item did not contribute to the scorecard score.

Grant Management & Financials:

- 13. Projected Project Spend Down

- a) Purpose: Ensure the program is on track to spend down all project funds by the end of its current grant term.
- 14. Cost Efficiency
 - a) Purpose: It is important to HUD that programs demonstrate cost efficiency – the annual cost to retain or move someone into permanent housing.
- 15. Percentage of total grant funds recaptured in the most recent grant closeout
 - a) Purpose: It is important to HUD that programs show agency capacity to spend funds allocated in a timely manner and in full and allows for potential fund reallocation of unspent funds during the HUD CoC Competition.
- 16. 2019 PIT Count Participation
 - a) Purpose: Indicates if agency is participating in CoC-related activities.
- 17. CoC General Meeting Attendance
 - a) Purpose: Indicates if agency is participating in CoC-related activities.

Review Only:

This section is **not** part of the FY2021 total project score. These are test questions to begin evaluating performance in the specified areas. These questions may be scored during future competitions.

- 1. Site Monitoring
 - a) Purpose: HUD requires that project meet threshold requirements throughout the life cycle of the project.
- 2. CES Rejected Referrals
 - a) Purpose: Ensure all programs are prioritizing services to those that need it most and abiding to fair-housing and anti-discrimination laws.
- 3. PSH Move On
 - a) Purpose: Ensure PSH projects are assisting clients to independent living and effectively utilizing project beds.

First Year Renewals

First year renewals will not receive a score card because the project has not had the opportunity to complete a full year at the time score cards are run. First year renewals will automatically be renewed pending the submission of requested narrative responses. In FY21, projects that did not have one year of operational data at the time that scorecards were completed are considered “first year renewals” and will be automatically renewed pending the submission of requested narrative responses in eSNAPS.

Victim Service Provider Projects

Domestic Violence project applications are reviewed, scored and ranked in the manner described in previous sections. All performance related data is provided by the Victim Service provider as generated from the non-HMIS Comparable Database.

All Domestic Violence applicants, whether new or renewing, will be required to describe methods and tools used to ensure and increase client safety while enrolled in the program through the local RFP.

For new projects seeking DV Bonus funding, additional questions will be required on the local RFP to demonstrate unmet community need and a proposed plan to address the unmet need, along with data sources and calculations used to establish the unmet need.

Total Project Score

The total project score for Renewal Projects with at least one full year of operation is comprised 100% from the project scorecard. TX-601 places an emphasis on project performance to align with HUD priorities. First year renewals or projects with less than one year of data when the scorecards were run will automatically be renewed pending the submission of requested narrative responses.

The total project score for New Projects is 100% derived from the local RFP (narrative responses). Score cards are not applicable for these projects.

Ranking and Reallocation Policies

TX-601 Grant Reallocation Policy

For FY2019 CoC Program funding, HUD will prioritize those CoCs that demonstrate a capacity to reallocate funding in the FY2019 CoC Program Competition or have reallocated a total of at least 20 percent of the CoC's total ARD between FY 2015 and FY 2019 from lower performing projects to higher performing projects as demonstrated through the CoC's local selection process. TX-601 uses local data to determine the characteristics of individuals and families with the highest needs and longest experiences of homelessness in order to develop housing and supportive services tailored to their needs through the CoC competition. TX-601 uses the reallocation process to create new projects that improve the overall system performance and better respond to the community need. The policy below is in response to HUD's recommendation to reallocate low performing and underspent projects.

Voluntary Reallocation Policy

To meet HUD and community priorities, CoC programs that are not housing first, demonstrate low performance, or have a high recapture rate may voluntarily reallocate a portion of their grant. Funds from projects that are voluntarily reallocated will be used to fund higher performing or new projects. TCHC will offer technical support and acknowledgement letters for agencies who voluntarily reallocate their grant awards.

Involuntary Reallocation Policy

Performance

Renewal projects will be assessed on their project quality and ability to meet performance outcomes such as occupancy rates, participant income growth, successful exits, and cost efficiency. Projects with the lowest performance rates may be reallocated to higher performing projects or new projects.

Spending History

HUD assumes that projects will spend 100% of the funds allocated to them. Projects that fail to spend the total grant award may see a decrease in funding as those funds are added to the pool of funds available for reallocation to other projects. Projects that have a high recapture rate for two consecutive program years, may be reduced to the amount disbursed at the end of the 12-month review. An exception to this policy may be made for new projects that could not expend funds due to implementation barriers.

HMIS Participation

HMIS participation is required to meet HUD renewal project threshold requirements. Non-HMIS providers must use a comparable database that meets the needs of the local HMIS to meet this threshold. The midterm performance review along with data quality reports will be examined to determine if agency participation in HMIS is adequate. Projects with a data error rate of 10% or more will be placed on a data error plan to correct existing errors and prevent future occurrences. The data error plan will consist of a series of required data quality workshops for users within the project. Projects that do not meet threshold requirements or have the highest rates of data errors may be reallocated to higher performing projects or new projects.

Note: This policy was approved in 2019. The CoC Board has not modified this policy since then, and it remains the current policy of the TX-601 CoC.

Appendix D: TX-601 Ranking Policy

TX-601 Project Ranking Policy

CoC TX-601 will use the following process to rank all project applications in the 2021 Continuum of Care Program Competition to accomplish the following objectives:

- To prioritize those activities that are most successful in ending homelessness
- To maximize funding available to end homelessness in the CoC
- To provide an incentive to all funded providers to monitor and improve their performance, including efficiency with funds, to ensure continued funding with CoC resources

Projects are scored utilizing objective criteria including: project quality, past performance, cost effectiveness and contributions made to improve overall system performance. Domestic Violence providers will be evaluated utilizing data generated from a comparable database and are held to the same performance standards as non-domestic violence focused projects. TX-601 monitors HUD required and local performance and compliance standards throughout the year and findings are incorporated into the scoring process.

TX-601 uses a project renewal scorecard to evaluate all projects. This scorecard is generated through our data warehouse, Green River. The scorecard is based on APR data pulled through the Green River system and may have minimal variances from the APR data generated in the ETO system. TX-601 will use the scorecards with the Green River data and not the ETO data. During the scorecard process, agencies will have an opportunity to make data corrections to ensure an accurate scorecard. TX-601 will provide periodic scorecards to programs throughout the year so that they have ample time to make any corrections throughout the year.

After completing all renewal project scorecards, the Allocations Ranking Workgroup will preliminarily rank all renewal projects according to their scorecard score – e.g., projects with higher scores will be ranked higher in the project listing, regardless of project component type. However, the Allocations Ranking Workgroup and CoC Board will not make final ranking or funding recommendations until HUD releases the FY2021 CoC Competition Notice of Funding Availability (NOFA). Any unforeseen requirements stated in the FY2021 CoC Competition NOFA may impact ranking priority order, any necessary changes will be finalized and approved by the Allocations Performance Workgroup Committee.

Projects that are renewing for the first time, and subsequently have not completed a full project year and have not submitted an APR to HUD will not have a Project Renewal Score Card. These projects will be automatically renewed and will be given ranking priority over new project applications. Further, any project that has been under contract for 24 months or less will be automatically renewed and given ranking priority over new project applications.

New projects are not subject to a renewal project scorecard and will be required to complete a narrative response that will be scored by the Allocations Ranking Workgroup. New projects will be ranked in score order below renewing projects.

As HMIS and Coordinated Entry are HUD mandated activities, these projects will be placed in Tier 1 to secure the funding needed for these activities. The CoC Planning Grant is non-competitive and is not a ranked project in this competition.

The CoC Board approves all funding recommendations.

Renewal Project Score Threshold

All scored renewing projects are subject to an eligibility threshold. Projects that score in the lowest 30% of all Renewal Projects may be moved to a lower ranking status and may be subject to reallocation. For example, the Allocations Ranking Workgroup may choose to rank a new project above a renewing project that scores in the bottom 30%.

Geography

HUD has determined that geographic diversity is an appropriate consideration in selecting homeless assistance projects in the CoC competition. Likewise, TX-601 recognizes that geography is an appropriate consideration for the local competition. Projects may be ranked higher to ensure CoC funded programs are accessible to people experiencing homelessness throughout the entire TX-601 geography.

Vulnerable/High-Needs Populations

TX-601 recognizes that high quality projects that serve vulnerable and high-needs populations-- such as youth, chronic homelessness, domestic violence, severe mental illness, criminal history, and substance abuse--are a critical component to ending homelessness. To address these needs and vulnerabilities of program participants during the ranking and selection process, the Allocations Ranking Workgroup of the CoC may rank the projects higher to ensure that needs of these populations are being served through CoC funded programs. These programs must meet a need in the community, show positive housing related outcomes, and provide choice to participants seeking the services offered.

New projects applying for the Domestic Violence Bonus funds will be ranked in Tier 2 to ensure that existing high performing renewal projects that serve high-needs populations will remain prioritized in the competition. If there are no other Domestic Violence renewal projects in Tier 1, Domestic Violence Bonus projects will be considered for Tier 1.

Voluntary Reallocation

Projects that choose to voluntarily reallocate at least 55% of their current grant amount in order to apply for a new reallocation-based project may be granted additional consideration in the ranking order.

Appendix B: 2021 Renewal CoC Projects Score Card

Total Project Score					
Total Project Score = Project Performance Percentage Achieved + HMIS Data Quality Percentage Achieved + Coordinated Entry Participation Percentage Achieved + Grant Management & Financials Percentage Achieved	Scoring Category	Total Points Achieved	Total Points Available	Category Weight	Percentage Achieved
	Project Performance	0	50	50%	0%
	HMIS Data Quality	0	30	20%	0%
	Coordinated Entry Participation	0	10	20%	0%
	Grant Management & Financials	0	50	10%	0%
	Total Score	0%			

Performance Criteria	Purpose & Source of Measurement	Formula Information		Performance Calculation	Points: 10	Points: 5	Points: 0	Total
Project Performance 50% Achieving project outcomes provides a benchmark for how well projects help to end homelessness. Assessing & monitoring project outcomes is necessary to understand a project's rate of success and contribution to CoC-wide performance goals.								
Quarterly Occupancy Utilization Rate	Household utilization rates demonstrate that the CoC is fully utilizing its inventory. Sage APR Q8b & Application	January Total (Q8b, Row 1, Column 1)		#DIV/0!	90%-150%	80%-89%	>=151% or <=79%	
		April Total (Q8b, Row 2, Column, Column 1)						
		July Total (Q8b, Row 3, Column 1)						
		October Total (Q8b, Row 4, Column 1)						
		Adjusted Total from Project Application (Auto Calculates)						
		Proposed number of households served						
Percentage of chronically homeless	Indicates community success in ending chronic homelessness by	Total Chronically Homeless Households served		#DIV/0!	PSH: >=75%	PSH: 65% - 74%	PSH: <= 64%	

households served	measuring the number of chronically homeless participants served in the project during the measured year. Sage APR Q26a	Total Households served					
Percentage of participants who remained in PSH or exited to permanent housing	Successful housing outcomes are one of the most important measures of project success. Sage APR Q23c	Total Number of Persons Served (Q05a, Row 1)		PSH: ≥ 98% RRH: ≥ 95%	PSH: 90-97% RRH: 90% - 94%	PSH: ≤ 89% RRH: ≤ 89%	
		Total Persons exiting to positive destinations (Q23c, 3rd row from bottom)					
		Total Exits (Q23c, 4th row from bottom)					
		Total persons whose destinations excluded them from the calculation (Q23c, 2nd row from bottom)					
		Unsuccessful exits (Auto Calculated)					
Average length of stay of program leavers	Length of Stay is measured to determine if clients are moving through the programs in an appropriate length of time and are efficiently moving towards a permanent and stable home. It also assists community system modeling efforts. Sage APR Q22b			RRH: ≥ 3-18 months	RRH: 19-24 months	RRH: ≥ 25 / ≤ 2 months	
Percentage of adults at exit or annual assessment who gained or increased employment income	Improving household access to financial resources is crucial to reducing vulnerability to homelessness. Increase in income is measured in the NOFA & System Performance Measures Sage APR Q19a1, Q19a2	N/A		PSH: ≥ 15% RRH: ≥ 56%	PSH: 9% - 14% RRH: 50% - 55%	PSH: ≤ 8% RRH: ≤ 49%	

Percentage of adults at exit or annual assessment who gained or increased non-employment cash income	Improving a household's access to financial resources is crucial to reducing vulnerability to homelessness. Increase in income is measured through the NOFA & System Performance Measures. Sage APR Q19a1, Q19a2	N/A		PSH: >= 61% RRH: >= 21%	PSH: 55 - 60% RRH: 15% - 20%	PSH: <= 54% RRH: <= 14%	
Returns to Homelessness	Reducing returns to homelessness is one of the most important measures of program success and is HUD System Performance Measure 2a. Greenriver Report			<= 5%	6% - 15%	>= 16%	
HMIS Data Quality 20% HMIS participation and data quality are priorities for TX601 & HUD. Accurate, complete & timely data is crucial to determine how projects are contributing to ending homelessness. High quality data is key to understanding what projects are doing and how the CoC & HUD can make informed decisions about the project.							
Personal Identifying Information Error Rate	To achieve accurate data collection and to satisfy HUD HMIS data requirements, projects must ensure that data entered into the local HMIS system is complete. HUD Data Quality Report; Sage APR Q6a, Q6b, Q6c	N/A		0% - 1%	2% - 5%	>= 6%	
Universal Data Elements Error Rate		N/A		0% - 1%	2% - 5%	>= 6%	
Income and Housing Data Quality		N/A		0% - 1%	2% - 5%	>= 6%	
Coordinated Entry System Participation 20% 24 CFR 578.(a)(8) states that CoCs must establish and operate a Coordinated Entry System to allocate assistance as effectively as possible, prioritizing services to those that need it the most.							

Time to Lease Up	TX-601 established Community-wide performance expectations in 2016 and identified that well-functioning Housing Crisis Response System moves households from homelessness to permanent housing in less than 30 days. Sage APR Q22c	Average Time to Lease Up			<= 30 days	31-45 days	>= 46 days	
Accepted Referrals	TX-601 established Community-wide performance expectations in 2016 to allocate assistance as effectively as possible, prioritizing services to those that need it the most. GreenRiver Report	Number of CES Referrals		N/A	>=90%		<=89%	
		Number of Accepted Referrals						
Grant Management & Financials 10% Projects must demonstrate understanding of compliance with federal & local regulations of project operations.								
Projected Project Spend Down	Ensure the program is on track to spend down all project funds by the end of its current grant term Agency Self-Report and eLOCCS data	Funds expended to date, as reflected in eLOCCS			(+/-) 0 - 10%	(+/-) 11 - 15%	(+/-) 16% +	
		Total Grant Amount Awarded						
		Number of months since start of grant term to present						
Cost Efficiency	It is important to HUD that programs demonstrate cost efficiency - the annual cost to retain or move someone into permanent housing. Project Application & Sage APR Data	Total CoC Budget Plus 25% Required Match			PSH <=\$8,999 RRH <=\$2,499	PSH \$9,000 - 11,000 RRH \$2,500 - 4,500	PSH >=\$11,001 RRH >=\$4,501	
		Number of participants who exited to or remained in permanent housing during the reporting period						
Percentage of total grant funds that	It is important to HUD that programs show agency	Total Grant Award			0-2%	3-5%	>= 6%	

were recaptured in the most recent grant closeout	capacity to spend funds allocated in a timely manner and in full and allows for potential fund reallocation of unspent funds during the HUD CoC Competition. Sage APR Data	Total Spent						
		Unspent Amount	\$ -					
2019 PIT Count Participation	The measure indicates if agency is participating in CoC-related activities PIT Registration or PIT Data	N/A			Yes		No	
CoC General Meeting Attendance	To support collaboration between agencies and knowledge of local resources at the CoC will provides CoC wide meetings with varying topics related to homelessness and housing services. The measure indicates agency participation. TCHC Sign-In Sheets	Number of Meetings						
		Number Attended		#DIV/0!	>= 75%	50% - 74%	<= 49%	

New Project Scoring Criteria

Scoring Category	Measurement	Points Available
General Description and Organization Experience	<p>This is a two part question, with each part worth up to 10 points for a total maximum score of 20 points.</p> <p>Up to 10 points will be awarded to applicants who clearly articulate how their project meets community needs, the target population(s) to be served, the project's plan for addressing the identified housing and supportive service needs, projected project outcome(s), and coordination with other source(s) or partner(s).</p> <p>Up to 10 points will be awarded to organizations who demonstrate capacity and experience to manage federal funding, effectively serve homeless populations, and meet performance objectives in their application.</p> <p>6.GENERAL DESCRIPTION: Provide a description that addresses the entire scope of the proposed project. The project description should be complete and concise. Please also describe your organization's capacity to implement the project. These answers can be pasted from eSNAPS questions 3B1 and 2B1. <i>Please address: target population, expansion or new project, type & number of units, specific services to be provided, projected outcomes, coordination with partners, how project meets community needs in its service area, and organization capacity.</i></p>	20
Unsheltered and People with Barriers	<p>Maximum points will be awarded to projects that will serve at least 3 of the populations outlined below. Projects that will serve none of the populations outlined below will receive zero points for this question.</p> <p>7.Will the project target any of the following populations?</p>	10
Leveraging Housing Resources	<p>Maximum points will be awarded to projects that leverage at least 25% of proposed units through funding outside of the CoC or ESG. Projects without any outside leverage for housing units and rent receive zero points.</p> <p>8.Does the proposed project leverage funding for housing or rent outside of the CoC or ESG programs to provide housing for the proposed project? If so, please state the percent of units in this application that will leverage housing funding outside of CoC or ESG. Examples include private funding for participants' rent, Public Housing Agency project-based vouchers, state or local government funding, HOME funding, or other federal programs outside of ESG or CoC. (This is a HUD priority for FY21).</p>	10

Leveraging Healthcare Resources	<p>Maximum points will be awarded to projects who either provide substance abuse treatment to all participants who want it or have a dollar value of leveraged support that is at least 25% of the requested funding. Zero points will be awarded to projects who do not provide any healthcare resources leverage.</p> <p>9.Does the proposed project use healthcare resources to help program participants? Examples include direct contributions from a public or private health insurance provider for the project or the provision of health care services by a private or public organization (including substance abuse services for all program participants that want to participate). If so, please provide the dollar value of the leveraged healthcare resources. (This is a HUD priority for FY21).</p>	10
HMIS	<p><i>This question is not scored.</i></p> <p>Do you commit to: using HMIS or a comparable database (for DV projects) for this project; requiring staff to attend HMIS training annually; require staff to maintain timely data entry and excellent data quality? Check all that apply.</p>	<p>This question is not scored. Projects who do not plan to participate in HMIS will be screened out.</p>
Coordinated Entry Participation	<p>11: Will the new project participate in the local Coordinated Entry Process?</p>	<p>Not Scored. Projects that will not participate in Coordinated Entry are ineligible for award.</p>
Supportive Services	<p>This is a 3 part question with each part worth 5 points and the total question worth 15 points.</p> <p>Up to 5 points will be awarded to applications that provide robust supportive services to help clients get into permanent housing that are tailored to individual needs.</p> <p>Up to 5 points will be awarded to applications that provide robust supportive services to help clients maintain permanent housing or exit successfully to stable housing that are tailored to individual needs.</p> <p>Up to 5 points will be awarded to applications that provide robust services to help clients access mainstream services in a way that is tailored to individual needs.</p>	15

	<p>12. How will you help participants: 1) obtain permanent housing, 2) remain in permanent housing or exit to a stable permanent situation, and 3) access mainstream health, social, and employment resources according to their individual needs? Examples include transportation, case management, safety plans, etc. The answer to this question can be pasted from eSNAPS questions 4 A 1, 2, 4, 5, and 6.</p>	
System Performance Measures	<p>Maximum points will be awarded to applicants that demonstrate how their project will contribute to the CoC's overall success for the stated system performance measures. Applicants should use quantifiable and measurable data to demonstrate their contributions to the system, as well as how they will continue to improve their performance and strategies to improve the system.</p> <p>13: HUD increasingly relies on data-driven performance to evaluate success. CoC's submit system performance measures each year to demonstrate community-wide performance. Describe project strategies to contribute to the CoC's success.</p>	15
Timeline Description	<p>Maximum points will be awarded to applicants who clearly describe their project timeline including, but not limited to, development of the program, hiring staff, enrolling clients, and participating in HMIS and coordinated entry.</p> <p>14: Describe your estimated project implementation timeline; including the schedule for proposed activities, management plan and method for ensuring effective and timely completion of all work.</p>	5
Violence Against Women Act (VAWA) Policy	<p>This question is not scored. Applicants without a plan to implement a Emergency Transfer Plan will be screened out of the competition.</p> <p>15: In July 2017, the Continuum of Care Board of Directors adopted a policy which requires all CoC-funded projects to adopt an Emergency Transfer Plan. If you do not currently have a plan, please describe how you will develop & implement a plan. Attachment (if applicable): Emergency Transfer Plan</p>	This question is not scored.
Anti-Discrimination Policy	<p>This question is not scored. Applicants without a anti-discrimination policy or a plan for one will be screened out of the competition.</p> <p>16: In September 2017, the CoC Board of Directors approved Non-Discrimination & Fair Housing Policy which requires all programs to adopt an anti-discrimination policy. Describe how the policy is being implemented or will be developed in your agency. Attachment (if applicable): Anti-Discrimination Policy</p>	This question is not scored.
Income	<p>Maximum points will be awarded to applicants who clearly articulate how they systematically update program staff on mainstream resources.</p>	2

	17: How does your agency systematically provide information to staff about mainstream benefits, including up-to-date resources on eligibility and program changes that can affect homeless clients?	
	Maximum points will be awarded to applicants that describe a good plan and past experience with collaborating with health care organizations to help households enroll in health insurance, and help clients access benefits. 18: How will your program work with mainstream employment organizations to help individuals and families increase their cash income?	3
Educational Access/Services	Maximum points will be awarded to applicants who clearly describe policies and procedures for educational services. 19: Indicate how the project will inform individuals & families who become homeless of their eligibility for educational services; or explain how you plan to develop & implement such a policy	2
Educational Access/Services	Maximum points will be awarded to applicants who identify any formal agreements regarding education, early childhood services and supports. 20: Please describe any formal partnerships and collaborations the project will have with youth education providers, McKinney-Vento LEA or SEA and school districts.	3
Housing First / Low Barrier	Maximum points will be awarded to applicants whose answer is none of the above. Applicants who check 3 or more boxes receive zero points. 21: Will the project screen out participants based on the following items? Select all that apply.	10
Housing First / Low Barrier	Maximum points will be awarded to applicants whose answer is none of the above. Applicants who check 3 or more boxes receive zero points. 22: Does the project ensure that participants are not terminated from the program for the following reasons? Select all that apply.	10
New Joint TH/RRH Projects Only		
New TH/PH-RRH Subsidy Type	This question is not scored. 23. NEW RRH & JOINT TH-RRH PROJECTS ONLY: Please refer to the Competition Resources Section of the application and review the Rapid Rehousing Rental Assistance Subsidy Model document to determine the appropriate model for the project and indicate below.	
New TH/PH-RRH: Description	This is a two part question. Each part of the question is worth 5 points for a total of 10 points.	10

	<p>Up to 5 points will be awarded to applicants who clearly articulate why their program is vital to the Continuum of Care.</p> <p>Up to 5 points will be awarded to applicants who have demonstrated they will have enough RRH capacity in a Joint TH/RRH project. This might be demonstrated by having more RRH units in their project than TH projects.</p> <p>24. JOINT TH-RRH ONLY: Please define the specific subpopulation this project is proposing to serve and provide justification that this type of project is necessary for the CoC. Please also indicate how you will ensure enough RRH is available for participants who want to move from TH to RRH when they are ready and without delay (examples include more RRH than TH units).</p>	
DV Bonus Projects Only		
Unmet Need for DV Survivors	<p>This criteria is scored across three questions. The total point value for the three questions is 5 points.</p> <p>Up to 2 points is awarded for question 25 if the reviewer feels the number reported demonstrates need.</p> <p>Up to 1 point is awarded for question 26 for an answer.</p> <p>Up to 1 point is awarded for question 27 and if the calculation method and data sources are sound.</p> <p>25: Please report the number of DV survivors in the CoC that have a need for housing or services.</p> <p>26: Please report the number of DV survivors that the CoC is currently serving.</p> <p>27: Describe how the number of DV survivors needing housing or services was calculated and identify the data source used.</p>	5
Placement & Retention for DV Survivors	<p>This criteria is scored across two questions. The total point value for the two questions is 5 points.</p> <p>Up to 3 points is awarded to question 28 if the rate of housing placement and rate of housing retention for the proposed project meets the community's need.</p> <p>Up to 2 points are awarded to question 29 if the calculation methods and data sources are sound.</p> <p>28: Provide the project proposed Rate of Housing Placement and Rate of Housing Retention of DV Survivors by Percentage.</p> <p>29: Describe how the rate of housing placement and retention was determined and the data source used.</p>	5
Ensuring Safety for DV Survivors	<p>Maximum points will be awarded to applicants who are able to clearly describe their method for ensuring client safety; and,</p>	5

	<p>describe any tools such as best practices, models, and/or assessments used to ensure ongoing and improved safety for enrolled clients.</p> <p>30: Describe how the project will ensure the safety of DV survivors experiencing homelessness and how it will measure the ability to ensure safety.</p>	
Trauma-Informed, Victim-Centered Approach	<p>Maximum points will be awarded to applicants who clearly describe applicant experience and planned utilization of trauma-informed, victim-centered approaches to meet needs of participants.</p> <p>31: Describe the applicant experience with trauma-informed, victim-centered approaches and how the project will utilize the approaches to meet needs of participants.</p>	10
Service Needs for DV Survivors	<p>Maximum points will be awarded to applicants who address safety needs to ensure participants move quickly into Permanent Housing.</p> <p>32: Describe how the project will meet service needs and ensure participants quickly move into permanent housing while addressing safety needs.</p>	10
Need for DV Bonus Project	<p>Maximum points will be awarded to applicants who are able to clearly demonstrate the need for the DV Bonus project and how it will address and meet needs of DV survivors in the continuum; and who those clearly articulate why their program is vital to the Continuum of Care.</p> <p>33: Provide justification for why a DV Bonus project is necessary for the CoC.</p>	15
Project Score	<p>Project Score Percentage = Points Earned / Applicable Points</p> <p>Maximum points available for DV Bonus Projects: 165 Maximum points available for Joint TH/RRH Projects: 125 Maximum points available for all other projects: 115</p>	--

Copy of One Scored Project Application For Renewal Project

Recipient	MHMR of Tarrant County	Project Component Type	PSH			
Subrecipient		Reporting Period	8/1/2019 - 7/31/2020			
Project Name	Gateway to Housing	Scorecard Status	FY20 NOFA			
CoC Funding Year		Full Grant Term				

Total Project Score					
Total Project Score = Project Performance Percentage Achieved + HMIS Data Quality Percentage Achieved + Coordinated Entry Participation Percentage Achieved + Grant Management & Financials Percentage Achieved	Scoring Category	Total Points Achieved	Total Points Available	Category Weight	Percentage Achieved
	Project Performance	45	60	50%	38%
	HMIS Data Quality	30	30	20%	20%
	Coordinated Entry Participation	10	10	20%	20%
	Grant Management & Financials	35	50	10%	7%
Total Score		85%			

Performance Criteria	Purpose & Source of Measurement	Formula Information	Performance Calculation	Points: 10	Points: 5	Points: 0	Total
Project Performance 50% Achieving project outcomes provides a benchmark for how well projects help to end homelessness. Assessing & monitoring project outcomes is necessary to understand a project's rate of success and contribution to CoC-wide performance goals.							
Quarterly Occupancy Utilization Rate	Household utilization rates demonstrate that the CoC is fully utilizing its inventory. Sage APR Q08b & Application	January Total (Q08b, Row 1, Column 1)	33	125%	90% - 100%	80% - 89%	≥ 151% or <= 79%
		April Total (Q08b, Row 2, Column 1)	33				
		July Total (Q08b, Row 3, Column 1)	32				
		October Total (Q08b, Row 4, Column 1)	32				
		Adjusted Total from Project Application	32.5				
		Proposed number of households served	26				
Percentage of chronically homeless households served	Indicates community success in ending chronic homelessness by measuring the number of chronically homeless participants served in the project during the measured year. Sage APR Q26a	Total Chronically Homeless Households served	27	82%	PSH: ≥ 75%	PSH: 65% - 74%	PSH: <= 64%
		Total Households served	33				
Percentage of participants who remained in PSH or exited to permanent housing	Successful housing outcomes are one of the most important measures of project success. Sage APR Q23c	Total Number of Persons Served (Q05a, Row 1)	51	100%	PSH: ≥ 98% RRH: ≥ 95%	PSH: 90-97% RRH: 90% - 94%	PSH: <= 89% RRH: <= 89%
		Total Persons exiting to positive destinations (Q23c, 3rd row from bottom)	0				
		Total Exits (Q23c, 4th row from bottom)	1				
		Total persons whose destinations excluded them from the calculation (Q23c, 2nd row from bottom)	1				
		Unsuccessful exits (Auto Calculated)	0				
Average length of stay of program leavers	Length of Stay is measured to determine if clients are moving through the program in an appropriate length of time and are efficiently moving towards a permanent and stable home. It also assists community system modeling efforts. Sage APR Q22b	Enter # from scorecard here (in days)...J32 will convert to months...Unless NA	#VALUE!	RRH: ≥ 3-18 months	RRH: 19-24 months	RRH: ≥ 25 / <= 2 months	N/A
Percentage of adults at exit or annual assessment who gained or increased employment income	Improving household access to financial resources is crucial to reducing vulnerability to homelessness. Increase in income is measured in the NOFA & System Performance Measures Sage APR Q19a1, Q19a2	1/36	3%	PSH: ≥ 15% RRH: ≥ 50%	PSH: 9% - 14% RRH: 50% - 55%	PSH: <= 8% RRH: <= 49%	0

Percentage of adults at exit or annual assessment who gained or increased non-employment cash income	Improving a household's access to financial resources is crucial to reducing vulnerability to homelessness. Increase in income is measured through the NOFA & System Performance Measures. Sage APR Q19a1, Q19a2	21/36	58%	PSH: >= 61% RRH: >= 21%	PSH: 33 - 60% RRH: 15% - 20%	PSH: <= 34% RRH: <= 14%	5
Returns to Homelessness	Reducing returns to homelessness is one of the most important measures of program success and is HUD System Performance Measure 2a. GreenRiver Report	0/2	0%	<= 5%	6% - 15%	>= 16%	10
HMIS Data Quality 20%							
HMIS participation and data quality are priorities for TX601 & HUD. Accurate, complete & timely data is crucial to determine how projects are contributing to ending homelessness. High quality data is key to understanding what projects are doing and how the CoC & HUD can make informed decisions about the project.							
Personal Identifying Information Error Rate	To achieve accurate data collection and to satisfy HUD HMIS data requirements, projects must ensure that data entered into the local HMIS system is complete. HUD Data Quality Report: Sage APR Q6a, Q6b, Q6c		0%	0% - 1%	2% - 5%	>= 6%	10
Universal Data Elements Error Rate			0%	0% - 1%	2% - 5%	>= 6%	10
Income and Housing Data Quality			0%	0% - 1%	2% - 5%	>= 6%	10
Coordinated Entry System Participation 20%							
24 CFR 578.(a)(8) states that CoCs must establish and operate a Coordinated Entry System to allocate assistance as effectively as possible, prioritizing services to those that need it the most.							
Time to Lease Up	TX-601 established Community-wide performance expectations in 2016 and identified that well-functioning Housing Crisis Response System moves households from homelessness to permanent housing in less than 30 days. Sage APR Q22c	Average Length of Time to Housing (days)	20	<=30 Days	31 - 45 Days	>=46 Days	10
Accepted Referrals	TX-601 established Community-wide performance expectations in 2016 to allocate assistance as effectively as possible, prioritizing services to those that need it the most. GreenRiver Report	Number of CES Referrals		N/A	>=90%	<=89%	N/A
		Number of Accepted Referrals					
Grant Management & Financials 10%							
Projects must demonstrate understanding of compliance with federal & local regulations of project operations.							
Projected Project Spend Down	Ensure the program is on track to spend down all project funds by the end of its current grant term. Agency Self-Report and eLOCCS data	Funds expended to date, as reflected in eLOCCS	\$346,925.77	1%	(+/-) 0 - 10%	(+/-) 11 - 15%	(+/-) 16% +
		Total Grant Amount Awarded	\$351,517.00				
		Number of months since start of grant term to present	12				
Cost Efficiency	It is important to HUD that programs demonstrate cost efficiency - the annual cost to retain or move someone into permanent housing. Project Application & Sage APR Data	Total CoC Budget Plus 25% Required Match	\$ 439,396.25	\$ 8,787.93	PSH <=\$8,999 RRH <=\$2,499	PSH \$9,000 - 11,000 RRH \$2,500 - 4,500	PSH >=\$11,001 RRH >=\$4,501
		Number of participants who exited to or remained in permanent supportive housing during the reporting period	50				
Percentage of total grant funds that were recaptured in the most recent grant closeout	It is important to HUD that programs show agency capacity to spend funds allocated in a timely manner and in full and allows for potential fund reallocation of unspent funds during the HUD CoC Competition. Sage APR Data	Total Grant Award	\$327,913.00	5%	0-2%	3-5%	>= 6%
		Total Spent	\$309,912.33				
		Unspent Amount	\$ 18,000.67				

2 comments



Increase in Employment and Non-Employment Cash Income

Gateway currently has 32 head of household participants receiving case management assistance. Four of the 36 participants counted for the APR are either the adult child of the participant or their partner. Twenty-five participants receive cash income with only one being from employment. That does leave seven participants without any form of cash income. To increase the performance in this area we will encourage participants to participate in the MHMR Benefits Connection Program for those unable to work due to disability. For those with the ability to become employed they will be referred to the MHMR Supportive Employment Program.



SchenekF Sep 30

Last year recapture percentage was 14% resulting in a zero score with the plan to decrease the percentage by filling open slots as quickly as possible utilizing CAS and decrease the amount of time to lease up. MHMR was able to complete both task and decrease the percentage to 5%. To improve this performance even further MHMR will continue to lease up quickly.

Final Project Scores for New and Renewal Applications

TX-601 Approved Project Rank with Score							
Rank	Program	Agency	Project Score	Project Requested Amount	Recommended Award	Housing Type	New or Renewal
	Tier 1						
1	CoC Coordinated Entry System	TCHC	N/A	\$491,048	\$491,048	n/a	Renewal
2	CoC HMIS	TCHC	N/A	\$370,122	\$370,122	n/a	Renewal
3	SafeSolutions for Rapid Rehousing	SH	96%	\$139,536	\$139,536	RRH	Renewal
4	SafeFoundations for Rapid Rehousing	SH	92%	\$249,540	\$249,540	RRH	Renewal
5	Gateway to Housing	MHMR	89%	\$394,248	\$394,248	PSH	Renewal
6	CTL Rapid Rehousing Expansion	CTL	87%	\$823,446	\$823,446	RRH	Renewal
7	Housing SPC	TC	85%	\$96,636	\$96,636	PSH	Renewal
8	Arlington Housing Rapid Rehousing (AHA RRH)	AHA	84%	\$275,231	\$275,231	RRH	Renewal
9	CEC 3CP	TC	83%	\$375,045	\$375,045	RRH	Renewal
10	TBLA 114	TC	80%	\$1,267,658	\$1,267,658	RRH	Renewal
11	Samaritan House Grace Village	TC	78%	\$118,053	\$118,053	PSH	Renewal
12	SPC1	FWHS	76%	\$1,856,290	\$1,856,290	PSH	Renewal
13	SafeTomorrows	TC	76%	\$142,224	\$142,224	PSH	Renewal
14	TBLA 15 Samaritan House	TC	76%	\$112,447	\$112,447	PSH	Renewal
15	TSA Housing First PSH II *the two projects were consolidated into one contract. Ranking voted to average their two scorecard scores.	TC	74%	\$719,849	\$719,848	PSH	Renewal
	TSA Housing First PSH					PSH	Renewal

16	Hope Today Combined	RRC	74%	\$296,031	\$296,031	PSH	Renewal
17	Mimi Hunter Fitzgerald Safe Haven	PNS	74%	\$184,526	\$184,526	SH	Renewal
18	TBLA 13 MHMR	TC	72%	\$169,325	\$169,325	PSH	Renewal
19	Housing Solutions Combined	PNS	71%	\$1,837,346	\$1,837,346	PSH	Renewal
20	Project New Start	RRC	71%	\$545,619	\$545,619	PSH	Renewal
21	TBLA 17 MHMR	TC	71%	\$205,235	\$205,235	PSH	Renewal
22	SPC 2	FWHS	70%	\$1,442,723	\$1,442,723	PSH	Renewal
23	SPC 6	FWHS	69%	\$218,987	\$218,987	PSH	Renewal
24	Arlington Nurse Family Partnership (AHA ANFP)	AHA	68%	\$52,320	\$52,320	RRH	Renewal
25	Supporting Safe Solutions	SH	67%	\$111,199	\$111,199	RRH	Renewal
26	CHANGE	FWHS	66%	\$204,115	\$204,115	PSH	Renewal
27	Salvation Army Veterans PSH	TC	65%	\$431,717	\$431,717	PSH	Renewal
28	OnTrac Tarrant RRH* projects scorecards were combined per Ranking Committee	Citysquare	62%	\$118,439	\$118,439	RRH	Renewal
	OnTrac TH					TH	Renewal
29	AHA SPC Expansion	AHA	56%	\$388,447	\$388,447	PSH	Renewal
30	HFOL RRH	HFOL	55%	\$273,969	\$273,969	RRH	Renewal
31	TSA Simon PSH	TC	51%	\$637,187	\$637,187	PSH	Renewal
32	Quail Trail	DRC	First Year, NA	\$477,209	\$477,209	PSH	Renewal
Tier 2							
33	Housing Solutions Expansion	PNS	90%	\$708,158	\$708,158	PSH	New
34	Optimizing Coordinated Entry for DV (DV Bonus)	TCHC	67%	\$68,393	\$68,393	N/A	New DV Bonus
--	PSH	Volunteers of America	78%	\$447,856	--	PSH	New
Planning							

	CoC Planning	TCHC	N/A	\$450,773	\$450,773	N/A	Renewal
--	--------------	------	-----	-----------	-----------	-----	---------

FUNDING OPPORTUNITIES

| CURRENT OPPORTUNITIES

2021 HUD CONTINUUM OF CARE PROGRAM COMPETITION

CoC Allocations Committee Briefing: Public Meeting
2:00 – 3:00 PM Virtual | Wednesday 10/13/21

JOIN ZOOM MEETING
[HTTPS://US02WEB.ZOOM.US/J/81889954281](https://us02web.zoom.us/j/81889954281)
Meeting ID: 818 8995 4281

The US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) has released the FY 2021 COC PROGRAM NOFO. As the Collaborative Applicant for Tarrant and Parker County, Tarrant County Homeless Coalition is responsible for conducting a local funding competition and submitting the CoC Consolidated Application. The CoC Program promotes a community-wide commitment to the goal of ending homelessness by providing funding for efforts by nonprofit providers, States, and local governments to quickly re-house homeless individuals, families, persons fleeing domestic violence, and youth while minimizing the trauma and dislocation caused by homelessness. Tarrant County Homeless Coalition anticipates releasing the application the week of September 6th, 2021.

All potential new & renewing applicants are strongly encouraged to visit the links below, read the Competition Timeline & NOFA in its entirety.

Please get in touch with us at TCHC@AHOMEWITHHOPE.ORG with any questions.

Timeline: 2021 CoC

COC NOFA FY2021 TIMELINE

Notices and Documents: 2021 CoC Competition

No.	Date	Description	Deadline
CoC-21-001	08/24/2021	HUD Guidance and Notices	11/12/21
		2021 HUD COC NOTICE OF FUNDING AVAILABILITY	
		FY 2021 COC NOFA BRIEFING RECORDING	
		PUBLIC BRIEFING 2021 SLIDES	
CoC-21-002	08/24/2021	FY 2021 COC PROGRAM NOFO	N.A.
		COC PROGRAM COMPETITION	
		FY2021 COC FONSI12-20	
		NEW COC AND ESG VIRTUAL BINDERS	
CoC-21-003	08/25/2021	TX-601 Competition Policies	N.A.
		FY21 RANKING POLICY	
		REALLOCATION POLICY	
CoC-21-004	08/25/2021	2021 Baseline Statistics	N.A.
		2021 GRANT INVENTORY WORKSHEET	
		2021 POINT IN TIME	
		2021 HOUSING INVENTORY CHART	
CoC-21-005	08/25/2021	ESNAPS ASSISTANCE	N.A.
		<i>On the website, the following sections provide the most appropriate assistance: Submitting Applications for Project Funding, How To: Technical Guides, Special Topics</i>	
CoC-21-006	9/8/2021	COC COMPETITION UPDATE	N.A.
CoC-21-007	9/8/2021	FY2021 LOCAL RFP	10/8/2021
CoC-21-008	10/22/2021	PUBLIC NOTIFICATION OF RANKED PROJECT APPLICATIONS	N.A.

FUNDING OPPORTUNITIES

| CURRENT OPPORTUNITIES

2021 HUD CONTINUUM OF CARE PROGRAM COMPETITION

CoC Allocations Committee Briefing: Public Meeting
2:00 – 3:00 PM Virtual | Wednesday 10/13/21

JOIN ZOOM MEETING
[HTTPS://US02WEB.ZOOM.US/J/81889954281](https://us02web.zoom.us/j/81889954281)
Meeting ID: 818 8995 4281

The US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) has released the FY 2021 COC PROGRAM NOFO. As the Collaborative Applicant for Tarrant and Parker County, Tarrant County Homeless Coalition is responsible for conducting a local funding competition and submitting the CoC Consolidated Application. The CoC Program promotes a community-wide commitment to the goal of ending homelessness by providing funding for efforts by nonprofit providers, States, and local governments to quickly re-house homeless individuals, families, persons fleeing domestic violence, and youth while minimizing the trauma and dislocation caused by homelessness. Tarrant County Homeless Coalition anticipates releasing the application the week of September 6th, 2021.

All potential new & renewing applicants are strongly encouraged to visit the links below, read the Competition Timeline & NOFA in its entirety.

Please get in touch with us at TCHC@AHOMEWITHHOPE.ORG with any questions.

Timeline: 2021 CoC

COC NOFA FY2021 TIMELINE

Notices and Documents: 2021 CoC Competition

No.	Date	Description	Deadline
CoC-21-001	08/24/2021	HUD Guidance and Notices 2021 HUD COC NOTICE OF FUNDING AVAILABILITY FY 2021 COC NOFA BRIEFING RECORDING PUBLIC BRIEFING 2021 SLIDES	11/12/21
CoC-21-002	08/24/2021	FY 2021 COC PROGRAM NOFO COC PROGRAM COMPETITION FY2021 COC FONSI12-20 NEW COC AND ESG VIRTUAL BINDERS	N.A.
CoC-21-003	08/25/2021	TX-601 Competition Policies FY21 RANKING POLICY REALLOCATION POLICY	N.A.
CoC-21-004	08/25/2021	2021 Baseline Statistics 2021 GRANT INVENTORY WORKSHEET 2021 POINT IN TIME 2021 HOUSING INVENTORY CHART	N.A.
CoC-21-005	08/25/2021	ESNAPS ASSISTANCE <i>On the website, the following sections provide the most appropriate assistance: Submitting Applications for Project Funding, How To: Technical Guides, Special Topics</i>	N.A.
CoC-21-006	9/8/2021	COC COMPETITION UPDATE	N.A.
CoC-21-007	9/8/2021	FY2021 LOCAL RFP	10/8/2021
CoC-21-008	10/22/2021	PUBLIC NOTIFICATION OF RANKED PROJECT APPLICATIONS	N.A.

Public Posting Projects Rejected Reduced

FY2021 HUD CoC Competition Funding Recommendations

Rank	Applicant Name	Project Name	Housing Type	Project Type	Project Requested Amount	Project Recommended Award	FY20 Total Score
Tier 1							
1	Tarrant County Homeless Coalition	CoC Coordinated Entry System	N/A	Renewal	\$ 491,048.00	\$ 491,048.00	N/A
2	Tarrant County Homeless Coalition	CoC HMIS	N/A	Renewal	\$ 370,122.00	\$ 370,122.00	N/A
3	SafeHaven of Tarrant County	SafeSolutions	RRH	Renewal	\$ 139,536.00	\$ 139,536.00	96%
4	SafeHaven of Tarrant County	SafeFoundations for Rapid Rehousing	RRH	Renewal	\$ 249,540.00	\$ 249,540.00	92%
5	MHMR	Gateway to Housing	PSH	Renewal	\$ 394,248.00	\$ 394,248.00	89%
6	Center for Transforming Lives	CTL Rapid Rehousing Expansion	RRH	Renewal	\$ 823,446.00	\$ 823,446.00	87%
7	Tarrant County	Housing SPC	PSH	Renewal	\$ 96,636.00	\$ 96,636.00	85%
8	Arlington Housing Authority	Arlington Housing Rapid Rehousing	RRH	Renewal	\$ 275,231.00	\$ 275,231.00	84%
9	Tarrant County	CEC 3CP	RRH	Renewal	\$ 375,045.00	\$ 375,045.00	83%
10	Tarrant County	TBLA 114	RRH	Renewal	\$ 1,267,658.00	\$ 1,267,658.00	80%
11	Tarrant County	Samaritan House Grace Village	PSH	Renewal	\$ 118,053.00	\$ 118,053.00	78%
12	Fort Worth Housing Solutions	SPC1 2018-2019	PSH	Renewal	\$ 1,856,290.00	\$ 1,856,290.00	76%
13	Tarrant County	SafeTomorrows	PSH	Renewal	\$ 142,224.00	\$ 142,224.00	76%
14	Tarrant County	TBLA 15 Samaritan House	PSH	Renewal	\$ 112,447.00	\$ 112,447.00	76%
15	Tarrant County (two programs merged)	TSA Housing First PSH II	PSH	Renewal	\$ 719,848.00	\$ 719,848.00	74%
		TSA Housing First PSH I					
16	Recovery Resource Council	Hope Today Combined	PSH	Renewal	\$ 296,031.00	\$ 296,031.00	74%
17	Presbyterian Night Shelter	Mimi Hunter Fitzgerald Safe Haven	SH	Renewal	\$ 184,526.00	\$ 184,526.00	74%
18	Tarrant County	TBLA 13 MHMR	PSH	Renewal	\$ 169,325.00	\$ 169,325.00	72%
19	Presbyterian Night Shelter	Housing Solutions Combined	PSH	Renewal	\$ 1,837,346.00	\$ 1,837,346.00	71%
20	Recovery Resource Council	Project New Start	PSH	Renewal	\$ 545,619.00	\$ 545,619.00	71%
21	Tarrant County	TBLA 17 MHMR	PSH	Renewal	\$ 205,235.00	\$ 205,235.00	71%
22	Fort Worth Housing Solutions	SPC 2 2018-2019	PSH	Renewal	\$ 1,442,723.00	\$ 1,442,723.00	70%
23	Fort Worth Housing Solutions	SPC 6 2018-2019	PSH	Renewal	\$ 218,987.00	\$ 218,987.00	69%
24	Arlington Housing Authority	Arlington Nurse Family Partnership	RRH	Renewal	\$ 52,320.00	\$ 52,320.00	68%
25	SafeHaven of Tarrant County	Supporting Safe Solutions	RRH	Renewal	\$ 111,199.00	\$ 111,199.00	67%
26	Fort Worth Housing Solutions	CHANGES 2018-2019	PSH	Renewal	\$ 204,115.00	\$ 204,115.00	66%
27	Tarrant County	Salvation Army Veterans PSH	PSH	Renewal	\$ 431,717.00	\$ 431,717.00	65%
28	City Square (merged)	On Trac Tarrant RRH	RRH	Renewal	\$ 118,439.00	\$ 118,439.00	62%
		On Trac Tarrant TH	TH				
29	Arlington Housing Authority	AHA SPC Expansion	PSH	Renewal	\$ 388,447.00	\$ 388,447.00	56%
30	Hearts Full of Love	RRH	RRH	Renewal	\$ 273,969.00	\$ 273,969.00	55%
31	Tarrant County	TSA SIMON PSH	PSH	Renewal	\$ 637,187.00	\$ 637,187.00	51%
32	DRC Solutions	Quail Trail	PSH	Renewal	\$ 477,209.00	\$ 477,209.00	NEW PROJECT
Tier 2							
33	Presbyterian Night Shelter	Housing Solutions Expansion	PSH	Expansion	\$ 708,158.00	\$ 708,158.00	
34	Tarrant County Homeless Coalition	Coordinated Entry DV Bonus	N/A	New	\$ 68,392.50	\$ 68,392.50	
35	Volunteers of America	PSH	PSH	New	\$ 447,856.00	--	
			Total		\$ 16,250,172.50	\$ 15,802,316.50	
	Tarrant County Homeless Coalition (non-competitive)	CoC Planning			\$ 450,773.00	\$450,773.00	--
Grand Total					\$16,253,089.50		

File

Message

Help

Tell me what you want to do

Ignore

Delete

Archive

Junk

Reply

Reply All

Forward

Meeting

IM

More

Move

Rules

OneNote

Actions

Mark Unread

Categorize

Follow Up

Find

Related

Select

Read Aloud

Immersive Reader

Translate

Zoom

Delete

Respond

Move

Tags

Editing

Immersive

Language

Zoom

CoC Competition Results

AD

Alex Dunn

To SJRodriguez@voatx.org

FY21 CoC NOFA Rejection Email

Reply

Reply All

Forward

Fri 10/22/2021 1:23 PM

Good afternoon, Stephanie.

Thank you for your application for the TX-601 local competition for the Continuum of Care for FY21.

The ranking workgroup met on October 18 to review and rank project applications. The CoC Board has voted and approved the ranking workgroup’s recommendations. The ranking workgroup followed the grading rubric outlined in our local RFP and also made decisions based on local CoC priorities. No members of the ranking workgroup receive any CoC funding.

Unfortunately, Volunteer of America Texas’ application will not be included in the funding recommendations to HUD for FY21. You can see the projects selected for funding and their rank order on our website at [Funding Opportunities – Tarrant County Homeless Coalition \(ahomewithhope.org\)](#).

We will host a debrief session, should VOA TX be interested, on December 13th at 11 AM if you are interested.

Thank you again for your application.

ALEX DUNN, MSW, CFRE
Director of Planning
Tarrant County Homeless Coalition
300 S. Beach Street | Fort Worth, Texas 76105
Cell 817.690.4933 | Fax 940-227-4582
| [www.ahomewithhope.org](#)
Follow TCHC [Facebook](#)



File

Message

Help

Tell me what you want to do

Ignore

Delete

Archive

Junk

Reply

Reply All

Forward

Meeting

IM

More

Move

Rules

OneNote

Actions

Mark Unread

Categorize

Follow Up

Find

Related

Select

Read Aloud

Immersive Reader

Translate

Zoom

CoC Competition Results - Message (HTML)

⌵

⌵

⌵

⌵

⌵

CoC Competition Results

FY21 CoC NOFA Notification of Competition Results Email

AD

Alex Dunn

To

Erin Thorimberty; LMatyiku@transforminglives.org; mreedy@citysquare.org; Kristy Hroch; Idavis@fwhs.org; lisa@heartsoflove.org; Lydia Willingham; Dee Browne; Scheneka R. Frazier; Debra Rabalais; t.mclaurin@recoverycouncil.org; sstorey@safehaventc.org; Janel A. Holt; James A. McClinton; SJRodriguez@voatx.org

Cc

Kathryn Welch; Stella Pratt

↩ Reply

↩ Reply All

➡ Forward

⋮

Fri 10/22/2021 1:28 PM

Good afternoon.

Thank you for your application for the TX-601 local competition for the Continuum of Care for FY21.

The ranking workgroup met on October 18 to review and rank project applications. The CoC Board has voted and approved the ranking workgroup’s recommendations. The ranking workgroup followed the grading rubric outlined in our local RFP and also made decisions based on local CoC priorities. No members of the ranking workgroup receive any CoC funding.

This is a notification of the funding recommendations to HUD for FY21 for applicants. You can see the projects selected for funding and their rank order on our website at [Funding Opportunities – Tarrant County Homeless Coalition \(ahomewithhope.org\)](#).

We will host a debrief session on December 13th.

Thank you again for your application.

ALEX DUNN, MSW, CFRE
Director of Planning
Tarrant County Homeless Coalition
300 S. Beach Street | Fort Worth, Texas 76105
Cell 817.690.4933 | Fax 940-227-4582
| [www.ahomewithhope.org](#)
Follow TCHC [Facebook](#)



CURRENT OPPORTUNITIES

2021 HUD CONTINUUM OF CARE PROGRAM COMPETITION

CoC Allocations Committee Briefing: Public Meeting
2:00 – 3:00 PM Virtual | Wednesday 10/13/21

JOIN ZOOM MEETING
[HTTPS://US02WEB.ZOOM.US/J/81889954281](https://us02web.zoom.us/j/81889954281)
Meeting ID: 818 8995 4281

The US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) has released the FY 2021 COC PROGRAM NOFO. As the Collaborative Applicant for Tarrant and Parker County, Tarrant County Homeless Coalition is responsible for conducting a local funding competition and submitting the CoC Consolidated Application. The CoC Program promotes a community-wide commitment to the goal of ending homelessness by providing funding for efforts by nonprofit providers, States, and local governments to quickly re-house homeless individuals, families, persons fleeing domestic violence, and youth while minimizing the trauma and dislocation caused by homelessness. Tarrant County Homeless Coalition anticipates releasing the application the week of September 6th, 2021.

All potential new & renewing applicants are strongly encouraged to visit the links below, read the Competition Timeline & NOFA in its entirety.

Please get in touch with us at TCHC@AHOMEWITHHOPE.ORG with any questions.

Timeline: 2021 CoC

COC NOFA FY2021 TIMELINE

Notices and Documents: 2021 CoC Competition

No.	Date	Description	Deadline
CoC-21-001	08/24/2021	HUD Guidance and Notices	11/12/21
		2021 HUD COC NOTICE OF FUNDING AVAILABILITY	
		FY 2021 COC NOFA BRIEFING RECORDING	
		PUBLIC BRIEFING 2021 SLIDES	
CoC-21-002	08/24/2021	FY 2021 COC PROGRAM NOFO	N.A.
		COC PROGRAM COMPETITION	
		FY2021 COC FONSI12-20	
		NEW COC AND ESG VIRTUAL BINDERS	
CoC-21-003	08/25/2021	TX-601 Competition Policies	N.A.
		FY21 RANKING POLICY	
		REALLOCATION POLICY	
		2021 Baseline Statistics	
CoC-21-004	08/25/2021	2021 GRANT INVENTORY WORKSHEET	N.A.
		2021 POINT IN TIME	
		2021 HOUSING INVENTORY CHART	
		ESNAPS ASSISTANCE	
CoC-21-005	08/25/2021	On the website, the following sections provide the most appropriate assistance: Submitting Applications for Project Funding, How To: Technical Guides, Special Topics	N.A.
		COC COMPETITION UPDATE	
CoC-21-006	9/8/2021	FY2021 LOCAL REP	N.A.
CoC-21-007	9/8/2021	PUBLIC NOTIFICATION OF RANKED PROJECT APPLICATIONS	10/8/2021
CoC-21-008	10/22/2021	PUBLIC POSTING—PROJECTS ACCEPTED	N.A.
		PUBLIC POSTING—PROJECTS ACCEPTED	
		PUBLIC POSTING—PROJECTS ACCEPTED	

FY2021 HUD CoC Competition Funding Recommendations

Rank	Applicant Name	Project Name	Housing Type	Project Type	Project Requested Amount	Project Recommended Award	FY20 Total Score
Tier 1							
1	Tarrant County Homeless Coalition	CoC Coordinated Entry System	N/A	Renewal	\$ 491,048.00	\$ 491,048.00	N/A
2	Tarrant County Homeless Coalition	CoC HMIS	N/A	Renewal	\$ 370,122.00	\$ 370,122.00	N/A
3	SafeHaven of Tarrant County	SafeSolutions	RRH	Renewal	\$ 139,536.00	\$ 139,536.00	96%
4	SafeHaven of Tarrant County	SafeFoundations for Rapid Rehousing	RRH	Renewal	\$ 249,540.00	\$ 249,540.00	92%
5	MHMR	Gateway to Housing	PSH	Renewal	\$ 394,248.00	\$ 394,248.00	89%
6	Center for Transforming Lives	CTL Rapid Rehousing Expansion	RRH	Renewal	\$ 823,446.00	\$ 823,446.00	87%
7	Tarrant County	Housing SPC	PSH	Renewal	\$ 96,636.00	\$ 96,636.00	85%
8	Arlington Housing Authority	Arlington Housing Rapid Rehousing	RRH	Renewal	\$ 275,231.00	\$ 275,231.00	84%
9	Tarrant County	CEC 3CP	RRH	Renewal	\$ 375,045.00	\$ 375,045.00	83%
10	Tarrant County	TBLA 114	RRH	Renewal	\$ 1,267,658.00	\$ 1,267,658.00	80%
11	Tarrant County	Samaritan House Grace Village	PSH	Renewal	\$ 118,053.00	\$ 118,053.00	78%
12	Fort Worth Housing Solutions	SPC1 2018-2019	PSH	Renewal	\$ 1,856,290.00	\$ 1,856,290.00	76%
13	Tarrant County	SafeTomorrows	PSH	Renewal	\$ 142,224.00	\$ 142,224.00	76%
14	Tarrant County	TBLA 15 Samaritan House	PSH	Renewal	\$ 112,447.00	\$ 112,447.00	76%
15	Tarrant County (two programs merged)	TSA Housing First PSH II	PSH	Renewal	\$ 719,848.00	\$ 719,848.00	74%
		TSA Housing First PSH I					
16	Recovery Resource Council	Hope Today Combined	PSH	Renewal	\$ 296,031.00	\$ 296,031.00	74%
17	Presbyterian Night Shelter	Mimi Hunter Fitzgerald Safe Haven	SH	Renewal	\$ 184,526.00	\$ 184,526.00	74%
18	Tarrant County	TBLA 13 MHMR	PSH	Renewal	\$ 169,325.00	\$ 169,325.00	72%
19	Presbyterian Night Shelter	Housing Solutions Combined	PSH	Renewal	\$ 1,837,346.00	\$ 1,837,346.00	71%
20	Recovery Resource Council	Project New Start	PSH	Renewal	\$ 545,619.00	\$ 545,619.00	71%
21	Tarrant County	TBLA 17 MHMR	PSH	Renewal	\$ 205,235.00	\$ 205,235.00	71%
22	Fort Worth Housing Solutions	SPC 2 2018-2019	PSH	Renewal	\$ 1,442,723.00	\$ 1,442,723.00	70%
23	Fort Worth Housing Solutions	SPC 6 2018-2019	PSH	Renewal	\$ 218,987.00	\$ 218,987.00	69%
24	Arlington Housing Authority	Arlington Nurse Family Partnership	RRH	Renewal	\$ 52,320.00	\$ 52,320.00	68%
25	SafeHaven of Tarrant County	Supporting Safe Solutions	RRH	Renewal	\$ 111,199.00	\$ 111,199.00	67%
26	Fort Worth Housing Solutions	CHANGES 2018-2019	PSH	Renewal	\$ 204,115.00	\$ 204,115.00	66%
27	Tarrant County	Salvation Army Veterans PSH	PSH	Renewal	\$ 431,717.00	\$ 431,717.00	65%
28	City Square (merged)	On Trac Tarrant RRH	RRH	Renewal	\$ 118,439.00	\$ 118,439.00	62%
		On Trac Tarrant TH	TH				
29	Arlington Housing Authority	AHA SPC Expansion	PSH	Renewal	\$ 388,447.00	\$ 388,447.00	56%
30	Hearts Full of Love	RRH	RRH	Renewal	\$ 273,969.00	\$ 273,969.00	55%
31	Tarrant County	TSA SIMON PSH	PSH	Renewal	\$ 637,187.00	\$ 637,187.00	51%
32	DRC Solutions	Quail Trail	PSH	Renewal	\$ 477,209.00	\$ 477,209.00	NEW PROJECT
Tier 2							
33	Presbyterian Night Shelter	Housing Solutions Expansion	PSH	Expansion	\$ 708,158.00	\$ 708,158.00	
34	Tarrant County Homeless Coalition	Coordinated Entry DV Bonus	N/A	New	\$ 68,392.50	\$ 68,392.50	
35	Volunteers of America	PSH	PSH	New	\$ 447,856.00	--	
			Total		\$ 16,250,172.50	\$ 15,802,316.50	
	Tarrant County Homeless Coalition (non-competitive)	CoC Planning			\$ 450,773.00	\$450,773.00	--
			Grand Total		\$16,253,089.50		

CoC Competition Results

FY21 CoC NOFA Notification of Competition Results Email

AD

Alex Dunn

Reply

Reply All

Forward

...

To

Erin Thorimbert;

LMatyiku@transforminglives.org;

mreedy@citysquare.org;

Kristy Hroch;

ldavis@fwhs.org;

lisa@heartsoflove.org;

Lydia Willingham;

Dee Browne;

Scheneka R. Frazier;

Debra Rabalais;

t.mclaurin@recoverycouncil.org;

sstorey@safehaventc.org;

Janel A. Holt;

James A. McClinton;

SJRodriguez@voatx.org

Cc

Kathryn Welch;

Stella Pratt

Fri 10/22/2021 1:28 PM

Good afternoon.

Thank you for your application for the TX-601 local competition for the Continuum of Care for FY21.

The ranking workgroup met on October 18 to review and rank project applications. The CoC Board has voted and approved the ranking workgroup's recommendations. The ranking workgroup followed the grading rubric outlined in our local RFP and also made decisions based on local CoC priorities. No members of the ranking workgroup receive any CoC funding.

This is a notification of the funding recommendations to HUD for FY21 for applicants. You can see the projects selected for funding and their rank order on our website at [Funding Opportunities – Tarrant County Homeless Coalition \(ahomewithhope.org\)](https://www.ahomewithhope.org/funding-opportunities).

We will host a debrief session on December 13th.

Thank you again for your application.

ALEX DUNN, MSW, CFRE
Director of Planning
Farrant County Homeless Coalition
800 S. Beach Street | Fort Worth, Texas 76105
Cell 817.690.4933 | Fax 940-227-4582
www.ahomewithhope.org
Follow TCHC [Facebook](#)





November 5, 2021

Tarrant County Homeless Coalition
Ms. Alex Dunn
300 S. Beach Street
Fort Worth TX 76105

Dear Ms. Dunn,

I understand from our conversation that you are applying for 2022 Continuum of Care funds for Tarrant and Parker counties.

You mentioned documentation of leveraged resources is beneficial in this competition.

The City of Fort Worth has leveraged City funds before to enable the creation of permanent supportive housing. One example is the New Leaf Community Services project which is 48 units of new construction permanent supportive housing. Rental assistance from the CoC was obtained in a past competition to provide sustainability for this project.

There is an opportunity for the City to again leverage funds for the creation of more permanent supportive housing.

City staff has recommended issuing a Notice of Funding Availability for approximately \$12.7 million in January. This funding encompasses three funding sources: City general funds for capital (local), Fort Worth Housing Finance Corporation funds (local) and HOME-ARP funds (federal). A fourth source will be added later - \$2.55 million from local private foundations.

These funds will be used to renovate or build at least 125 units of permanent supportive housing. In the NOFA competition, projects who have secured rental assistance will be preferred. A project which has been awarded CoC sponsor based rental assistance would be competitive.

We appreciate the opportunity to work the Tarrant County Homeless Coalition to build more permanent supportive housing and end chronic homelessness.

Sincerely,

Tara Perez

Directions Home Manager

CITY MANAGER'S OFFICE

CITY OF FORT WORTH ★ 1000 THROCKMORTON STREET ★ FORT WORTH, TEXAS 76102
817-392-6111 ★ FAX 817-392-6134



November 1, 2021

Debbi Rabalais
Vice President of Programs
Presbyterian Night Shelter
2400 Cypress Street
Fort Worth, TX 76102

Debbi,

Please accept this letter as confirmation that MHMR Tarrant has had conversations with Presbyterian Night Shelter about providing services in concert with the permanent supportive housing project that you are planning to open in 2023. Services would consist of a part-time or full-time Qualified Mental Health Professional or a Licensed Chemical Dependency Counselor who would office onsite at this sponsor-based project. This individual would provide the following services:

- To offer mental health and substance abuse services to all permanent supportive housing clients.
- conducting intake assessments, individual counselling, group therapy, and case coordination services.
- Maintain a priority behavioral health case load of highly vulnerable permanent supportive housing clients;
- Conduct assessments and make recommendations for outpatient or inpatient substance use treatment as directed or indicated;
- Make necessary referrals to MHMR mental health clinics for assessment and services;
- Receive referrals based on assessment scores and case manager recommendations from Presbyterian Night Shelter;
- Provide individual counseling with clients when needed and collaborate with client and housing case manager to develop a coordinated service plan to document appropriate goal system;
 - Referrals to resources
 - Counseling
 - Goal setting
 - Harm reduction planning

- Provide weekly group meetings; groups and individual sessions as assigned or indicated by the client's coordinated service plan;
 - Life skills
 - Harm reduction
 - Socialization
 - Use of resources
 - Addiction
 - Depression, Bipolar, Schizophrenia etc.
 - Hoarding
 - Relationship issues
 - Community issues

The value of these services would be in the range of \$150,000.

We anticipate signing an MOU or similar agreement once a property is located and under contract.

Please contact me if you need any additional information.

Sincerely,

A handwritten signature in black ink, appearing to read 'Deirdre P Browne', with a long horizontal flourish extending to the right.

Deirdre P Browne, LCDC, BA

Senior Director, Substance Use Disorder, Housing, Veteran and Outreach Services

MHMR Tarrant Behavioral Health Services

3840 Hulen Street, Ft. Worth, TX 76107

Office: 817-569-4638

deirdre.browne@mhmtc.org